



2010-2012 ADDENDUM



**HARRISON
COLLEGE**

Addendum to the 2010-2012 Harrison College Catalog

All revisions effective as of published date unless otherwise noted.

| Revision(s) Made | Date Revisions Published | Addendum Page # | Catalog Page # |
|---|--------------------------|-----------------|---------------------------------------|
| Admissions Requirements -Proof of Postsecondary Education | August 10, 2010 | 2 | 11 |
| Satisfactory Academic Progress Section Changes | August 10, 2010 | 2,3 | 31 |
| Program Availability By Campus Location-School of Information Technology | August 10, 2010 | 4 | 43 |
| AAS Network Administration- Remove ITS1050, ITS2500, ITS1150. Add ITS1650. ITS2255, ITS1800. Rename of ITS2650 | August 10, 2010 | 5,6 | 80 |
| Course Prefixes-Remove CIS | August 10, 2010 | 6 | 89 |
| Course Description Changes and Additions | August 10, 2010 | 6,7,8 | 89,93,102, 104,106, 110,121, 124,125, |
| MRT Core Course Changes | August 10, 2010 | 8 | 79 |
| Admission Requirements added for RN to BSN Program | August 10, 2010 | 8,9 | 13 |
| Bachelor Degree in Nursing, Program Description Modification | August 10, 2010 | 9 | 53 |
| Campus Faculty/Staff-Indianapolis East | August 10, 2010 | 9, 10 | 166 |
| Internship/Externship Revision | August 10, 2010 | 10, 11 | 40 |
| Course Description/Prerequisite Revisions | September 27, 2010 | 11, 12 | 96 |
| Academic Program Revisions | September 27, 2010 | 12,13,14 | 53,74,88 |
| Tuition and Fee Revision | September 27, 2010 | 14 | 23,24 |
| Program Availability-Occupational Medical Spanish | September 27, 2010 | 4 | 43 |
| Guaranty Bond, Health Care Services | September 27, 2010 | 14 | 26,29,35 |
| Change in ITS 2250 Course Name in Network Admin Program Description | September 27, 2010 | 5 | 80 |
| CAAHEP Campus Addition | September 27, 2010 | 14,15 | 9 |
| \$50 Application Fee removed for all programs, excluding Culinary Arts, Pastry Arts and Hospitality Restaurant Management | October 6, 2010 | 15 | 11 |
| Program Availability-Veterinary Technology/Veterinary Assistant | November 9, 2010 | 4 | 15 |
| Financial Assistance-VA Compliance | November 9, 2010 | 15,16 | 15 |
| Veterinary Assistant Certificate Course Description and Program Outline Additions | November 9, 2010 | 16,17 | 124 |
| Logistics Associate of Applied Science Program Approved and Added | December 3, 2010 | 4,17-18 | 89 |
| Fashion Merchandising Bachelor of Science Program Approved and Added | December 3, 2010 | 4,19-21 | 25,43,89 |
| Program Availability – Healthcare Management BS approved at Lafayette, Columbus, In and Indianapolis East. | December 3, 2010 | 4 | 43 |
| Program Availability – Business Management BS approved at Columbus, In and Lafayette | December 3, 2010 | 4 | 43 |
| Program Availability – Veterinary Assistant approved at Terre Haute | December 3, 2010 | 4 | 43 |
| Prerequisite Updates | December 22, 2010 | 21 | 96 |
| Marion Campus Removed from Accreditation Page | December 22, 2010 | 15 | 9 |
| The Chef's Academy Faculty Listing Updated | February 16, 2011 | 21-22 | 147 |
| Harrison College Working Mom Scholarship Added | February 16, 2011 | 23 | 16 |
| Revised Nick Andrews Alumni Scholarship | March 1, 2011 | 23-24 | 19 |
| Attendance Policy Revised | March 1, 2011 | 24 | 26 |
| Satisfactory Academic Progress – Extended Enrollment Policy Revised | March 1, 2011 | 25 | 30 |
| Prerequisite Updates | March 1, 2011 | 25 | 110,111, 121 |

| Revision(s) Made | Date Revisions Published | Addendum Page # | Catalog Page # |
|---|---------------------------------|------------------------|-----------------------|
| Admissions Test Requirements Added | March 1, 2011 | 26-27 | 11 |
| Culinary Arts and Pastry Arts Programs Revised | March 24, 2011 | 28-29 | 62,84 |
| Veterinary Assistant Tuition Added | March 24, 2011 | 30 | 23,24 |
| Charges and Fees Revised | March 24, 2011 | 30 | 25 |
| Prerequisite Updates | March 24, 2011 | 30-31 | 96 |
| Hospitality Restaurant Management Program Revisions Added | March 24, 2011 | 31-32 | 68,69 |
| Medical Laboratory Technology Course Description/Prerequisite/Course Name Revisions | April 7, 2011 | 32-34 | 77,96 |
| Information Technology Bachelor of Science (New Version) | April 7, 2011 | 34-37 | 89 |
| Working Mom's Scholarship updated to reflect approval for Columbus, Oh students | April 29, 2011 | 23 | 16 |
| Project Management Bachelor of Science Approved and Added | April 29, 2011 | 4, 37-39 | 89 |
| Health Informatics Bachelor of Science Approved and Added | April 29, 2011 | 4, 40-42 | 89 |
| Admissions Test (TEAS) Requirements Revised | April 29, 2011 | 27 | 11 |
| Bachelor Degree in Nursing Professional Course Listing Updated | May 23, 2011 | 42 | 53 |
| Bachelor Degree in Nursing Campus Availability Updated | May 23, 2011 | 4 | 43 |
| Project Management Bachelor of Science Campus Availability Updated | May 23, 2011 | 4 | 43 |
| Course Description/Prerequisite Revision | May 27, 2011 | 42-43 | 96 |
| Online Division Campus Faculty/Staff Listing Updated | May 27, 2011 | 43 | 150 |
| Evansville Campus Faculty/Staff Listing Updated | June 2, 2011 | 43-45 | 139 |
| Accuplacer Assessment Requirements Added | June 10, 2011 | 45-47 | 11 |
| Directed Independent Study Policy | June 14, 2011 | 48-49 | N/A |
| Interactive Media Design Bachelor of Science Approved and Added | June 20, 2011 | 4, 49-52 | 89 |
| Hospitality Restaurant Management Bachelor of Science Approved and Added | June 20, 2011 | 4, 52-54 | 68-69 |
| Harrison College Academic Calendar Revised to include Midterm Starts | June 24, 2011 | 55 | 178 |
| Associate Degree in Nursing Programmatic Accreditation Added | June 24, 2011 | 56 | 9 |
| Terre Haute Campus Faculty/Staff Listing Updated | June 24, 2011 | 56-58 | 174 |
| Indianapolis Downtown Campus Faculty/Staff Listing Updated | June 24, 2011 | 58-61 | 143 |
| Online Division Faculty/Staff Listing Updated | June 24, 2011 | 62-82 | 150 |
| The Chef's Academy Faculty/Staff Listing Updated | June 24, 2011 | 82-86 | 147 |
| Fort Wayne Faculty/Staff Listing Updated | June 24, 2011 | 86-88 | 140 |
| Anderson Faculty/Staff Listing Updated | June 24, 2011 | 88-91 | 132 |
| Revised Charges and Fees | June 24, 2011 | 91 | 25 |
| Revised Tuition and Fees | June 24, 2011 | 92-93 | 23-24 |
| Revised 10-Week Tuition Adjustment Policy | June 24, 2011 | 93 | 28-29 |
| | | | |
| | | | |
| | | | |

(Published August 10, 2010: Amends the admissions requirements section of the catalog and reflects a change to the students' proof of high school diploma or GED if a transcript from a postsecondary institution is submitted. This change can be found on page 11 of the Harrison College Catalog.)

4. Pass the Wonderlic Scholastic Level Exam (SLE) assessment. A list of minimum passing scores for each program of study is available for review in the Campus President's or Registrar's office.

Or

Submit passing Test of English as a Foreign Language (TOEFL) scores in lieu of scores on the SLE. All applicants to Harrison College programs must be able to read, speak, and write in English. To document that potential students have the required mastery of the English language, Harrison College requires foreign students for whom English is not the first language to demonstrate mastery of English through the admission test process. Applicants to Harrison College Online programs that reside outside of the United States for which English is not the primary language must submit acceptable TOEFL scores in order to be accepted to Harrison College. Applicants must have completed the Internet-based version of the test (TOEFL iBT) within the past 10 years and have achieved a total score of 65, with a minimum Writing score of 18. Upon successful completion of the TOEFL iBT, applicants must take the appropriate placement tests in reading, mathematics, communications and keyboarding.

Or

Submit acceptable SAT or ACT scores earned within the past seven years. A list of acceptable SAT and ACT scores for each program is available for review in the Campus President's or Registrar's office.

Or

Submit official transcripts documenting that the applicant has earned an associate degree or equivalent from an accredited postsecondary institution. Students who submit transcripts documenting that they have earned a degree from an accredited postsecondary institution are not required to submit proof that they have graduated from high school or have earned a GED.

(Published August 10, 2010: Amends the Satisfactory Academic Progress section of the catalog and reflects a change to the students' ability to a change of program while not making SAP. This change can be found on page 31 of the Harrison College Catalog.)

Change of Programs

For a student who changes programs or pursues additional degrees, the College will evaluate the student's cumulative GPA and course completion rate following the student's last quarter in the previous program of study, even if the student has not yet reached a formal evaluation point in that program of study.

If the student is not making SAP at the end of the student's last term in the previous program of study, the student will be placed on academic probation during the student's first quarter in the new program of study and must meet the academic performance standards specified above. Students who transfer from a program of study in which they are not making SAP are generally unable to reenter that program.

A student who is not making SAP may not transfer to a degree program offered through the same school of study that awards a higher credential than that offered in the student's current program of study. The Dean may approve such a transfer for students attending programs offered through The Chef's Academy upon review of the student's written appeal if the appeal is accompanied by third-party documentation of extenuating circumstances.

A student is limited to a single change of program within the same school of study while not making SAP. A student is limited to a total of two program changes while not making SAP.

Only credits taken by the student while the student is enrolled in the new program of study will be considered when determining SAP in the new program of study. Courses taken by a student while in a previous program of study will not be considered when calculating the GPA or completion percentage in the new program of study. However, those courses may fulfill the graduation requirements of the new program.

Program Availability By Campus Location

The Chef's Academy and Online Division operates under the regulatory approvals of the Indianapolis Downtown campus.*

Anderson
Columbus, Indiana
Columbus, Ohio
Elkhart
Evansville
Fort Wayne
Indianapolis Downtown Campus
*The Chef's Academy
*Online
Indianapolis East
Indianapolis Northwest
Lafayette
Marion
Muncie
Terre Haute

| School of Business | | | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|--|---|---|---|---|---|---|
| Accounting – Associate of Applied Science | • | • | • | • | • | • | • | • | | • | | • | • | • | • |
| Accounting - Bachelor of Science | | | | | | • | | • | | • | | | | • | • |
| Accounting Assistant -Diploma | | | | | • | | | • | | • | | | | • | • |
| Administrative Professional – Associate of Applied Science | • | • | • | • | • | • | • | • | | • | | • | • | • | • |
| Business Finance – Associate of Applied Science | • | • | • | • | • | • | • | • | | • | | • | • | • | • |
| Business Management – Associate of Applied Science | • | • | • | • | • | • | • | • | | • | | • | • | • | • |
| Business Management - Bachelor of Science | • | • | | | • | • | • | • | | • | | • | | • | • |
| Business Marketing – Associate of Applied Science | • | • | • | • | • | • | • | • | | • | | • | • | • | • |
| Fashion Merchandising – Associate of Applied Science | | | | | | | | • | | | | | | | |
| Fashion Merchandising – Bachelor of Science | | | | | | | | • | | • | | | | | |
| Human Resources – Associate of Applied Science | • | • | • | • | | | | • | | • | | • | | • | • |
| Human Resources – Bachelor of Science | | | | | | • | | • | | • | | | | | • |
| Logistics – Associate of Applied Science | | | | | | | | • | | • | | | | | |
| Office Assistant – Diploma | • | • | | • | • | • | • | • | | • | | • | • | • | • |
| Project Management – Bachelor of Science | | | | | | | | • | | • | | | | | |
| School of Criminal Justice | | | | | | | | | | | | | | | |
| Criminal Justice – Associate of Applied Science | • | | • | • | • | • | • | | | • | | | • | • | • |
| Criminal Justice – Bachelor of Science | • | | | | | | • | • | | • | | | | • | • |
| Paralegal – Associate of Applied Science | | | | | | | | • | | • | | | | | |
| School of Health Sciences | | | | | | | | | | | | | | | |
| Associate Degree in Nursing – Associate of Science | | | | | | | • | | | | • | | | | |
| Bachelor Degree in Nursing – Bachelor of Science | | | | | | | | | | • | • | | | | |
| Health Care Management – Bachelor of Science | • | • | | | • | • | • | | | • | • | • | | • | • |
| Health Informatics – Bachelor of Science | | | | | | | | | | • | | • | | | |
| Medical Assistant – Associate of Applied Science | • | • | • | • | • | • | • | | | • | • | • | • | • | • |
| Medical Laboratory Technology – Associate of Applied Science | | | | | | | | | | | • | | | | |
| Medical Office Assistant – Certificate | • | | | • | • | • | • | | | • | • | • | • | • | • |
| Medical Reimbursement Technology – Associate of Applied Science | • | • | • | • | • | • | | | | • | • | • | • | • | • |
| Occupational Medical Spanish – Certificate | | | | | | | | | | | • | | • | | |
| Surgical Technology – Associate of Applied Science | | | | | | | • | | | | • | | | | |
| Therapeutic and Clinical Massage – Associate of Applied Science | | | | | | | | | | | • | | | | |
| Therapeutic Massage Practitioner - Certificate | | | | | | | | | | | • | | | | |
| School of Information Technology | | | | | | | | | | | | | | | |
| Health Informatics – Bachelor of Science | | | | | | | | | | • | | • | | | |
| Help Desk Technician - Certificate | | | | | | | | | | • | | • | | | |
| Information Technology - Bachelor of Science | | | | | | | | | | • | | • | | | |
| Interactive Media Design – Bachelor of Science | | | | | | | | | | • | | • | | | |
| Network Administration – Associate of Applied Science | | | | | | | | | | • | | • | | | |
| School of Veterinary Technology | | | | | | | | | | | | | | | |
| Veterinary Assistant - Certificate | | | | | | | | | | | | • | | | |
| Veterinary Technology – Associate of Applied Science | | | | | | • | | | | | | • | | | |
| The Chef's Academy | | | | | | | | | | | | | | | |
| Culinary Arts – Associate of Applied Science | | | | | | | | | | • | | | | | 4 |
| Hospitality and Restaurant Management – Bachelor of Science | | | | | | | | | | • | | | | | |
| Pastry Arts – Associate of Applied Science | | | | | | | | | | • | | | | | |

(Published August 10, 2010: Amends the Academic Programs section of the catalog and reflects a change to course changes to the Network Administration AAS program. Removed ITS1050, ITS2500, ITS1150. Added ITS1650, ITS2255, ITS1800. This change can be found on page 80 of the Harrison College Catalog.)

NETWORK ADMINISTRATION

Associate of Applied Science Degree Program – 96 Quarter Credit Hours

School of Information Technology

This program provides a strong foundation in both business and technology skills that are common in modern office settings. It combines basic business concepts, interpersonal communication, customer service skills, and standard applications instruction with technical skills in the area of hardware fundamentals, networking fundamentals, and operating systems. This curriculum provides students with the skills necessary to start their careers in information technology as network support personnel.

Program Objectives

Upon graduation a student will:

1. Possess the foundational knowledge to stay current with technology and identify best practices to create and maintain more efficient and secure network solutions for their employer and customers.
2. Manage network hardware and software settings, monitor network traffic, and resolve network performance problems.
3. Promote networking solutions and be excited about providing optimized networks for customers.

Professional Courses

| Course No. | Title | Credit Hours |
|-------------------|---|---------------------|
| BUS1000 | Principles of Business | 4 |
| ITS1000 | Introduction to Technical Computer Concepts † | 4 |
| ITS1010 | Math for IT Professionals † | 4 |
| ITS1500 | Computer Systems & Emerging Technologies † | 4 |
| ITS1550 | Computer Network Infrastructure † | 4 |
| ITS1600 | Applied Network Technologies † | 4 |
| ITS1650 | Help Desk Procedures | 4 |
| ITS1800 | IT Help Desk Practicum | 4 |
| ITS2000 | Windows Administration † | 4 |
| ITS2050 | *NIX Administration † | 4 |
| ITS2250 | Cisco Technologies I † | 4 |
| ITS2255 | Cisco Technologies II | 4 |
| ITS2300 | Strategies and Ethics for the IT Professional † | 4 |
| ITS2350 | Security and Privacy † | 4 |
| ITS2550 | Networking Capstone † | 4 |
| ITS2650 | Applied Firewall Strategies † | 4 |
| ITS2850 | Security Capstone † | 4 |
| MGT2000 | Management* | 4 |
| | | 72 |

General Education Courses

| | | |
|---------|---------------------|-----------|
| COM1050 | Composition I | 4 |
| COM2060 | Composition II | 4 |
| ECN2000 | Macroeconomics | 4 |
| SPC1010 | Presentation Skills | 4 |
| | | 16 |

Foundation Courses

| | | |
|---------|------------------------|----------|
| CD2600 | Career Development | 2 |
| INF1100 | Information Literacy | 2 |
| PSY1050 | Strategies for Success | 4 |
| | | 8 |

*Ohio campus students will be required to take the following course in order to meet the Ohio general education requirements for this program:

PSY1060 Psychology

4

† CORE COURSES

(Published August 10, 2010: Amends the Course Prefixes section of the catalog and reflects a removal of the CIS prefix. This change can be found on page 89 of the Harrison College Catalog.)

| | | | |
|-----|--------------------------------------|-----|----------------------------------|
| ACC | Accounting | KEY | Keyboarding |
| ANP | Anatomy & Physiology | LOG | Logistics |
| BIO | Biology | MAA | Medical Assisting |
| BUS | Business | MAS | Massage |
| CA | Culinary Arts | MAT | Mathematics |
| CD | Career Development | MED | Medical |
| CHM | Chemistry | MGT | Management |
| CJ | Criminal Justice | MKG | Marketing |
| COM | Composition | MLT | Medical Laboratory Technology |
| CPU | Computer | NUR | Nursing |
| | | PA | Pastry Arts |
| ECN | Economics | PHB | Phlebotomy |
| EXT | Externship | PHM | Pharmacology |
| FAS | Fashion | PHY | Physical Science |
| FIN | Finance | PM | Project Management |
| FS | Food Service | POL | Political Science |
| HCM | Health Care Management | PSY | Psychology |
| HIS | History | SCI | Science |
| HIT | Health Informatics | SOC | Sociology |
| HR | Human Resources | SPC | Speech |
| HRM | Hospitality Restaurant Management | SPN | Spanish |
| HUM | Humanities | SUR | Surgical Technology |
| INS | Insurance | VET | Veterinary Technology |
| INT | Internship | | |
| ITS | Information Technology Science | | |
| DM | Interactive Media Design | | |

(Published August 10, 2010: Amends the Course Descriptions; section beginning on page 89 of the Harrison College Catalog.)

These Prerequisite changes can be found on pages 102, 104, 121,124,125 of the Catalog.

HR4650 Human Resources Capstone

4 Credit Hours

This course emphasizes review of key competencies achieved in Human Resources courses previously completed. Students will integrate various contemporary principles, theories and techniques for solving realistic human resource problems in public and private organizations. Students may review important HR policies and essential aspects of written and verbal business communications, prepare interview questions and conduct a mock employment interview, review employment tests available for potential candidates, discuss modifications and applications pertaining to major HR laws, and gain familiarity with the Society for Human Resources Management and

requirements of certification examinations. Prerequisites: HR3400, HR4200. To be taken during final quarter of instruction.

ITS1050 Introduction to Electricity and Electronics **4 Credit Hours**

This course covers topics of interest in the area of basic electricity concepts and electronics.

PSY2000 Critical Thinking and Problem Solving **4 Credit Hours**

This course is designed to develop students' basic skills of logical reasoning relative to problem solving and related argument analysis. Learning to provide evidence and well-reasoned support for asserted solutions and/or positions within frameworks of clarity, depth, precision, relevance, and fairness are central to the course. Prerequisites: COM1050 or COM1040

VET1100 Veterinary Technology II **4 Credit Hours**

This course will provide the student with more advanced skills in the day to day duties of the veterinary technician to include but not limited to, electrocardiography, fluid therapy and administration, animal behavior and restraint, urinary catheterization, endotracheal intubation, splinting and bandaging and other laboratory sampling techniques. Prerequisite: VET1055

VET1200 Anatomy and Physiology of Animals I **4 Credit Hours**

This course is designed to introduce veterinary anatomy and physiology at the veterinary technician level. The course compares the anatomies of the major species encountered in the practice of veterinary medicine. Students will participate in exercises that are designed to demonstrate a physiological principle that relates to the study of the specific organ systems. Prerequisite: VET1010

VET1300 Veterinary Clinical Laboratory and Parasitology **4 Credit Hours**

This course will provide the student with many veterinary laboratory protocols and procedures. Emphasis is placed on urinalysis, cytology, microbiological techniques, and lab procedures. Prerequisite: VET1250

VET1400 Veterinary Pharmacology and Calculations **4 Credit Hours**

This course provides the student with a solid foundation in pharmacology upon which is built the professional habit of staying current with emerging trends in pharmacology. This course will also provide the student with instruction and practical exercises in dosage calculations to develop requisite skills to be used in clinical veterinary practice. Prerequisite: PHM1100 and VET1250

VET1500 Veterinary Medical Ethics and Office Management **4 Credit Hours**

This course covers the business and professional aspects of veterinary medical practice, including ethical and legal considerations, client communications, public relations, accounting, scheduling, and record keeping. In this course students will become familiar with the changes in social ethics and socioeconomic dynamics that impact veterinary medicine and services. Prerequisite: VET1100

VET2400 Veterinary Surgical Nursing **4 Credit Hours**

This course provides the student with an overview of assisting a Veterinarian with surgical and obstetrical techniques including the identification and use of operating room instruments and equipment. Prerequisite: VET2100 or VET2105

Change in Title can be found on Page 106 of the Catalog.

ITS2650 Applied Firewall Strategies **4 Credit Hours**

This course will provide hands-on experience and expert resources to help students install, manage, and use Cisco technologies in a simulated work environment. Competencies will be used to evaluate student progress, and successful completion of a capstone project will be required for course credit. Prerequisite: ITS2250

Course Addition can be found on page 106 of the Catalog.

ITS2255 Cisco Technologies II **4 Credit Hours**

This course presents in-depth topics surrounding the Cisco IOS software. Topics include, but are not limited to, port trunking, QoS signaling, Access Control Lists, and OSPF concepts. Prerequisite: ITS2250

Credit Changes can be found on Page 93, 110

CD2600 Career Development

2 Credit Hours

This course provides information and resources important for anyone’s career development. It uses guest presenters and mock interviews, in addition to individual consultations, to provide career guidance. The class starts by having the students perform a self-assessment of their interests and values while at the same time, focusing on their professional goals. It emphasizes the importance of understanding how to create a successful resume no matter where a person is in their career path. In addition, it highlights how to apply a variety of other job search documents and execute follow-up. Instructors illustrate traditional and nontraditional methods of job searching to include some of the latest online resources. A significant element of this course is training students to have great interviewing skills. Additional time is spent researching employers, exploring employment opportunities available in the area, and setting up interviews with prospective employers. Toward the end of this course, students also learn value of teamwork and being successful in their career. By applying these techniques and suggestions in this course, students are able to approach their career exploration and job search with a more confident and winning attitude. This course is scheduled during the final or next to last quarter of the program.

MED1020 Medical Law and Ethics

4 Credit Hours

This course addresses medical ethics, medical practice acts, legal responsibilities of the health professional, liability, and the civic duties of the health professional.

(Published August 10, 2010: Amends the Academic Programs section of the catalog and reflects the addition of INS2200 and INS2990 as MRT core courses. This change can be found on page 79 of the Harrison College Catalog.)

Professional Courses

| Course No. | Title | Credit Hours |
|-------------------|------------------------------------|---------------------|
| EXT2910 | Medical Reimbursement Externship † | 4 |
| INS1220 | Basic Insurance † | 4 |
| INS2000 | Coding Systems † | 4 |
| INS2150 | Billing Processes and Procedures † | 4 |
| INS2200 | Coding Systems II † | 4 |
| INS2300 | Introduction to Hospital Billing † | 4 |
| INS2400 | Reimbursement Management † | 4 |
| INS2990 | Coding Certification Preparation † | 4 |
| MED1010 | Medical Terminology † | 4 |
| MED1020 | Medical Law and Ethics † | 4 |
| MED2200 | Medical Office Administration † | 4 |
| MED2210 | Medical Office Software † | 4 |
| MED2320 | Health Information Management † | 4 |
| PHM1140 | Pharmacology | 4 |
| PHY1020 | Anatomy and Physiology I † | 4 |
| PHY1030 | Anatomy and Physiology II † | 4 |
| PHY1260 | Pathophysiology † | <u>4</u> |
| | | 68 |

(Published August 10, 2010: Amends the Admission Requirements section of the catalog and reflects the addition of the RN to BSN Program Requirements. This change can be found on page 13 of the Harrison College Catalog.)

Bachelor Degree in Nursing Admission Requirements:

1. An Associate Degree with a Major in Nursing with at least 64 semester credit hours or 96 quarter credit hours from an accredited college, university, or proprietary school. Applicant must have a minimum of 20 credit hours in General Education Studies. Additional coursework may be required in order to meet the general education and prerequisite requirements of the courses included in the Bachelor Degree in Nursing program.
2. A Diploma in Nursing from an accredited hospital school of nursing. A maximum of 60 quarter credit hours may be counted toward the 96 required for admission to the core curriculum. Additional coursework will be required in order to meet the general education and prerequisite requirements of the courses included in the Bachelor Degree in Nursing program.
3. Proof of current unencumbered RN license.
4. Graduated from a nursing program with a GPA of 2.0 on a 4.0 scale.
5. Official transcripts from all colleges and universities attended sent by the institution directly to Harrison College.
6. Students admitted to the Nursing Department must provide a copy of current immunizations, annual PPD/or chest x-ray, and a copy of a current AHA Healthcare Provider CPR card.
7. Applicants must have documented work experience as a Registered Nurse or License Practical Nurse.

(Published August 10, 2010: Amends the Academic Programs section of the catalog and reflects an update to the course description of the Bachelor Degree in Nursing. This change can be found on page 53 of the Harrison College Catalog.)

BACHELOR DEGREE IN NURSING

Bachelor of Science Degree Program – 84 Quarter Credit Hours

School of Health Sciences

This program is designed for Associate Degree or Diploma Nurses to continue their education to obtain their BSN. The program is designed to provide the student with the academic, professional and clinical skills needed for a registered nurse position with preparation for managerial positions within the healthcare industry. Students will develop knowledge and skills in research, critical thinking, problem solving, and leadership for application and use in a health care setting. The student is prepared to administer nursing care to individuals, families, and communities in a variety of healthcare settings including in a supervisory role. The program trains students to develop competency and responsibility in providing and managing care for patients across the lifespan, in collaboration with members of the healthcare team. The program also emphasizes lifelong learning.

The program has been developed as a completion program for licensed Registered Nurses who have graduated from an accredited associate degree program. Additional coursework may be required in order to meet the general education and prerequisite requirements of the courses included in the Bachelor Degree in Nursing program.

(Published August 10, 2010: Amends the Campus Faculty/Staff section of the catalog and reflects an update to the Indianapolis East Faculty list. This change can be found starting on page 166 of the Harrison College Catalog.)

Adkins, Dee.....Medical Faculty
M.S.N., Indiana University Purdue University, B.S.N., University of South Florida, Registered Nurse

Barnard, Linda.....General Education Faculty
M.S.E., Indiana University Purdue University, B.S., Indiana Central College

Clay, Kendra.....Medical Faculty
M.S.N., Indiana University, B.S.N., Anderson University, B.S., Anderson University, Registered Nurse

Fisher, Susan.....Medical Faculty
Certified Surgical Technologist, Certified First Assistant, Fellowship of the Association of Surgical Technologist

Frapwell, John.....General Education Faculty
B.S., Valparaiso University

Hartman, Paula.....Medical Faculty
M.S.N., Indiana University Purdue University Indianapolis, B.S.N., Indiana University Purdue University Indianapolis, Registered Nurse, Adult Nurse Practitioner

Januska, Lisa.....Medical Faculty
M.B.A., University of Phoenix, B.A., Baldwin Wallace College, A.A.S., Lorain Co. Community College

Johnson, Cleve.....General Education Faculty
M.A., University of Indianapolis, B.A., Martin University

Perkins, Angel.....Medical Faculty
A.A.S., Indiana Business College, A.A.S., Parkland College

Popich, Pam.....Medical Faculty
M.S.N., Wright State University, B.S.N., Mount Carmel College, B.S., Ohio University, Registered Nurse, Family Nurse Practitioner

Schafer, JoAnn.....Medical Faculty
M.S.N., Wayne State University, B.S.N., Bowling Green State University, Registered Nurse, Family Nurse Practitioner

Sparkman, John.....Medical Faculty
M.B.A., Indiana Tech, B.S., Purdue University, Medical Technologist

Thompson, Marsha.....Medical Faculty
Certificate, Indiana University Purdue University Indianapolis, Nationally Certified in Therapeutic Massage

Thompson, Vincent.....General Education Faculty
B.S., Indiana University Purdue University Indianapolis

Ward, Judy.....Medical Faculty
B.S., Ball State University, A.A.S., Ivy Tech Community College, Certified Medical Assistant, Phlebotomy Technician

(Published August 10, 2010: Amends the Internship/Externship section of the catalog and reflects an update that can be found on page 40 of the Harrison College Catalog.)

Internship/Externship

In the job market, having in-field experience before graduation is a great advantage. The Internship/Externship courses provide actual on-the-job experience as a continuation of the student's education. A student participating in an internship or externship obtains experience in an actual work environment where the student will receive a better understanding of his/her chosen career.

The experience is required in the School of Health Sciences, The Chef's Academy, School of Veterinary Technology and in the Fashion Merchandising program. Any student in a degree program that does not have an internship/externship as a requirement for graduation is encouraged to participate in the internship course as an elective, and it is recommended for any student who has obtained a "B" average or higher. Because the internship/externship is educational, compensation should not be expected.

All Associate Degree Health Science programs include an externship or practicum experience in a health care facility. Extern students are not to receive compensation for hours worked, in compliance with programmatic accreditation standards.

A student enrolled in a program through The Chef's Academy is required to successfully complete both an internship and externship.

Veterinary technology students are required to complete an externship in the final quarter of their program. The student in collaboration with the campus School of Veterinary Technology Program Coordinator will identify an approved site no later than Week 7 of the quarter prior to the externship.

(Published September 27, 2010: Amends the Course Description section of the catalog and reflects Prerequisite updates and changes that can be found starting on page 96 of the Harrison College Catalog.)

COM1100 Introduction to Writing **4 Credit Hours**

This course focuses on helping students develop writing, researching, and critical thinking through writing paragraphs and essays using different rhetorical style and research. Students will gain knowledge of information literacy and practical application of writing and research skills. Students also gain experience with peer reviewing and using critical analysis to interrelate reading and writing.

ECN2000 Macroeconomics **4 Credit Hours**

This course is concerned with the allocation of scarce resources among competing interests. Students learn about different economic systems, as well as the production, distribution, and use of material goods and services. This course presents economics as a method of thought and a way of taking hold of a problem, breaking it down, and working systematically through a solution.

ITS1800 IT Helpdesk Practicum **4 Credit Hours**

This course provides students with actual on-the-job learning opportunities in a help desk environment. Students are assigned positions closely related to those in the actual practice where they will have the opportunity to perform the duties commonly associated with the help desk role. The student will perform administrative duties, document tasks and resolutions, and assign escalations as required. Students do not receive pay for hours worked. Prerequisite: Successful completion of ITS1500, ITS1550, and ITS1650 coursework and approval of the IT Program Coordinator or Dean.

ITS2250 Cisco Technologies I **4 Credit Hours**

This course covers topics of interest to computer professionals in the area of Cisco-specific technologies. The topics for this course include (but are not limited to) network terminology and protocols, routing protocols, cabling, cabling tools, router and switch programming, addressing, LANs, WANs, and VLANs. Prerequisite: ITS1600

ITS3600 Virtualization Technologies-VMware I **4 Credit Hours**

Students will cover the techniques for virtualizing and managing the hardware components of a single computer system, including the CPU, memory, I/O devices, and resource management. Prerequisites: ITS1500

KEY1010 Keyboarding I **2 Credit Hours**

This course teaches students the fundamentals of keyboarding, including correct finger positions, machine operations, and correct posture. An introduction is made to the word processing program.

PHY1260 Pathophysiology**4 Credit Hours**

This course is a study of how normal physiology processes are altered by disease. This course includes causes of disease, neoplasms, congenital diseases, urinary system diseases, reproductive system diseases, digestive system diseases, respiratory system diseases, circulatory system diseases, nervous system diseases, endocrine system diseases, musculoskeletal diseases, skin, eye, ear, childhood diseases, pain management, and holistic health.
Prerequisite: PHY1020, PHY1030

MGT2650 Project Management II**4 Credit Hours**

This course covers topics of interest to computer professionals in the areas of office automation. This course is focused on individuals entering the business world, and experienced business personnel with basic knowledge of project management. Students receive appropriate instruction and practical skills in resource management, cost engineering, time management, and other advanced project management areas. Students gain knowledge and practical experience in working with complex projects, multiproject resource management, project tracking and reporting, and developing customized planning solutions in larger organizations.

VET1005 Veterinary Dosage Calculations**2 Credit Hours**

This course provides students with the essential skills for accurate dosage calculations. Critical thinking skills are applied to real-life patient care situations to emphasize the importance of accurate dosage calculations and the avoidance of medication errors.

(Published September 27, 2010: Amends the Academic Programs section of the catalog and reflects changes that can be found on page 53, 74 and 88 of the Harrison College Catalog.)

(Bachelor Degree in Nursing)**Professional Courses**

| Course No. | Title | Credit Hours |
|-------------------|--|---------------------|
| HCM4250 | Health Services in Society | 4 |
| HCM4400 | Quality and Assessment in Health Care | 4 |
| MGT2000 | Management | 4 |
| NUR3000 | Professional Nursing in the Healthcare System | 2 |
| NUR3100 | Theories and Concepts in Nursing | 4 |
| NUR3200 | Health Assessments | 4 |
| NUR3600 | Legal/Ethical Aspects of Nursing | 4 |
| NUR4100 | Nursing Research | 4 |
| NUR4200 | Community-Based Health Care/Clinical Component | 7 |
| NUR4600 | Management in Nursing/Clinical Component | 7 |
| PHY1260 | Pathophysiology | 4 |
| | | 48 |

(Information Technology)**Professional Courses**

| Course No. | Title | Credit Hours |
|-------------------|---|---------------------|
| ACC1010 | Accounting I | 4 |
| BUS1000 | Principles of Business | 4 |
| BUS1050 | Business Math | 4 |
| ITS1000 | Introduction to Technical Computer Concepts † | 4 |
| ITS1050 | Introduction to Electricity and Electronics † | 4 |
| ITS1500 | Computer Systems and Emerging Technologies † | 4 |
| ITS1550 | Computer Network Infrastructure † | 4 |
| ITS1600 | Applied Network Technologies † | 4 |
| ITS1650 | Help Desk Procedures † | 4 |
| ITS2000 | Windows Administration † | 4 |
| ITS2050 | *NIX Administration † | 4 |

| | | |
|---------|--|------------|
| ITS2250 | Cisco Technologies I † | 4 |
| ITS2300 | Strategies and Ethics for the IT Professional † | 4 |
| ITS2400 | Fundamentals of Web Technologies † | 4 |
| ITS3100 | Information Systems Management † | 4 |
| ITS3220 | Directory Services Design † | 4 |
| ITS3420 | Website Administration and Services † | 4 |
| ITS3440 | XML Essentials † | 4 |
| ITS3600 | Virtualization Technologies-VMware I † | 4 |
| ITS3640 | Database Structure and Design † | 4 |
| ITS3800 | Principles of Programming † | 4 |
| ITS4200 | Implementing Directory Services † | 4 |
| ITS4220 | Convergence Technologies † | 4 |
| ITS4600 | Fundamentals of LAMP (Linux, Apache, MySQL, PHP) † | 4 |
| ITS4620 | SQL Server Administration † | 4 |
| ITS4800 | Programming with C# (Sharp) † | 4 |
| ITS4820 | Visual Basic Programming † | 4 |
| ITS1010 | Math for IT Professionals | 4 |
| MGT2000 | Management | 4 |
| | | 116 |

VETERINARY TECHNOLOGY

Associate of Applied Science Degree Program – 100 Quarter Credit Hours

School of Veterinary Technology

This program is designed to prepare students to enter into a career as a Veterinary Technician. The Veterinary Technician typically will conduct clinical work in a private veterinary practice under the supervision of a licensed Doctor of Veterinary Medicine performing duties to include, but not limited to, physical exams, nursing care, diagnostic laboratory tests and imaging, surgical nursing, assisting and anesthetist, in patient care and treatment, dental prophylactic cleaning and scaling, office management and client education. The curriculum will cover all aspects of the veterinary technician profession from animal behavior to public health and zoonoses. Upon graduation the student will be prepared and eligible to take the Veterinary Technician National Exam (VTNE) and State exam to become a Registered Veterinary Technician (RVT).

Program Objectives

Upon graduation a student will:

1. Recognize and support the roles and responsibilities for each team member and effectively communicate with all members in a veterinary health care team.
2. Provide industry standard veterinary services.
3. Adhere to the Veterinary Code of Ethics.
4. Achieve eligibility for the VTNE and state specific exam.

Professional Courses

| Course No. | Title | Credit Hours |
|-------------------|---|---------------------|
| VET1005 | Veterinary Dosage Calculations | 2 |
| VET1010 | Animal Science and Management † | 4 |
| VET1055 | Veterinary Technology I † | 4 |
| VET1100 | Veterinary Technology II † | 4 |
| VET1155 | Animal Medicine I † | 4 |
| VET1200 | Anatomy and Physiology of Animals I † | 4 |
| VET1250 | Anatomy and Physiology of Animals II † | 4 |
| VET1300 | Veterinary Clinical Laboratory and Parasitology † | 4 |
| VET1400 | Veterinary Pharmacology and Calculations † | 4 |
| VET1500 | Veterinary Medical Ethics and Office Management † | 4 |
| VET2005 | Animal Medicine II † | 4 |
| VET2105 | Veterinary Anesthesia and Dentistry † | 4 |
| VET2205 | Veterinary Diagnostic Imaging † | 4 |
| VET2300 | Veterinary Technician Certification Review† | 4 |
| VET2400 | Veterinary Surgical Nursing † | 4 |

| | | |
|---------|----------------------------------|-----------|
| VET2505 | Animal Medicine III † | 6 |
| VET2605 | Veterinary Technician Externship | <u>12</u> |
| | | 76 |

General Education Courses

| | | |
|---------|--------------------|-----------|
| BIO1100 | Biological Science | 4 |
| CHM1150 | Chemistry | 4 |
| COM1050 | Composition I | 4 |
| PSY1060 | Psychology | <u>4</u> |
| | | 16 |

Foundation Courses

| | | |
|---------|------------------------|----------|
| CD2600 | Career Development | 2 |
| INF1100 | Information Literacy | 2 |
| PSY1050 | Strategies for Success | <u>4</u> |
| | | 8 |

† Core Courses

(Published September 27, 2010: The Changes Listed below Amends the Tuition and Fees section, previously effective July 1, 2010, of the catalog and reflects changes that can be found on page 23 and 24 of the Harrison College Catalog.) The changes listed below become effective on September 27, 2010.

| | |
|------------------------------|----------------------|
| PROGRAM | Program Group |
| Occupational Medical Spanish | Program Group 7 |

PROGRAM GROUP 7

| CREDIT HOURS | QUARTERLY TUITION CHARGE |
|--------------|--------------------------|
| 1-8 | \$2,400 |
| 9-11 | \$3,370 |
| 12-16 | \$4,070 |
| 17+ | \$4,880 |

(Published September 27, 2010: A Health Care Services, Guaranty Bond, and NC transfer of credit section has been added on pages 26, 29, and 35 of the Harrison College Catalog.)

HEALTH CARE SERVICES

Routine and emergency medical care is the responsibility of the student and their personal physician. Any associated costs of such medical care are the student's responsibility. **Harrison College students, staff and faculty are to call 911 for urgent and emergency treatment.**

GUARANTY BOND

Persons wishing to review the College's guaranty bond may schedule an appointment with the Campus President for that purpose.

(Published September 27, 2010: Adds the Elkhart campus to the Accreditation section of the catalog that can be found on page 9 of the Harrison College Catalog.)

(Published December 22, 2010: Removes the Marion campus from the Accreditation section of the catalog that can be found on page 9 of the Harrison College Catalog.)

**Commission on Accreditation of Allied Health Education Programs
1361 Park Street – Clearwater, FL 33756
(727) 210-2350**

The Harrison College Medical Assisting programs, at the campuses listed below, are accredited by the Commission on Accreditation of Allied Health Education Programs (<http://www.caahep.org/>) upon the recommendation of the Medical Assisting Education Review Board (MAERB)

Anderson
140 East 53rd Street
Anderson, IN 46013

Columbus
2222 Poshard Drive
Columbus, IN 47203

Elkhart
56075 Parkway Ave.
Elkhart, IN 46515

Evansville
4601 Theater Drive
Evansville, IN 47715

Fort Wayne
6413 North Clinton Street
Fort Wayne, IN 46825

Indianapolis Downtown
550 East Washington Street
Indianapolis, IN 46204

Indianapolis East
8150 Brookville Road
Indianapolis, IN 46239

Indianapolis Northwest
6300 Technology Center Drive
Indianapolis, IN 46278

Lafayette
4705 Meijer Court
Lafayette, IN 47905

Muncie
411 West Riggin Road
Muncie, IN 47303

Terre Haute
1378 South State Road 46
Terre Haute, IN 47803

(Published October 6, 2010: Harrison College has removed the \$50 dollar application fee to all programs, excluding Culinary Arts, Pastry Arts and Hospitality Restaurant Management, effective September 27, 2010. The referenced fee can be found on page 11 of the Harrison College Catalog.)

(Published November 9, 2010: Amends the Financial Assistance section of the catalog and reflects VA compliance additions that can be found on page 15 of the Harrison College Catalog.)

Veterans Administration Compliance

If the student has previously attended another college where veteran's benefits were utilized and the student will be receiving veteran's benefits while attending Harrison College, an official transcript is required prior to the start of classes in order to evaluate previous credits before certifying the student's veteran's benefits.

(Published November 9, 2010: Amends the Academic Programs section of the catalog by adding the recently approved Veterinary Assistant certificate program. Program course descriptions have been added and amends the course descriptions section of the catalog and reflect additions that can be found on page 124 of the Harrison College Catalog.)

VETERINARY ASSISTANT
Certificate Program – 36 Credit Hours
School of Veterinary Technology

This program is designed to prepare students to enter into a career as a veterinary assistant. The veterinary assistant is a vital part of the veterinary team and provides hands on skills that are imperative for animal care. Typical duties of a veterinary assistant include basic animal husbandry, animal restraint, preparation of laboratory samples, oral and topical medicine administration, sterilization of surgical and laboratory equipment, sanitization of animal areas, and additional basic veterinary office practices. The curriculum covers all topics that an assistant would need in a veterinary facility from behavior and restraint techniques to medical ethics and office assisting.

Program Objectives

Upon graduation a student will:

1. Be able to enter the veterinary assisting profession with all the necessary skills for success
2. Sit for the veterinary assisting certification through NAVTA

Professional Courses

| Course No. | Title | Credit Hours |
|-------------------|---|---------------------|
| VET1000 | Animal Behavior and Restraint† | 2 |
| VET1020 | Veterinary Terminology† | 2 |
| VET1030 | Veterinary Assisting I† | 4 |
| VET1035 | Veterinary Assisting II† | 4 |
| VET1040 | Intro to Veterinary Pharmacology† | 4 |
| VET1060 | Common Animal Diseases† | 4 |
| VET1070 | Veterinary Medical Ethics & Office Assisting† | 4 |
| VET1080 | Veterinary Assistant Externship† | <u>6</u> |
| | | 30 |

Foundation Courses

| | | |
|---------|------------------------|----------|
| PSY1050 | Strategies for Success | 4 |
| CD2600 | Career Development | <u>2</u> |
| | | 6 |

† Core Courses

VET1000 Animal Behavior and Restraint 2 Credit Hours

This course is an introduction to animal science and veterinary assisting. Topic to be discussed include: responsibilities and limitations of veterinary assistants, breeds of animals, normal animal behavior, and common restraint techniques of domestic species.

VET1020 Veterinary Terminology 2 Credit Hours

This course is an introduction to medical terminology, anatomy, and basic procedures performed by veterinary assistants.

VET1030 Veterinary Assisting I 4 Credit Hours

This course will provide the student with necessary skills utilized in the day to day duties of the veterinary assistant, including, but not limited to: fluid therapy and administration, laboratory sampling techniques, and emergency procedures.

VET1035 Veterinary Assisting II

4 Credit Hours

This course will provide the student with nursing skills related to surgery, anesthesia, and diagnostic imaging.

VET1040 Introduction to Veterinary Pharmacology

4 Credit Hours

This course provides the student with an introduction to veterinary pharmacology. Topics include, but are not limited to legal issues regarding drugs in the veterinary profession, drug categories, proper drug dispensing, and drug safety.

VET1060 Common Animal Diseases

4 Credit Hours

This course will provide the student with an introduction to animal nutrition and common diseases of domestic species.

VET1070 Veterinary Medical Ethics & Office Assisting

4 Credit Hours

This course covers the business and professional aspects of veterinary medical practice, including ethical and legal considerations, client communications, and record keeping.

VET1080 Veterinary Assistant Externship

6 Credit Hours

In cooperation with veterinary facilities approved by the Veterinary Assisting Program Coordinator and/or the Dean of the School of Veterinary Technology, the student will work 180 hours practicing the responsibilities and duties of a veterinary assistant.

(Published December 3, 2010: Amends the Academic Programs section of the catalog by adding the recently approved Logistics Associate of Applied Science degree program. The program's course descriptions have been added and amends the course descriptions section, beginning of page 89, of the Harrison College Catalog.) This program will be offered beginning with the September 26, 2011 term.

| | |
|-----------|-----------------|
| Logistics | Program Group 1 |
|-----------|-----------------|

LOGISTICS

Associate of Science Degree Program –96 Quarter Credit Hours

School of Business

Program Description

This program provides students with a thorough understanding of theory and application related to the advanced demand of planning and designing systems of movement for goods and services. Students are able to collect and analyze data, identify alternative solutions and select the most appropriate course of action for product and service delivery. Graduates of the program are prepared to serve as supervisors, managers, analyst, logisticians, and other leadership roles in the logistics industry.

Program Objectives

Upon completion of this program, a student will be able to:

1. Efficiently plan, organize, and design logistical support activities for the movement of goods and services
2. Develop project management documents such as plans, schedules, and responsibility and compliance matrices
3. Identify strategies for fostering relationships with external and internal stakeholders significant to logistic activities
4. Continuously seek and learn innovative logistics advances to improve processes and delivery
5. Adhere to local and international laws associated with logistic activities

Professional Courses

| Course No. | Title | Credit Hours |
|-------------------|--|---------------------|
| ACC1010 | Accounting I | 4 |
| BUS1000 | Principles of Business | 4 |
| BUS1010 | Business Law | 4 |
| FIN2000 | Introduction to Finance | 4 |
| INT2990 | Internship | 4 |
| MGT2000 | Management | 4 |
| MGT2600 | Project Management I | 4 |
| MGT3000 | Business Ethics † | 4 |
| LOG1010 | Introduction to Logistics † | 4 |
| LOG1150 | Introduction to Procurement/Sourcing † | 4 |
| LOG2100 | Materials Management † | 4 |
| LOG2400 | Regulatory Environments † | 4 |
| LOG2450 | Transportation Management † | 4 |
| LOG2500 | Quality Systems † | 4 |
| LOG2600 | Operations Management † | 4 |
| LOG2950 | Management Systems † | 4 |
| | | 64 |

General Education Courses

| | | |
|---------|---------------------|-----------|
| COM1050 | Composition I | 4 |
| ECN2000 | Macroeconomics | 4 |
| BUS1050 | Business Math | 4 |
| SOC1050 | Sociology | 4 |
| SPC1010 | Presentation Skills | 4 |
| | | 20 |

Foundation Courses

| | | |
|---------|---------------------------------|-----------|
| CD2600 | Career Development | 2 |
| CPU1000 | Computers and Office Automation | 4 |
| INF1100 | Information Literacy | 2 |
| PSY1050 | Strategies for Success | 4 |
| | | 12 |
| | | 96 |

† Core Courses

LOG1010 Introduction to Logistics**4 Credit Hours**

This course is designed to provide an overview of the fundamental concepts of the movement of goods and services from origin to consumption.

LOG1150 Fundamentals of Procurement/Sourcing**4 Credit Hours**

This course introduces students to the fundamentals of purchasing, including the purchasing process, purchasing as it relates to supply chain management, processes for evaluating suppliers, and cost analysis. Prerequisite: LOG1010

LOG2100 Materials Management**4 Credit Hours**

This course introduces students to all aspects of planning and controlling manufacturing, such as managing materials, scheduling, and coordination. Students will also be introduced to current systems used in service and industry to manage all aspects of an organization. Prerequisite: LOG1010

LOG2400 Regulatory Environments**4 Credit Hours**

This course provides an introduction to domestic and international policies and regulations that impact logistical operations. Students will be introduced to export preparation activities and terms of payment for movement of goods. This course also introduces students to central components of safety in the workplace. Prerequisite: LOG1010

LOG2450 Transportation Management**4 Credit Hours**

This course provides a framework and foundation for understanding the role of transportation in logistics. Specifically, students will explore how environmental factors, regulations, cost and pricing, and modes of transportation impact global supply chains. Prerequisite: LOG1010

LOG2500 Quality Systems**4 Credit Hours**

This course provides an overview of total quality management. Students will discover how excellence is designed into an organizational structure and executed to assure excellence in goods and services. Prerequisite: LOG1010

LOG2600 Operations Management 4 Credit Hours

This course provides an overview of how goods and services are created and delivered to end users. Specifically, the topics covered relate the roles of people, process, and technology to the basic principles of these resources work together to assure the timely delivery of goods and services. Prerequisite: LOG1010

LOG2950 Management Systems 4 Credit Hours

This course provides students with an understanding and exposure to Enterprise Resource Planning (ERP) and involves students in a logistics project requiring them to apply forecasting and modeling, knowledge performance indicators (KPI), and ERP software information systems. Prerequisites: LOG1010, LOG2600, LOG2450

(Published December 3, 2010: Amends the Academic Programs section of the catalog by adding the recently approved Fashion Merchandising Bachelor of Science degree program. The program’s course descriptions have been added and amends the course descriptions section, beginning of page 89, of the Harrison College Catalog.) This program will be offered beginning with the September 26, 2011 term.

| | |
|----------------------------|-----------------|
| Fashion Merchandising (BS) | Program Group 1 |
|----------------------------|-----------------|

FASHION MERCHANDISING

Bachelor of Science Degree Program – 180 Quarter Credit Hours
School of Business

Program Description

The Fashion Merchandising Bachelor of Science program provides students with a combination of highly creative, fashion-oriented courses as well as a solid business background. It prepares students for the fast-paced, competitive fashion merchandising field. Students gain an understanding of the theory and application needed in this highly competitive fashion industry. The program includes expanded knowledge of merchandising which integrates creative components and sound business practices within the world of fashion. Graduates of this program will move into job opportunities with confidence and professionalism prepared for positions such as assistant buyers, fashion directors, fashion show promoters, retail managers, or visual merchandisers,

Program Objectives

Upon graduation a student will:

1. Understand the history of costume, fashion, and textiles and how they relate to the fashion and textile design of today.
2. Be able to merchandise apparel and accessories, understand the business of retail management, evaluate ready-to-wear garments, identify fibers, weaves and textiles, produce fashion shows, and create display designs.
3. Comprehend the business of fashion and color forecasting and how it impacts fashion merchandising.
4. Understand how consumer behavior relates to the roles and responsibilities of the decision making process of the apparel merchandiser.
5. Exhibit confidence in their knowledge of the fashion merchandising and practice exemplary work ethics.

Professional Courses

| Course No. | Title | Credit Hours |
|-------------------|----------------------------|---------------------|
| ACC1010 | Accounting I | 4 |
| BUS1000 | Principles of Business | 4 |
| BUS1050 | Business Math † | 4 |
| BUS2300 | Business Office Procedures | 4 |
| FAS1010 | Introduction to Fashion † | 4 |
| FAS1030 | Introduction to Textiles † | 4 |
| FAS1050 | Historical Costume † | 4 |
| FAS1950 | Psychology of Dress | 4 |
| FAS2000 | Ready-To-Wear Evaluation † | 4 |
| FAS2010 | Display Design † | 4 |
| FAS2030 | Apparel Merchandising † | 4 |
| FAS2050 | Retail Management † | 4 |

| | | |
|---------|--|------------|
| FAS2150 | Fashion Show Planning † | 4 |
| FAS3000 | Advanced Ready-To-Wear Evaluation † | 4 |
| FAS3010 | Color Studies † | 4 |
| FAS3150 | History of Fashion Designers † | 4 |
| FAS3240 | Fashion Industry Ethics † | 4 |
| FAS3350 | Consumer Behavior † | 4 |
| FAS4270 | Fashion Forecasting † | 4 |
| FAS4750 | Fashion Internship † | 4 |
| FAS4990 | Fashion Capstone † | 4 |
| MGT4000 | Entrepreneurship | 4 |
| MGT4100 | Managing in a Global Environment OR Elective | 4 |
| MKG1200 | Marketing | 4 |
| MKG2030 | Sales † | 4 |
| MKG4250 | Marketing Management | 4 |
| | | 104 |

General Education Courses

| | | |
|---------|---------------------------------------|-----------|
| COM1050 | Composition I | 4 |
| COM2060 | Composition II | 4 |
| COM3150 | Advanced Composition | 4 |
| ECN2000 | Macroeconomics | 4 |
| HUM3050 | Introduction to Humanities | 4 |
| MAT2950 | Introductory Algebra | 4 |
| MAT3010 | College Algebra | 4 |
| MAT3650 | Statistics | 4 |
| PSY1060 | Psychology | 4 |
| PSY2000 | Critical Thinking and Problem Solving | 4 |
| SCI3000 | Environmental Science | 4 |
| SCI3150 | Principles of Nutrition | 4 |
| SOC1050 | Sociology | 40 |
| SPC1010 | Presentation Skills | 4 |
| | | 56 |

Foundation Courses

| | | |
|---------|---------------------------------|-----------|
| CD2600 | Career Development | 2 |
| CPU1000 | Computers and Office Automation | 4 |
| CPU2120 | Word Processing | 4 |
| CPU2200 | Spreadsheets | 4 |
| INF1100 | Information Literacy | 2 |
| PSY1050 | Strategies for Success | 4 |
| | | 20 |

180

† Core Courses

FAS3000 Advanced Ready-To-Wear Evaluation

4 Credit Hours

Students participating in this course will learn how to evaluate and distinguish differences in quality when viewing ready-to-wear apparel. Course emphasis will be on learning the basic techniques of clothing construction through a variety of instructor demonstrations, to include: selecting and reading patterns; marking darts, notches and pleats; learning about the functionality of different stitching methods, and more. Prerequisite: FAS2000

FAS3010 Color Studies

4 Credit Hours

This course introduces students to color theory through observation of color wheels, the perspectives of color theorists, and the psychology of color perception. Dimensions of color, such as hue, value, intensity and temperature are examined. The interplay of color and light will be explored. Students learn how to apply color concepts in a variety of fine arts disciplines, including fashion design and, also, gain an understanding of how color impacts other disciplines as well as our daily lives. Prerequisite: FAS2010

FAS3150 History of Fashion Designers**4 Credit Hours**

During this course students will be exposed to key people and events that have impacted major fashion movements over time. Course work will capture the essence of famous individuals such as Bertin, Worth, Chanel, Dior, Claiborne, Quant, Lauren, and Wang who have influenced past and current fashion styles as well as those who, perhaps unknowingly, have helped to blaze new trails within the industry. It is important that students learn about past contributions of major designers because they continue to influence fashion decisions today. Prerequisites: FAS1010, FAS1050

FAS3240 Fashion Industry Ethics**4 Credit Hours**

This course will assist students with development of ethical decision-making skills needed in a huge industry that employs people from diverse backgrounds and employs practices just as varied, from design to manufacturing to promotion and sales. Students will discuss responsibilities and liabilities in an ever-changing industry that faces wide ranging ethical issues relating to environmental considerations, labor conditions and wage laws, sales and counterfeit goods, and controversy over provocative language and photos in fashion advertising and media. Prerequisite: FAS1010

FAS3350 Consumer Behavior**4 Credit Hours**

This course addresses the many factors that affect consumer buying decisions, to include personal preferences, attitude and motivations heavily influenced by demographics, convenience, personal finances and economic outlook, as well as cultural factors. Students will learn how consumer behavior impacts every stage of the fashion merchandising process from design to actual delivery of the product. Prerequisite: MKG1200

FAS4270 Fashion Forecasting**4 Credit Hours**

This course will introduce fashion merchandising students to the world of fashion forecasting. Students will cover concepts that will help them to become skilled at identifying the target customer base, learn how to forecast trends in the industry to project sales, and understand concepts relating to how consumer demands drive innovation. Coursework will emphasize use of observational and analytical skills as well as intuition. Prerequisite: FAS1010

FAS4750 Fashion Internship**4 Credit Hours**

This course provides students with actual on-the-job learning activities directly in the area of fashion merchandising. Students will work with their program coordinator to determine the best fit for their interests and skill sets. Possible internships might include opportunities to shadow and perform specific assignments for assistant buyers, buyers, fashion directors, fashion forecasters, general merchandise managers, divisional merchandise managers, fashion stylists, visual merchandisers, manufacturer's sales representatives, market specialists, fashion journalists, fashion designers and/or to work on the committee for Midwest Fashion Week. Prerequisite: Successful completion of minimum of 144 credit hours

FAS4990 Fashion Capstone**4 Credit Hours**

In this capstone course, students will have an opportunity to review, through case studies, key principles and concepts learned in fashion merchandising core courses throughout their program of study. Students will have an opportunity to practice their retail purchasing skills through interaction with manufacturer's representatives at one of Indianapolis' quarterly Market Weeks. Utilizing text material and information gained throughout their program as reference materials, they will complete a capstone project that details the processes necessary to open their own boutique or retail shop. Prerequisite: FAS4750

(Published December 22, 2010: Amends the Course Description section of the catalog and reflects Prerequisite updates and changes that can be found starting on page 96 of the Harrison College Catalog.)

MAT2950 Introductory Algebra**4 Credit Hours**

This course is the study of real numbers and variables. Topics studied include operations involving real numbers and algebraic expressions, solving linear equations and inequalities, the Cartesian coordinate system, graphs of linear equations and inequalities, simplifying rational expressions and exponents, factoring and radicals. Prerequisite: MAT0950

INS2150 Billing Processes and Procedures**4 Credit Hours**

This course focuses on the necessary skills students need to become successful as a health claims biller or examiner, with the proper coding background. The principles of health claim examination will be presented along with the skills necessary to process, pay, and apply claims payments accurately. The student will learn the health claims submission process, from billing the payer through examination and reimbursement. Legal issues and insurance provider policies will be emphasized. Prerequisite: INS1220, INS2000, MAT0950

(Published February 16, 2011: Amends the Campus Faculty/Staff section of the catalog and reflects an update to The Chef's Academy faculty listing. This change can be found starting on page 147 of the Harrison College Catalog.)

Faculty

Boston-Creigh, Yolonda.....Food Service Faculty
B.A., Purdue University

Bright, Scott..... Lead Chef Faculty
A.S., Culinary Arts, The Culinary Institute of America

Brown, Glenn.....Culinary Chef Faculty
B.A. IUPUI, A.A.S. Lake Michigan College

Davidhizer, Lisa.....Business Faculty
M. S., St. Thomas University, B.A., Anderson University

Davey, Joseph Culinary Chef Faculty
A.S., Johnson & Wales

Frye, Robert Culinary Chef Faculty
A.A.S. The Chef's Academy, Certificate, Western Culinary Institute

Giacometti, Pierre..... Pastry Chef Faculty
Certified Pastry Chef

Hamilton, Brandon.....Culinary Chef Faculty
A.A.S. The Chef's Academy

Harr, Brad..... Business Faculty
G.A. Lansing Comm. College, B.A., Western Michigan University, M.A., Western Michigan University

Hasse, Gwen.....Business Faculty
M.M., North Park University, A.S., Johnson & Wales, B.S., Johnson and Wales

Hedrick, Steven.....Business Faculty
M.A., Central Michigan University, B.A., Park College

Hiller, Jokima.....Hospitality Restaurant Management Coordinator
M.B.A., Keller Graduate School of Management, B.S., Purdue University Calumet

Koeller, Robert.....Culinary Chef Faculty
B.A., Purdue University

Powell, MichaelCulinary Chef Faculty
A.S., The Culinary Institute of America

Mejia, MatthewCulinary Chef Faculty
A.S., Joliet Junior College

Reed, AprilPastry Chef Faculty
A.S., Culinary Institute of America

Roberson, Dorenda.....Business Faculty

M.A., Ball State University, B.A., Martin University

Trinosky, LucasCulinary Chef Faculty
A.S., Johnson & Wales

Tunnell, Mark.....Business Faculty
J.D., Indiana University, M.P.A., Ball State, B.S., Ball State, A.A.S., The Chef's Academy

Wilson, Don..... Food Service Faculty
B.S., Ball State University, A.A.S., Ball State University

(Published February 16, 2011: Amends the Scholarships section of the Harrison College catalog and reflects the addition of a new scholarship.)

Harrison College Working Mom’s Scholarship

This scholarship is provided to recognize and honor women who are balancing the demands of raising children and working to provide a better life for their families.

Application Process

- Submit a completed scholarship application on line at www.Harrison.edu by May 30th.
- Submit a 500-word essay outlining why applicant wants to earn a degree and how it will benefit their family.
- Submit at least one recommendation from a non-related peer in the workforce.
- Submit at least one recommendation from a family member.

Criteria

- Must be working or looking to re-enter the workforce with dependent children.
- Must maintain a 3.0 or above GPA (on a 4.0 scale), and be in good standing with the College upon disbursement of scholarship money.
- Must be a first-time student pursuing a degree in an eligible program

This scholarship will be offered to first-time students enrolling at Harrison College and working towards a degree. Ten \$2500 scholarships will be awarded each July for Harrison College’s Fall Term. Scholarship money will be distributed in \$625 increments over the first four terms of the student’s enrollment at Harrison College. Students enrolled at The Chef’s Academy are ineligible for this scholarship. Any student who withdraws, or changes to an ineligible program of study automatically forfeits any remaining scholarship funds.

(Published March 1, 2011: Amends the Scholarships section of the Harrison College catalog and revisions to the Nick Andrews Alumni Scholarship.)

Nick Andrews Alumni Scholarship

This scholarship is in memory of a former Harrison College student, alumni, and employee, Nicholas David Andrews (May 11, 1978 – August 6, 2009).

The Harrison College Alumni Association along with Harrison College feels that by establishing this scholarship we can honor Nick as well as provide other alumni the opportunity to be able to return to Harrison for an additional degree. This is an annual scholarship to be awarded for the April Quarter.

Application Process

- Submit an official application materials together online at <http://www.harrison.edu/nick-andrews-alumni-scholarship-application.aspx> by March 19th.
- Submit an essay answering “Why do you deserve this scholarship and how will it help further your goals?” Essays should be between 500-1000 words.
- Submit 2 letters of reference; one must be from a Harrison College instructor or advisor, the other can be any professional reference other than a friend or family member. Letters should include the applicant’s first and last name.
- Complete the Free Application for [Federal Student Aid \(FAFSA\) online](#).

Scholarship Criteria

- Must hold a degree, diploma, or certificate earned at Harrison College (or Indiana Business College)
- Must have an Expected Family Contribution (EFC) between \$5,275 and \$10,000 on the FAFSA
- Must maintain a cumulative GPA of 3.00 to continue to receive the full award amount
- Must be in good financial standing with Harrison College

Recipient does not need to be currently enrolled but *will need* to sign up to start in the April Quarter. The recipient will not receive the award until attendance is confirmed in April. If already currently enrolled, the recipient must have at least 2 quarters left to complete their degree. The award will be disbursed in \$500 increments over two quarters for a total award of \$1000.

(Published March 1, 2011: Amends the attendance policy on page 26 of the Harrison College catalog. This revised policy becomes effective April 4, 2011.

Students are expected to attend all classes. Regular class attendance is critical to success as a student. Potential employers may review attendance records prior to interviewing and/or hiring a student or graduate.

The Attendance Policy

- A) Attendance is taken each class period.
- B) Each class period missed counts as an absence. Harrison College does not distinguish between “excused” and “unexcused” absences.
- C) Policy and procedure for any missed assignments, quizzes, and/or exams will be determined separately by the faculty at each campus location.
- D) A student who is absent from consecutive class periods equal to two consecutive weeks of class will be involuntarily withdrawn from class.
- E) Students who have been involuntarily withdrawn from class due to missing consecutive class meetings equivalent to two weeks of class the above may submit a formal appeal asking for reinstatement. A student may only be reinstated upon the approval of the faculty member teaching the course and the Dean.
- F) Students who are absent from more than 33% of the total scheduled class meetings of an individual course during a quarter may be administratively withdrawn from the course at the request of the course instructor and the approval of the Dean.

Appeals of Withdrawal from Class

A student who is withdrawn from a residential course due to a violation of the attendance policy may submit a written appeal for reinstatement to the Dean that explains and documents extenuating circumstances behind the absenteeism no later than five days after the student reaches the maximum absence limit for the course. A student who is withdrawn from an online or blended course due to a violation of the attendance policy may submit a written appeal for reinstatement to the Dean that explains and documents extenuating circumstances behind the absenteeism no later than four days after the student reaches the maximum absence limit for the course.

If both the Dean and the faculty member teaching the course approve the student’s appeal, the student may be reinstated in the course and must attend the next scheduled class meeting in order to remain enrolled in the course. Students who do not attend the next scheduled class meeting following the approval of their appeal will be

administratively removed from the course and may not be reinstated during the current term. Only one appeal per course per student per term may be approved.

Alternative Attendance Policies

The Chef's Academy and Associate Degree in Nursing programs are governed by different attendance policies than the above. Please see the corresponding program handbooks for details.

(Published March 1, 2011: Amends the Extended Enrollment section of the Satisfactory Academic Progress (SAP) policy on page 30 of the Harrison College catalog.

Satisfactory Academic Progress (SAP)

Extended Enrollment

A student subject to a suspension for failure to make SAP may petition to remain enrolled in an extended enrollment status during the quarter from which the student would have been suspended. Enrollment in an extended enrollment status is permitted for one quarter only. A student in an extended enrollment status may retake previously failed courses or those from which the student has withdrawn and received a "W", "WF", or "WU" grade. Normal tuition will be charged and the expectation is that the student will reach the cumulative GPA and completion rate requirements to be considered making SAP at the end of the extended enrollment quarter.

Students attending in an extended enrollment status are not eligible for financial aid. All credits attempted by a student attending a program in an extended enrollment status are included when determining SAP in the student's program of study.

A student who is subject to suspension for exceeding the Maximum Time Frame for Completion (MTFC) requirements may petition the school to remain enrolled as an extended enrollment student. If the appeal is approved, the student will not incur further financial obligation.

(Published March 1, 2011: Amends the Course Descriptions; section beginning on page 89 of the Harrison College Catalog.)

These Prerequisite changes can be found on pages 110, 111 and 121 of the catalog.

MAT3650 Statistics

4 Credit Hours

This course will provide the student with an understanding of terms, definitions, and formulae used in computing statistics. Topics include: presentation and interpretation of numerical data, measures of central tendency, dispersion, probability distribution, regression and chi-square distribution. Prerequisite: MAT2950

MGT2600 Project Management I

4 Credit Hours

This course covers topics of interest to computer professionals in the areas of office automation. This course is focused on individuals entering the business world, as well as experienced business personnel new to project management. Students receive the appropriate instruction and practical skills on topics of task analysis, personnel and material resource management, milestones, utilization of Gantt and Pert charts, and managing multiple projects. This course is designed for individuals currently working or seeking work with multiple responsibilities in small-to medium-sized companies. Prerequisites: BUS1000 or MGT2000 and ITS1000 or CPU1000

PSY2000 Critical Thinking and Problem Solving

4 Credit Hours

This course is designed to develop students' basic skills of logical reasoning relative to problem solving and related argument analysis. Learning to provide evidence and well-reasoned support for asserted solutions and/or positions within frameworks of clarity, depth, precision, relevance, and fairness are central to the course. Prerequisites: COM1050

Admissions Test Requirements

| Program | ACT | SAT | | TEAS | | | | TOEFL | Wonderlic SLE |
|--|-----|------------------|------|---------|---------|------|---------|-------|---------------|
| | | Critical Reading | Math | Reading | English | Math | Science | | |
| School of Business | | | | | | | | | |
| Accounting Assistant-Diploma | 17 | 400 | 400 | | | | | 65* | 15** |
| Accounting-Associate of Applied Science | 17 | 400 | 400 | | | | | 65* | 15** |
| Accounting-Bachelor of Science | 17 | 400 | 400 | | | | | 65* | 15** |
| Administrative Professional-Associate of Applied Science | 17 | 400 | 400 | | | | | 65* | 15** |
| Business Finance-Associate of Applied Science | 17 | 400 | 400 | | | | | 65* | 15** |
| Business Management-Associate of Applied Science | 17 | 400 | 400 | | | | | 65* | 15** |
| Business Management-Bachelor of Science | 17 | 400 | 400 | | | | | 65* | 15** |
| Business Marketing-Associate of Applied Science | 17 | 400 | 400 | | | | | 65* | 15** |
| Fashion Merchandising-Associate of Applied Science | 17 | 400 | 400 | | | | | 65* | 15** |
| Fashion Merchandising-Bachelor of Science | 17 | 400 | 400 | | | | | 65* | 15** |
| Human Resources-Associate of Applied Science | 17 | 400 | 400 | | | | | 65* | 15** |
| Human Resources-Bachelor of Science | 17 | 400 | 400 | | | | | 65* | 15** |
| Logistics-Associate of Applied Science | 17 | 400 | 400 | | | | | 65* | 15** |
| Office Assistant-Diploma | 17 | 400 | 400 | | | | | 65* | 15** |
| School of Criminal Justice | | | | | | | | | |
| Criminal Justice-Associate of Applied Science | 17 | 400 | 400 | | | | | 65* | 15** |
| Criminal Justice-Bachelor of Science | 17 | 400 | 400 | | | | | 65* | 15** |

| | | | | | | | | | | |
|---|---|-----|-----|-----|-----|-----|-----|--|-----|----|
| Paralegal-Associate of Applied Science | 20 | 500 | 500 | | | | | | 65* | 20 |
| School of Health Sciences | | | | | | | | | | |
| Associate Degree in Nursing-Associate of Science | 17 | | | 71% | 64% | 69% | 53% | | | |
| Bachelor Degree in Nursing-Bachelor of Science | Entrance Exam not required. Please see admission section in our Catalog | | | | | | | | | |

* Total score of 65 with a minimum score of 18 on the Writing Test. Taken within the past 10 years

** 13-14 eligible for 2 classes plus PSY1050
12 and below not eligible for admission

| School of Health Sciences (Continued) | | | | | | | | | | |
|--|----|-----|-----|--|--|--|--|-----|--|------|
| Health Care Management-Bachelor of Science | 17 | 400 | 400 | | | | | | | 15** |
| Medical Assistant-Associate of Applied Science | 17 | 400 | 400 | | | | | | | 15** |
| Medical Laboratory Technology-Associate of Applied Science | 20 | 500 | 500 | | | | | | | 20 |
| Medical Office Assistant-Certificate | 17 | 400 | 400 | | | | | | | 15** |
| Medical Reimbursement Technology-Associate of Applied Science | 17 | 400 | 400 | | | | | | | 15** |
| Occupational Medical Spanish-Certificate | 17 | 400 | 400 | | | | | 65* | | 15** |
| Surgical Technology-Associate of Applied Science | 20 | 500 | 500 | | | | | 65* | | 20 |
| Therapeutic and Clinical Massage-Associate of Applied Science | 17 | 400 | 400 | | | | | 65* | | 15** |
| Therapeutic Massage Practitioner-Certificate | 17 | 400 | 400 | | | | | 65* | | 15** |
| School of Information Technology | | | | | | | | | | |
| Help Desk Technician-Certificate | 17 | 400 | 400 | | | | | 65* | | 15 |
| Information Technology- Bachelor of Science | 17 | 400 | 400 | | | | | 65* | | 15 |
| Network Administration-Associate of Applied Science | 17 | 400 | 400 | | | | | 65* | | 15 |
| School of Veterinary Technology | | | | | | | | | | |
| Veterinary Technology-Assistant Certificate | 17 | 400 | 400 | | | | | 65* | | 15** |
| Veterinary Technology-Associate of Applied Science | 17 | 400 | 400 | | | | | 65* | | 15 |
| The Chef's Academy | | | | | | | | | | |
| Culinary Arts-Associate of Applied Science | 17 | 400 | 400 | | | | | 65* | | 15** |
| Hospitality & Restaurant Management-Bachelor of Science | 17 | 400 | 400 | | | | | 65* | | 15** |
| Pastry Arts-Associate of Applied Science | 17 | 400 | 400 | | | | | 65* | | 15** |

* Total score of 65 with a minimum score of 18 on the Writing Test. Taken within the past 10 years

** 13-14 eligible for 2 classes plus PSY1050

12 and below not eligible for admission

(Published March 24, 2011: Amends the Academic Programs section of the catalog by revising the Culinary Arts and Pastry Arts programs, which can be found on pages 62 and 84 of the Harrison College Catalog.)

CULINARY ARTS

Associate of Applied Science Degree Program – 119 Quarter Credit Hours

The Chef's Academy

This program is designed to provide hands-on instruction in practical food preparation skills, preparation and presentation of classic and international cuisine, store room operations, nutrition, safety, sanitation, food selection and purchasing. Upon successful completion of the program, graduates can pursue entry-level positions as cooks, line cooks, and assistant pastry chefs. With experience, and the foundation provided through the well-balanced curriculum, graduates are on a career path ready to assume chef status and opportunities as sous chefs, head chefs, and pastry chefs.

Program Objectives

Upon graduation a student will:

1. Understand the fundamentals of the classic and modern sauces and how they relate to food and wine pairing.
2. Apply the fundamentals of braising, sautéing, grilling, roasting, and poaching to vegetables, meat, poultry, fish and seafood.
3. Cultivate passion for their chosen profession, diligence and pride in serving their customers, and the respect and ethical behavior critical to achieving continued success in their careers.
4. Manage the fundamentals of food operations to include food safety regulations, scheduling, purchasing and nutrition.

Professional Courses

| Course No. | Title | Credit Hours |
|-------------------|---|---------------------|
| CA1010 | Introduction to Culinary Arts, Breakfast, Lunch Cookery & Starches † | 8 |
| CA1020 | Soups, Stocks, Sauces and Fish and Shellfish Identification and Cookery † | 7 |
| CA1030 | Meat Poultry Cookery Identification – Characuterie † | 7 |
| CA1040 | Professional Baking Fundamentals and Patisserie † | 7 |
| CA2050 | Classical Cuisine and Garde Manger † | 7 |
| CA2060 | Advanced Intercontinental Cuisine † | 7 |
| CA2070 | Culinary Arts Internship † | 4 |
| CA2081 | Culinary Externship † | 12 |
| FS1010 | Safety, Sanitation and Kitchen Design † | 4 |
| FS1020 | Food Service Math | 4 |
| FS1030 | Purchasing for Foodservice | 4 |
| FS1090 | Introduction to Dining Room Management | 4 |
| FS2050 | Purchasing and Cost Controls | 4 |
| FS2070 | Wine Management | 4 |
| FS2120 | Small Business Entrepreneurship | 4 |
| FS2130 | Restaurant Concept & Menu Design | 4 |
| SCI2150 | Basics of Nutrition | <u>4</u> |
| | | 95 |

General Education Courses

| | | |
|---------|-------------------------|-----------|
| COM1100 | Introduction to Writing | 4 |
| SCI3000 | Environmental Science | 4 |
| SOC1050 | Sociology | 4 |
| SPC1010 | Presentation Skills | 4 |
| SPN1050 | Spanish | <u>4</u> |
| | | 20 |

Foundation Courses

| | | |
|---------|------------------------|----------|
| PSY1050 | Strategies for Success | <u>4</u> |
| | | 4 |

† Core Courses

PASTRY ARTS

Associate of Applied Science Degree Program – 116 Quarter Credit Hours

The Chef's Academy

This program prepares students for entry-level opportunities as Pastry Cooks and Assistant Pastry Chefs. A solid foundation provided by the program combined with industry experience puts graduates on the path to achieving Pastry Chef status. Students are introduced to the art of making specialty breads, cakes, pies, pastry creams and French pastry, and presented with skills in advanced decoration and design. Students are also given an overview of the organization and operation of a commercial kitchen in addition to a bake shop. Commercial kitchen food fabrication and techniques are included to give students the ability to function as a pastry assistant or entry level line cook. The program culminates in a 16-week externship offering students opportunities to apply their skills.

Program Objectives

Upon graduation a student will:

1. Apply the fundamentals of bread, pastries, chocolate and sugar production.
2. Understand the principles of baking and presentation.
3. Cultivate passion for their chosen profession, diligence and pride in serving their customers, and the respect and ethical behavior critical to achieving continued success in their career.
4. Manage the fundamentals of food operations to include food safety regulations, scheduling, purchasing and nutrition.

Professional Courses

| Course No. | Title | Credit Hours |
|-------------------|--|---------------------|
| FS1000 | Small Business Accounting | 4 |
| FS1010 | Safety, Sanitation and Kitchen Design † | 4 |
| FS1020 | Food Service Math | 4 |
| FS1030 | Purchasing for Food Service | 4 |
| FS2120 | Small Business Entrepreneurship | 4 |
| FS2130 | Restaurant Concept & Menu Design | 4 |
| PA1010 | Introduction to Baking / Dough Formulas / Specialty Bread Products † | 8 |
| PA1020 | Pastry Creams, Custards & Mousses † | 2 |
| PA1030 | Culinary Arts Food Preparation † | 6 |
| PA1040 | Variety Pies, Specialty Cakes, and French Pastry † | 8 |
| PA1050 | Specialty Desserts, Frozen Desserts, Ice Creams, Sherbets, Petit Fours & Cookies † | 8 |
| PA2060 | Chocolate Artistry, Sugar Designs, Decorations & Architecture Design† | 8 |
| PA2070 | Advanced Decorating & Architecture Design † | 4 |
| PA2080 | Pastry Arts Salon Preparation & Project † | 4 |
| PA2090 | Pastry Arts Externship † | 12 |
| PA2100 | Pastry Arts Externship † | 4 |
| SCI2150 | Basics of Nutrition | <u>4</u> |
| | | 92 |

General Education Courses

| | | |
|---------|-------------------------|-----------|
| COM1100 | Introduction to Writing | 4 |
| SCI3000 | Environmental Science | 4 |
| SOC1050 | Sociology | 4 |
| SPC1010 | Presentation Skills | 4 |
| SPN1050 | Spanish | <u>4</u> |
| | | 20 |

Foundation Courses

| | | |
|---------|------------------------|----------|
| PSY1050 | Strategies for Success | <u>4</u> |
| | | 4 |

†Core Courses

ITS3100 Information Systems Management **4 Credit Hours**

This course will serve as a complete introduction to the fundamental concepts of information systems and the ways they are applied in today's business world. The latest business trends will be analyzed, from enterprise systems and make-or-buy decisions to global e-commerce and data mining, all in order to bring readers up to date with the state of business today.

ITS2400 Fundamental of Web Technologies **4 Credit Hours**

This course will build on the applied network technologies course. Students will design Web pages using XHTML and CSS in conformance with current and future Web standards, learn the basic underlying concepts of XML based markup languages, web page design, site design, usability, accessibility and best practices. Students will also learn the basics of maintaining a site on the Web, including server technologies, the fundamentals of HTTP and FTP, and how search engines work.

ITS1650 Help Desk Procedures **4 Credit Hours**

This course is designed to provide an in-depth look at the business skills, soft skills and self-management skills people need to provide effective customer service and support in a technical environment. Designed to be "how to" oriented, the course will use lectures and exercises to provide students specific techniques they can use to acquire and demonstrate business skills, soft skills, and self-management skills. The course material also covers the "bigger picture" benefits of acquiring and demonstrating those skills. Common help desk techniques and software will be introduced in a lab based environment, along with both mock and real world customer service opportunities presented to offer students experience in the career of a help desk professional.

FIN3500 Finance for Managers **4 Credit Hours**

This course is an examination of financial management, forecasting, and analysis. Topics to be covered include financial statement analysis, financial forecasting, working capital management, time value of money, and capital budgeting. Students will apply these concepts to real world situations to develop managerial skills. Prerequisite: ACC1010 or FS1000

(Published March 24, 2011: Amends the Academic Programs section of the catalog and reflects changes to the Hospitality Restaurant Management Program, which can be found on pages 68 and 69 of the Harrison College Catalog.)

Professional Courses

| Course No. | Title | Credit Hours |
|-------------------|--|---------------------|
| ACC1000 | Introduction to Accounting | 4 |
| CA1081 | Culinary Arts Food Preparation and Lab † | 6 |
| CA2090 | Classical International Regional Presentation | 8 |
| FS1010 | Safety, Sanitation and Kitchen Design † | 4 |
| FS1020 | Food Service Math | 4 |
| FS1030 | Purchasing for Food Service | 4 |
| FS1040 | Computer Food and Research Strategies | 4 |
| FS1090 | Introduction to Dining Room Management | 4 |
| FS1100 | Public Relations and Employee Supervision | 4 |
| FS2050 | Purchasing and Cost Controls | 4 |
| FS2060 | Nutrition for Food Service | 4 |
| FS2070 | Wine, Spirits, & Beverage Management † | 4 |
| FS2080 | Food and Beverage Management † | 4 |
| FS2120 | Small Business Entrepreneurship | 4 |
| FS2130 | Restaurant Concepts and Menu Design | 3 |
| HRM1010 | Introduction to the Hospitality Industry & Contemporary Trends † | 4 |
| HRM1020 | Hotel and Lodging Operations † | 4 |
| HRM1030 | Technology for the Hospitality Industry | 3 |
| HRM1050 | Hospitality and Food Service Sales | 3 |
| HRM2060 | Casino and Gaming Operations | 2 |
| HRM2070 | Meeting Customer Expectations | 2 |
| HRM2080 | Hospitality Internship † | 12 |
| HRM3100 | Private Club and Time Share Operations | 4 |
| HRM3120 | Marketing for the Hospitality and Food Service Industry † | 4 |

| | | |
|---------|--|------------|
| HRM3140 | Meetings, Events and Convention Planning † | 4 |
| HRM4150 | Hospitality Law | 4 |
| HRM4160 | Human Resource Management for the Hospitality Industry † | 4 |
| HRM4170 | Hospitality Externship † | 8 |
| MGT2000 | Management | 4 |
| MGT3000 | Business Ethics | <u>4</u> |
| | | 127 |

General Education Courses

| | | |
|---------|---------------------------------------|-----------|
| COM1050 | Composition I | 4 |
| COM3150 | Advanced Composition | 4 |
| ECN2000 | Macroeconomics | 4 |
| ECN3100 | Microeconomics | 4 |
| HUM3010 | Introduction to Humanities | 4 |
| POL3100 | American Government | 4 |
| PSY1060 | Psychology | 4 |
| PSY2000 | Critical Thinking and Problem Solving | 4 |
| SPC1010 | Presentation Skills | 4 |
| SCI3000 | Environmental Science | 4 |
| SCI3150 | Principles of Nutrition | 4 |
| SOC1050 | Sociology | 4 |
| SOC2050 | Societal Problems | 4 |
| SPN1050 | Spanish | <u>4</u> |
| | | 56 |

Foundation Courses

| | | |
|---------|------------------------|----------|
| PSY1050 | Strategies for Success | <u>4</u> |
| | | 4 |

† Core Courses

(Published April 7, 2011: Amends the Course Description section of the catalog and reflects Prerequisite updates and course description revisions that can be found starting on page 96 of the Harrison College Catalog.)

MLT1130 Laboratory Calculations 4 Credit Hours

This course is designed to provide the student with the knowledge and skills necessary to perform scientific calculations used in the clinical laboratory. This will include calculating dilutions and solutions, graphing and chemistry formulae. The course will emphasize quality control and compliance principles in computing laboratory test results.

MLT1260 Clinical Techniques and Principles II 4 Credit Hours

This course introduces the student to sample collection techniques. The focus is on the principles, procedure and techniques of routine venipuncture, dermal/capillary puncture, storage, handling, processing, state and federal safety rules and regulations, utilization of laboratory equipment and supplies, quality control and point of care testing.

MLT1460 Immunoserology 4 Credit Hours

This course is designed to provide the principles of immunology at the level of antibody formation and reaction. The focuses of this course are diseases of the immune system as well as those diseases detected by serological procedures. This course includes presentations on quality control, precipitation reactions, agglutination, labeled immunoassays, serologic and molecular detection of bacterial infections, spirochete diseases, serologic and molecular detection of viral infections and laboratory diagnosis of HIV. Laboratory experience provides training in the performance of various serological tests with discussion of related case studies.

MLT1480 Microbiology I **4 Credit Hours**
 The course is designed to embody the essential principles of bacteriology relative to human disease. Emphasis is placed on the pathogenicity of microorganisms as well as the cultivation, isolation, identification and treatment of those organisms. Laboratory instruction includes laboratory safety in the microbiology lab, culturing, staining, specimen collection, quality control and identification of various bacteria.

MLT2480 Microbiology II **4 Credit Hours**
 This course is designed to focus on special microbiology topics such as antibiotic susceptibilities, various bacteria, including anaerobes, Mycobacteria, and medical mycology. Parasitology topics include protozoa, helminths, and arthropods as agents of infection. Emphasis is on clinical pathogenicity of the microorganisms and their identification. Laboratory training includes lab and personal safety, collecting and processing procedures, susceptibilities, microorganism identification techniques and test methodologies, fungal cultures, mycology slide reviews, parasitology slide reviews, and wet mount preparation reviews.

MLT2640 Clinical Chemistry II **4 Credit Hours**
 This course is designed to study the various aspects of clinical chemistry, tests and procedures. Fundamentals of primary blood chemical constituents are discussed, along with their significance in health and disease and their analytical determinations. This course will include commonly applied clinical calculations and require the use of interpretive and critical thinking skills. Various analytical principles and methods are discussed. Laboratory training includes case study analysis.

MLT2660 Immunohematology I **4 Credit Hours**
 Immunohematology is a specialized area of clinical laboratory medicine. It involves the study of the theory and practice of a variety of procedures and techniques used to detect antigen/antibody reactions which may affect a patient receiving a transfusion. The topics covered in this course include: immunology, reagents, blood group genetics, blood groups (ABO, H, Rh, Kell, Kx, Duffy, Kidd, Lutheran, Lewis, I, P and MNS), donor selection and testing.

MLT2670 Immunohematology II **4 Credit Hours**
 Immunohematology is a specialized area of clinical laboratory medicine. It involves the study of the theory and practice of a variety of procedures and techniques used to detect antigen/antibody reactions which may affect a patient receiving a transfusion. The topics covered in this course include: immunology, reagents, blood group genetics, blood groups (ABO, H, Rh, Kell, Kx, Duffy, Kidd, Lutheran, Lewis, I, P and MNS), donor selection and testing.

MLT2680 MLT Capstone **4 Credit Hours**
 This course is designed to provide an opportunity for the student to evaluate personal characteristics, professional image development, and critical thinking skills through case studies reflecting experiences often encountered during externship and in the medical laboratory workplace. The course will include a comprehensive review and knowledge assessment in preparation for taking a national credentialing exam. The value of professional development will be emphasized.

(Published April 7, 2011: Amends the Academic Programs section of the catalog and reflects course name changes for EXT2720 and EXT2740 of the Medical Laboratory Technology Program. This change can be found on page 77 of the Harrison College Catalog.)

Professional Courses

| Course No. | Title | Credit Hours |
|-------------------|--|---------------------|
| CHM1320 | General Chemistry II † | 4 |
| EXT2720 | MLT Micro-Chemistry-Urine- PhlebotomyExternship † | 8 |
| EXT2740 | Blood Bank-Hematology- Coag Externship † | 8 |
| MLT1130 | Laboratory Calculations | 4 |
| MLT1250 | Clinical Techniques and Principles I † | 4 |
| MLT1260 | Clinical Techniques and Principles II † | 4 |

| | | |
|---------|-----------------------------|-----------|
| MLT1430 | Urine and Body Fluids † | 4 |
| MLT1460 | Immunoserology † | 4 |
| MLT1480 | Microbiology I † | 4 |
| MLT2480 | Microbiology II † | 4 |
| MLT2530 | Hematology I † | 4 |
| MLT2540 | Hematology II † | 4 |
| MLT2630 | Clinical Chemistry I † | 4 |
| MLT2640 | Clinical Chemistry II † | 4 |
| MLT2660 | Immunoematology I † | 4 |
| MLT2670 | Immunoematology II † | 4 |
| MLT2680 | Medical Laboratory Capstone | 4 |
| PHY1020 | Anatomy & Physiology I | 4 |
| PHY1030 | Anatomy & Physiology II | 4 |
| PHY1260 | Pathophysiology † | 4 |
| | | <u>88</u> |

(Published April 7, 2011: Amends the Academic Programs section of the catalog by adding the recently revised Information Technology Bachelor of Science degree program. This version replaces the current Information Technology program. New course descriptions for this program have been added and amends the course descriptions section, beginning of page 89, of the Harrison College Catalog.)

INFORMATION TECHNOLOGY

Bachelor of Science Degree Program – 180 Quarter Credit Hours

School of Information Technology

The mission of this program is to provide a strong foundation in both business and technology skills that are core essentials in information technology careers. It combines basic business concepts, interpersonal communication, customer service skills, and standard applications training with technical skill in the areas of hardware, networking, programming, databases, and web development. This curriculum provides students with the skills necessary to identify computer networks based on the structure, application, and size of the network including local, campus, and wide area networks. Students will be prepared to solve problems with computer software using programming structures, logical design, software design, data representation, algorithm development, efficiency, and correctness. Students will learn how information and decisions are derived from data and how to maintain data integrity while storing, retrieving, and updating data. This program provides the necessary skills for students to start their careers as professionals in the information technology industry.

Program Objectives

Upon graduation a student will:

1. Understand the functions and applications of computers in an information systems environment by maintaining current knowledge of emerging and changing methodologies and technologies and apply that knowledge across organizational and business processes to address the critical needs of the business with respect to regulatory demands, strategic goals, and daily operations.
2. Plan, lead, organize, collaborate and communicate with persons in various information systems roles, including those in the role of user, manager, developer, analyst, database administrator, and network administrator that lead organizations to successful and sustainable information systems solutions.
3. Understand and apply social responsibility and ethical considerations with a professional demeanor and collaborative problem-solving skills in an information systems environment.

Professional Courses

| Course No. | Title | Credit Hours |
|-------------------|---|---------------------|
| ACC1010 | Accounting I | 4 |
| BUS1000 | Principles of Business | 4 |
| ITS1000 | Introduction to Technical Computer Concepts † | 4 |
| ITS1010 | Math for IT Professionals | 4 |
| ITS1500 | Computer Systems and Emerging Technologies † | 4 |
| ITS1550 | Computer Network Infrastructure † | 4 |
| ITS1600 | Applied Network Technologies † | 4 |
| ITS1650 | Help Desk Procedures † | 4 |

| | | |
|---------|--|-----------|
| ITS1800 | IT Help Desk Practicum | 4 |
| ITS2000 | Windows Administration † | 4 |
| ITS2050 | NIX Administration † | 4 |
| ITS2150 | Applied Server Technologies | 4 |
| ITS2250 | Cisco Technologies I † | 4 |
| ITS2255 | Cisco Technologies II † | 4 |
| ITS2300 | Strategies and Ethics for IT Professionals | 4 |
| ITS2350 | Security and Privacy † | 4 |
| ITS2400 | Fundamentals of Web Technologies † | 4 |
| ITS2700 | Windows Administration Capstone † | 4 |
| ITS3440 | XML Essentials † | 4 |
| ITS3640 | Database Structure and Design † | 4 |
| MGT2600 | Project Management I | <u>4</u> |
| | | 84 |

Professional Course Electives: 8 courses must be selected from the listing below to satisfy the professional course minimum requirement of 116 quarter credit hours.

Virtual Technologies Pool:

| | | |
|---------|---|---|
| ITS2800 | Linux Capstone | 4 |
| ITS3600 | Virtual Technologies – VMware – I | 4 |
| ITS3620 | Virtual Technologies – VMware – II | 4 |
| ITS3650 | Virtual Technologies – Hyper – V | 4 |
| ITS3660 | Virtual Technologies – Citrix XenServer | 4 |
| ITS4220 | Convergence Technologies | 4 |
| ITS4250 | Mass Data Storage | 4 |
| ITS4600 | Linux, Apache, MYSQL, PHP | 4 |
| ITS4620 | SQL Server Administration | 4 |

Project Management Pool:

| | | |
|---------|--------------------------------|---|
| MGT2650 | Project Management - II | 4 |
| ITS3100 | Information Systems Management | 4 |
| ITS1150 | Problem Solving | 4 |
| ACC1020 | Accounting II | 4 |
| BUS1010 | Business Law | 4 |
| FIN2000 | Introduction to Finance | 4 |
| FIN3500 | Finance for Managers | 4 |
| MGT2000 | Management | 4 |
| MGT2200 | Leadership | 4 |
| MGT4000 | Entrepreneurship | 4 |
| MGT4650 | Strategic Management | 4 |
| MKG2000 | Fundamental of e-Business | 4 |

Data Security Pool

| | | |
|---------|---|---|
| ITS4850 | Network Hardening Capstone | 4 |
| ITS3420 | Website Administration and Services | 4 |
| ITS4420 | Network Defense and Countermeasures | 4 |
| ITS4440 | Certified Ethical Hacker | 4 |
| ITS4460 | Principles of Disaster Recovery | 4 |
| ITS4480 | Computer Security and Penetration Testing | 4 |
| ITS4660 | Wireless Security | 4 |
| ITS4680 | Web Security for Administrators | 4 |
| ITS4640 | Network Security and Intrusion Detection | 4 |

General Education Courses

| | | |
|---------|----------------------|---|
| COM1050 | Composition I | 4 |
| COM2060 | Composition II | 4 |
| COM3150 | Advanced Composition | 4 |

| | | |
|---------|---------------------------------------|-----------|
| ECN2000 | Macroeconomics | 4 |
| ECN3100 | Microeconomics | 4 |
| MAT2950 | Introductory Algebra | 4 |
| MAT3010 | College Algebra | 4 |
| MAT3650 | Statistics | 4 |
| POL3100 | American Government | 4 |
| PSY1060 | Psychology | 4 |
| PSY2000 | Critical Thinking and Problem Solving | 4 |
| SCI3000 | Environmental Science | 4 |
| SOC1050 | Sociology | 4 |
| SPC1010 | Presentation Skills | <u>4</u> |
| | | 56 |

Foundation Courses

| | | |
|---------|------------------------|----------|
| CD2600 | Career Development | 2 |
| INF1100 | Information Literacy | 2 |
| PSY1050 | Strategies for Success | <u>4</u> |
| | | 8 |

†Core Courses

ITS2150 Applied Server Technologies 4 Credit Hours

This course covers topics of interest related to the administration of common server applications such as application servers, communication servers, database servers, file servers, and web servers. Prerequisites: ITS2000, ITS2050

ITS2700 Microsoft Windows Administration Capstone 4 Credit Hours

This course will provide hands-on experience and expert resources to help students perform practical systems administration roles in a simulated work environment. Competencies will be used to evaluate student progress, and successful completion of a capstone project will be required for course credit. Prerequisite: ITS2000

ITS2800 Linux Administration Capstone 4 Credit Hours

This course will provide hands-on experience and expert resources to help students prepare to install, maintain, manage, and use Linux in a simulated work environment. Competencies will be used to evaluate student progress, and successful completion of a capstone project will be required for course credit. Prerequisite: ITS2150

ITS3620 Virtual Technologies – VMware II 4 Credit Hours

In this course, students will build on their knowledge of VMware vSphere™ environments which they gained during the first course. This is the second and final course in this series, focusing on areas such as the Security of the vSphere environment, Data Protection & Patch Management of hosts and virtual machines, and Scalability & High Availability of the virtual infrastructure. Prerequisite: ITS3600

ITS3650 Virtual Technologies – Hyper-V 4 Credit Hours

In this course you will gain the knowledge and skills to deploy and manage a server virtualization environment using Microsoft technologies. The course provides details on how to deploy and manage Hyper-V and Remote Desktop Services on Windows Server 2008 R2. The course also provides details on how to manage a server virtualization environment by using System Center products such as System Center Virtual Machine Manager (VMM) 2008, SCVMM 2008 R2, System Center Operations Manager 2007 R2, System Center Data Protection Manager 2007 R2, and System Center Configuration Manager 2007 R2. Prerequisite: ITS1500

ITS3660 Virtual Technologies – Citrix XenServer 4 Credit Hours

In this course, students will acquire the knowledge, skills, and abilities to build and run a Citrix XenServer environment. The students will focus on topics such as XenServer installation and configuration, virtual networking, storage networking (SANs), and the configuration and deployment of virtual machines.

ITS4250 Mass Data Storage 4 Credit Hours

This course provides a comprehensive introduction to storage technology including Storage Area Networks (SANS) that will enable the student to make informed decisions concerning the selection and implementation of storage systems in a complex IT environment. The student will learn about the architectures, features, and benefits of intelligent storage systems. Topics include networked storage technologies and long-term archiving solutions, information security, and the emerging field of storage virtualization technologies.

ITS4420 Network Defense and Countermeasures 4 Credit Hours

This course examines internal network security. Topics include intrusion detection, damage assessment and perimeter defense. Utilization and implementation of IDS, Firewalls, Proxy and VPN strategies are covered. Prerequisite: ITS2350

ITS4440 Certified Ethical Hacker **4 Credit Hours**

This course presents the concepts that lead to understanding computer hacking. By understanding how hackers may exploit the network, insight is gained on how to prevent such attacks. Topics include port scanning, enumerations, cryptography and social engineering. Prerequisite: ITS2350

ITS4460 Principles of Disaster Recovery **4 Credit Hours**

This course promotes understanding of planning, implementing, auditing and compliance for IT resources. Business continuity concepts and implementation plans are also reviewed.

ITS4480 Computer Security and Penetration Testing **4 Credit Hours**

This course is to give students of all backgrounds and experience levels a well-researched and engaging introduction to the realm of network security. With real-world examples that reflect today's most important and relevant security topics, this course addresses how and why people attack computers and networks, so that students can be armed with the knowledge and techniques to successfully combat hackers. Because the world of information security changes so quickly and is often the subject of much hype, this course also aims to provide a clear differentiation between hacking myths and hacking facts. Many hands-on exercises are included, which allow students to practice skills as they are learned. Prerequisite: ITS2350

ITS4640 Network Security and Intrusion Detection **4 Credit Hours**

This course provides opportunities for firewall configuration and management. Various firewall vendor configurations and recommendations are covered. Prerequisite: ITS4420

ITS4660 Wireless Security **4 Credit Hours**

This course explores wireless LAN vulnerabilities, passive wireless discovery, active wireless attacks and WLAN security models. Wireless authentication, secure transmission, monitoring and testing are also included.

ITS4680 Web Security for Administrators **4 Credit Hours**

This course promotes understanding of planning, implementing, auditing and compliance for IT resources. Business continuity concepts and implementation plans are also reviewed.

ITS4850 Network Hardening Capstone **4 Credit Hours**

This course will engage students in application of the most current data security practices. Students will engage in designing security strategies as applied to the platform provided by the instructor for this capstone project. Competencies will be used to evaluate student progress, and successful completion of a capstone project will be required for course credit. Prerequisites: ITS2350, ITS4480

(Published April 29, 2011: Amends the Academic Programs section of the catalog by adding the recently approved Project Management Bachelor of Science degree program and Health Informatics Bachelor of Science degree program Health Informatics is offered jointly through the Schools of Information Technology and the School of Health Sciences. New course descriptions for this program have been added and amends the course descriptions section, beginning of page 89, of the Harrison College Catalog.) These programs will be offered beginning with the September 26, 2011 term.

| | |
|-------------------------|-----------------|
| Project Management (BS) | Program Group 1 |
|-------------------------|-----------------|

PROJECT MANAGEMENT
Bachelor of Science Degree Program – 180 Quarter Credit Hours
School of Business

This program provides an integrated approach to project management, combining basic project management principles, controls and communication skills to address how to effectively initiate, plan, execute, control, and complete a project that applies whether you are working in the private, nonprofit, or business sector.

Program Objectives

Upon graduation a student will:

1. Strategically position a project within the appropriate operational environment.
2. Effectively apply project management principles according to best practices in the field.
3. Develop and control project management documents.
4. Identify, prevent, or resolve project issues related to communication and team dynamics.
5. Continuously seek and learn innovative approaches to improve project management process and skills.

Professional Courses

| Course No. | Title | Credit Hours |
|-------------------|--|---------------------|
| ACC1010 | Accounting I | 4 |
| BUS1000 | Principles of Business | 4 |
| BUS1010 | Business Law | 4 |
| BUS1050 | Business Math | 4 |
| FIN2000 | Introduction to Finance | 4 |
| LOG1010 | Introduction to Logistics† | 4 |
| LOG1150 | Introduction to Procurement/Sourcing† | 4 |
| LOG2100 | Materials Management† | 4 |
| LOG2500 | Quality Systems† | 4 |
| LOG2600 | Operations Management† | 4 |
| MGT2000 | Management† | 4 |
| MGT2200 | Leadership† | 4 |
| MGT3000 | Business Ethics† | 4 |
| MGT3100 | Technology for Managers† | 4 |
| MGT3250 | Organizational Behavior† | 4 |
| MGT4000 | Entrepreneurship† | 4 |
| MGT4100 | Managing a Global Environment† | 4 |
| PM1010 | Project Management Principles† | 4 |
| PM1020 | Project Estimation, Scheduling and Budgeting† | 4 |
| PM3000 | Project Communication Management† | 4 |
| PM3010 | Project Human Resources Management† | 4 |
| PM3020 | Project Risk Management† | 4 |
| PM3030 | Organizational Leadership† | 4 |
| PM4000 | Applied Principles and Project Integration† | 4 |
| PM4200 | Project Management Capstone OR | |
| INT4200 | Internship | 4 |
| | Business Elective | <u>4</u> |
| | | 104 |

General Education Courses

| | | |
|---------|--|-----------|
| COM1050 | Composition I | 4 |
| ECN2000 | Macroeconomics | 4 |
| MAT2950 | Introductory Algebra | 4 |
| MAT3650 | Statistics | 4 |
| PSY2000 | Critical Thinking and Problem Solving | 4 |
| SPC1010 | Presentation Skills | 4 |
| | Composition Electives | 4 |
| | Social/Behavioral Science Electives | 12 |
| | Humanities Electives | 4 |
| | Physical or Biological Sciences Elective | 8 |
| | General Education Elective | <u>4</u> |
| | | 56 |

Foundation Courses

| | | |
|---------|---------------------------------|-----------|
| CD2600 | Career Development | 2 |
| CPU1000 | Computers and Office Automation | 4 |
| INF1100 | Information Literacy | 2 |
| PSY1050 | Strategies for Success | 4 |
| CPU2120 | Word Processing | 4 |
| CPU2200 | Spreadsheets OR | |
| CPU2300 | Database | <u>4</u> |
| | | 20 |

† Core Courses

PM1010 Project Management Principles**4 Credit Hours**

This course provides an overview and introduction to critical activities associated with managing and leading projects, coupled with an examination of the techniques that project managers use to complete their projects on schedule, within budgeted cost, and according to specified scope. Students learn the framework of project management as it applies to a project's lifecycle. Learners also build a basic project plan during this course and begin to develop an appreciation of the importance of project leadership skills. This course provides the basis for the more advanced development of project management skills in subsequent project management courses.

PM1020 Project Estimation, Scheduling and Budgeting**4 Credit Hours**

This course emphasizes a hands-on approach to using project management tools to facilitate scheduling, estimating, tracking and controlling the schedule and costs of projects. A project baseline will be set so that actual schedule and cost variances can be compared to the project baseline, and corrective actions can be developed to address the variances. Project management software is used to design project schedules using methods such as bar charts (GANTT), program evaluation review technique (PERT) and critical path method (CPM)/critical chain (Fever Charts) to develop, manage and control project plans. This course also covers methods for communicating project status. Prerequisite: PM1010

PM3000 Project Communication Management**4 Credit Hours**

This course addresses project communication management as well as the interpersonal communication skills necessary for effectively managing a project. Project communication management topics include communication planning as well as the generation, compilation, distribution, storage and administration of project information and performance reporting. In addition, this course explores the principles of interpersonal communication including perception, self-concept, persuasive communication, nonverbal communication, semantics, roles and norms, audience diversity and communication barriers. Prerequisite: PM1010, PM1020

PM3010 Project Human Resources Management**4 Credit Hours**

In this course, students will explore the principles and techniques for negotiation and conflict resolution. The course will focus on skills necessary in a project environment for planning, acquiring and managing human resources, team building and development, and effective project leadership. Prerequisite: PM1010, PM1020

PM3020 Project Risk Management**4 Credit Hours**

This course addresses identifying, analyzing and responding to project risk in order to maximize results of positive events and minimize consequences of adverse events. Identification, quantification, response planning and control are covered. Specific emphasis is placed on risk minimization, risk control, and risk management. This course also covers incorporating risk and quality factors into project cost and schedules. Prerequisite: PM1010, PM1020

PM3030 Organizational Leadership**4 Credit Hours**

In this course, students will explore techniques for effective change management. Students will examine the methods, models, and processes specifically related to diagnosing and planning for change as well as develop an appreciation of internal and external factors that impact change. The course will cover techniques for developing and improving an organization or a project through change management initiatives. Prerequisite: PM1010, PM1020

PM4000 Applied Principles and Project Integration**4 Credit Hours**

In this course, students explore methods for project assessment and selection followed by the opportunity to apply and integrate concepts from previous courses in the development, execution and closure of an integrated project plan on an example project. Scope, schedule, cost and minimum performance requirements are addressed from project plan development, execution, monitoring (including performance reporting, analysis, and progress measurement techniques), change control and closure perspectives. Prerequisite: PM1010, PM1020, PM3000, PM3010, PM3020, PM3030

PM4200 Project Management Capstone**4 Credit Hours**

As the capstone course in the PM program, this course requires the student to demonstrate how to synthesize and apply the concepts, tools, and techniques covered throughout this degree program to a real world scenario. Students will work in conjunction with their faculty advisor to identify, develop, implement and evaluate a project. They must demonstrate the ability to work in a team environment, use project management software, and deal with project stakeholders. Writing and presentation skills are also assessed. The final product of the course will be a detailed thesis concerning the project and its outcomes. This course is designed to be taken during the final quarter of instruction. In addition, students and faculty advisors will work together to include a comprehensive review & knowledge assessment in preparation for CAPM® (Certified Associate in Project Management) certification offered by PMI (Project Management Institute) or other equivalent certification offered by a project management professional organization. Prerequisites: PM1010, PM1020, PM3000, PM3010, PM3020, PM3030, PM4000

HEALTH INFORMATICS

Bachelor of Science Degree Program – 180 Quarter Credit Hours

School of Health Sciences

This program will provide a strong foundation in both health care and technology theory and practice that are core essentials in health informatics/information technology careers. It combines basic health care industry concepts, interpersonal communication, customer service skills, and standard health applications training with technical skills in the areas of networking, programming, databases, and web development. Students will be prepared to solve problems in health care with information and communications technologies using programming structures, logical design, software design, data representation, algorithm development, efficiency, and correctness. Students will learn how health information and decisions are derived from health data and how to maintain data integrity, security, and privacy while storing, retrieving, and updating electronic health data. This program provides the necessary skills for students to start their careers as professionals in the health informatics/information technology industry.

Program Objectives

Upon graduation a student will:

1. Understand the U.S. health care system as well as the laws, regulations, business practices, and professional conduct that govern clinical and allied health professionals.
2. Understand the functions and applications of information in a health care environment and apply that knowledge across health care settings and processes to address the critical needs of health care delivery with respect to regulatory demands, strategic goals, and daily operations.
3. Lead, collaborate, and communicate with persons in various health care and information systems roles, including those in the role of user, manager, developer, analyst, database administrator, and network administrator that lead health care organizations to successful and sustainable information systems solutions.
4. Research, plan, and execute strategies in health care environments with respect to the selection implementation, and adoption of electronic health record, telemedicine, decision support, and other information systems that capture, store, manage, and retrieve health care data.
5. Conduct oneself in a manner that reflects a pattern of professional and personal accountability, self-development and life-long learning.

Professional Courses

| Course No. | Title | Credit Hours |
|------------|---|--------------|
| HCM3400 | Organization of Health Services in the U.S. | 4 |
| HIT1000 | Introduction to Health Informatics † | 4 |
| HIT2000 | Clinical Information Systems † | 4 |
| HIT2200 | Health Data Standards, Terminologies, and Interoperability † | 4 |
| HIT2400 | System Selection, Implementation, and Adoption † | 4 |
| HIT3000 | Health Care Decision-Making and Support Systems † | 4 |
| HIT3400 | Health Informatics Capstone † | 4 |
| INS1220 | Basic Insurance | 4 |
| ITS1000 | Introduction to Technical Computer Concepts | 4 |
| ITS1500 | Computer Systems and Emerging Technologies | 4 |
| ITS1550 | Computer Network Infrastructure | 4 |
| ITS1600 | Applied Network Technologies | 4 |
| ITS1650 | Help Desk Procedures | 4 |
| ITS2300 | Strategies and Ethics for the IT Professional | 4 |
| ITS2350 | Security and Privacy | 4 |
| ITS2400 | Fundamental of Web Technologies | 4 |
| ITS3100 | Information Systems Management | 4 |
| ITS3440 | XML Essentials | 4 |
| ITS3600 | Virtualization Technologies | 4 |
| ITS3640 | Database Structure and Design | 4 |
| ITS3800 | Principles of Programming | 4 |
| ITS4800 | Programming with C# (Sharp) | 4 |
| MAT3650 | Business Statistics | 4 |
| MED1010 | Medical Terminology | 4 |
| MED1020 | Medical Law and Ethics | 4 |
| MED2210 | Medical Office Software | 4 |
| MED2320 | Health Information Management † | 4 |

| | | |
|---------|----------------------|------------|
| MGT2000 | Management | 4 |
| MGT2600 | Project Management I | <u>4</u> |
| | | 116 |

General Education Courses

| | | |
|---------|---------------------------------------|-----------|
| COM1050 | Composition I | 4 |
| MAT2950 | Introductory Algebra | 4 |
| PSY2000 | Critical Thinking and Problem Solving | 4 |
| SPC1010 | Presentation Skills | 4 |
| | Written Communications | 4 |
| | Behavioral and Social Sciences | 12 |
| | Mathematics | 4 |
| | Humanities | 4 |
| | Physical and Biological Sciences | 8 |
| | General Education Electives | <u>8</u> |
| | | 56 |

Foundation Courses

| | | |
|---------|------------------------|----------|
| CD2600 | Career Development | 2 |
| INF1100 | Information Literacy | 2 |
| PSY1050 | Strategies for Success | <u>4</u> |
| | | 8 |

† Core Courses

HIT1000 Introduction to Health Informatics

4 Credit Hours

This course provides an introduction to the field and study of health informatics. The history and evolution of the discipline is discussed, and students are introduced to important legal and ethical issues facing health informatics professionals. Study focuses principally on the nature and characteristics of health care data, information, and knowledge and their use in health care delivery, public health, and health care administration. Students are further introduced to major topics in the field, including the electronic health record (EHR), clinical information systems, telemedicine, clinical decision support, and interoperability. The course further discusses the relationship between health informatics and topics such as evidence-based medicine, health care quality improvement, and clinical research.

HIT2000 Clinical Information Systems

4 Credit Hours

This course provides students with foundational knowledge in the range of enterprise information systems found in hospitals and other health care settings. Course material will focus on providing an overview of the clinical information infrastructure and the common components (as well as their functions) used to create, manage, retrieve, consume, analyze, and share EHR data and information. Students will also examine how various components are used together to improve health care delivery and patient outcomes. Prerequisites: HIT1000

HIT2200 Health Data Standards, Terminologies, and Interoperability

4 Credit Hours

This course explores the methods for creating interoperability between health care information systems. Students will discover the many health care information standards that exist and gain hands on experience using the standards to exchange health information. The students will further learn about standards development organizations, the crucial role these organizations play in creating interoperability, and how students can become involved in SDOs professionally after graduation. Prerequisites: HIT2000

HIT2400 System Selection, Implementation, and Adoption

4 Credit Hours

Health informatics professionals are key members of the team that supports health care organizations in the selection, implementation, and adoption of new IT systems. This course prepares students for leading IT projects in health care organizations. The course focuses on the processes and techniques for ensuring smooth selection and implementation, leading to meaningful adoption of health information systems. Prerequisites: HIT2200

HIT3000 Health Care Decision-Making and Support Systems**4 Credit Hours**

A crucial role for health IT is supporting clinical decision-making. The focus of this course is on the use of computer-based clinical decision support systems to improve health care decision-making processes. Students will explore CDS systems, their components, and learn techniques and strategies for effectively using CDS systems in health care settings. Prerequisites: HIT2400

HIT3400 Health Informatics Capstone**4 Credit Hours**

As the capstone course in the HI program, this course requires the student to synthesize and apply the concepts, tools, and techniques covered throughout this degree program to a real world scenario. Students will work in teams under the supervision of a faculty member to identify, analyze, develop, implement and evaluate a health informatics project. They must demonstrate the ability to work in a team environment, design an information flow, develop an IT system component, and implement an IT system component in a health care environment. Writing and presentation skills are also assessed. The final product of the course will be a detailed thesis concerning the project and its outcomes. This course is designed to be taken during the final quarter of instruction. Prerequisites: HIT3000

(Published May 23, 2010: Amends the Academic Programs section of the catalog and reflects changes that can be found on page 53 of the Harrison College Catalog.)

(Bachelor Degree in Nursing)**Professional Courses**

| Course No. | Title | Credit Hours |
|-------------------|--|---------------------|
| HCM4250 | Health Services in Society | 4 |
| HCM4400 | Quality and Assessment in Health Care | 4 |
| MGT2000 | Management | 4 |
| NUR3000 | Professional Nursing in the Healthcare System | 2 |
| NUR3100 | Theories and Concepts in Nursing | 4 |
| NUR3200 | Health Assessments | 4 |
| NUR3600 | Legal/Ethical Aspects of Nursing | 4 |
| NUR4100 | Nursing Research | 4 |
| NUR4200 | Community-Based Health Care/Clinical Component | 8 |
| NUR4600 | Management in Nursing/Clinical Component | 8 |
| PHY1260 | Pathophysiology | <u>4</u> |
| | | 50 |

(Published May 27, 2011: Amends the Course Description section of the catalog and reflects Prerequisite updates and course description revisions that can be found starting on page 96 of the Harrison College Catalog.)

PL1100 Legal Research and Writing I for Paralegals**4 Credit Hours**

This course provides a comprehensive examination of legal research and writing for paralegals in order to provide a solid foundation for people intending to pursue a career as paralegals. The course addresses writing skills and issues for the legal profession. It focuses on research techniques for finding primary and secondary authority and citation methods. Students also will write a case brief and client letter. Prerequisite: COM1050 and PL1000

MGT2650 Project Management II**4 Credit Hours**

This course covers topics of interest to computer professionals in the areas of office automation. This course is focused on individuals entering the business world, and experienced business personnel with basic knowledge of project management. Students receive appropriate instruction and practical skills in resource management, cost engineering, time management, and other advanced project management areas. Students gain knowledge and practical experience in working with complex projects, multiproject resource management, project tracking and reporting, and developing customized planning solutions in larger organizations. Prerequisite: MGT2600

INT2990 Internship**4 Credit Hours**

This course provides students with actual on-the-job learning activities to be taken during last or next to last quarter. Prerequisite/Co-Requisite: to be taken during last or next to last quarter.

KEY2015 Advanced Keyboarding**2 Credit Hours**

This course is a continuation of Intermediate Keyboarding and has an emphasis on speed building and practical application. Students complete a simulation project for general office work. Prerequisite: KEY1025

(Published May 27, 2011: Amends the Campus Faculty/Staff section of the catalog and reflects an update to The Online Division of the Indianapolis Downtown campus. This change can be found starting on page 150 of the Harrison College Catalog.)

Parrish, Sarah Dean School of Criminal Justice
J.D., Indiana University; B.S., Purdue University

Rigga, Beth.....Paralegal Faculty
J.D., Notre Dame; M.A., Ball State University; B.A., Ball State University

Partenheimer, Joan.....Dean of General Education
M.S., Washington University-St. Louis; M.S., Butler University; B.S., University of Illinois

Hemphill, Taffy.....Medical Assistant Program Coordinator
B.L.S., Purdue University; Diploma, Dover Business College; Registered Medical Assistant; Certified Medical Assistant

Heppner, John.....Dean School of Business
M.B.A., Indiana Wesleyan University; B.S., Indiana Wesleyan University; A.S., Ivy Tech

Carpenter, JohnActing Dean School of Information Technology
M.I.S.M., University of Phoenix; B.S., Indiana State University

Kimmerling, Donna Associate Dean of Training and Compliance
M.A., Ball State University; B.A., Anderson University

Hill, JackiHealth Sciences Program Coordinator
M.S.M., Indiana Wesleyan University; B.A., Concordia University; A.A.S., Ivy Tech; A.A.M.A.

(Published June 2, 2011: Amends the Campus Faculty/Staff section of the catalog and reflects an update to The Evansville Campus. This change can be found starting on page 139 of the Harrison College Catalog.)

Evansville Campus Faculty and Staff

Administration

Scott KurtzCampus President
M.E. Georgetown College; B.S. Murray State University

Brenda ShayAdministrative Assistant
A.A.S. Indiana Business College

Kay Elkin Dean
B.S. University of Southern Indiana; A.S. Eastern Kentucky University

Lindsey Crowe Registrar
*M.B.A. University of Southern Indiana; B.S. Kentucky Wesleyan;
A.A.S. Eastern Kentucky University*

Leslie McCrary Librarian
M.L.S. Indiana University; B.S. University of Southern Indiana

Victoria Reed Director of Career Services
B.S. University of North Dakota; M.B.A. University of North Dakota

Financial Aid

Jenifer Sermersheim Director of Financial Aid
B.S. Harrison College; A.A.S. Indiana Business College

Rebecca Moran Associate Director of Financial Aid
A.A.S. Indiana Business College

Admissions

Larry Vogt Associate Director of Admissions
B.S. Ball State University

Jeremy Davis Admissions Representative 1
B.S. University of Southern Indiana

Ashley Sollars High School Admissions Representative
B.S. University of Southern Indiana

School of Business

Leslie Elkin Business Program Coordinator
M.B.A. University of Southern Indiana; B.S. University of Southern Indiana

Kate Fiala Business Faculty
M.B.A. University of Arizona; B.S. University of Arizona

Angela Harper-Sperry Business Faculty
B.S. University of Southern Indiana; A.A.S. Southeastern Illinois College

Pat Riley Business Faculty
M.B.A. University of Evansville; B.S. Indiana State University

Amanda Walton Business Faculty
M.S.M. Oakland City University; B.S. University of Southern Indiana

School of Criminal Justice

Richard Blanton Criminal Justice Faculty
M.S. Indiana State University; B.S. University of Evansville;
A.A.S. Vincennes University

School of Health Sciences

Kimberly Chase Medical Program Coordinator
B.S. University of Southern Indiana

Kevin Kolich Medical Faculty
B.A. College of Wooster

Deb Norman Medical Faculty
M.H.C.A. Bellevue University; B.S. University of Evansville
A.A.S. University of Evansville

Maureen Shepherd Medical Faculty
M.S. University of Evansville; B.S. St. Louis University

LaDonna Sidenbender Medical Faculty
B.A. University of Southern Indiana

School of Veterinary Technology

Dr. Karen Buschkill, DVM Associate Dean
D.V.M. Purdue University

Rachel Cook, RVT Veterinary Technology Program Coordinator
A.A.S. Harrison College

(Published June 10, 2011: Amends the Admissions Requirement section of the Harrison College Catalog, which can be found on page 11 of the catalog.)

Accuplacer Assessments

Based on monitoring and tracking of entrance assessment scores, student learning outcomes which have indicated that a larger number of students are in need of assistance, and feedback received from faculty, the following scores are required for advanced course placement.

Arithmetic:

- ≤ 44 MAT0950 - Fundamentals of Math
- ≥ 45 BUS1050 – Business Math

PHM1100 – Medical Calculations
ITS1010 – Math for IT Professionals

Sentence Skills:

≤ 79: COM0900 – Fundamentals of Communication
≥ 80 COM1050 – Composition I

Elementary Algebra:

≤ 59 MAT2950 – Introductory Algebra
≥ 60 +: MAT3010 – College Algebra

Reading:

The Reading test is not used for course placement. It is recommended that those students scoring below a 55 be identified as high risk students. The college should develop and implement strategies for identifying, tracking and providing proactive assistance to students who score below 55 on the Reading test.

Keyboarding Assessment

Course placement is determined based on the following:

Administrative Professional and Office Assistant majors must key an average minimum of 40 nwpm *with no more than three errors* on 2 out of 3, 3-minute timed writings. Administrative Professional and Office Assistant majors who exceed both the nwpm and maximum number of error may be reassessed one time to evaluate course placement. Students meeting or exceeding the above minimums will have a grade of CR E posted to their transcript for the KEY1010 course and may move directly into KEY1020.

All other majors must key an average minimum of 35 nwpm on 2 out of 3, 3-minute timed writings. Students scoring below the above minimums will be required to register for the KEY1010 course.

Computer Assessment

All applicants wishing to enroll in the CISCO Network Technology, Help Desk Administration, Network Administration, or Systems Administration program must complete a computer assessment prior to being enrolled in the program. Course placement is determined based on the following:

Applicants scoring 89% or higher will have a grade of CR E posted to their transcript for the ITS1000 course.

Students scoring 65% and lower will be required to meet with the program coordinator at their campus to discuss the expectations for success in the program based on level of difficulty and content. Students who still wish to enroll in the program following the meeting with the program coordinator will be placed in ITS1000.

Retesting Applicants

Generally, applicants may only attempt each Accuplacer exam one time. The following conditions may justify a retest. Situations other than these require the written approval of the Senior Vice President of Academics or his designee.

- When an applicant becomes ill during the administration of the exam
- When an applicant's testing session is interrupted, such as by a computer malfunction, power outage or other such disturbance.

The catalog requires that all applicants, except those applying the programs offered at The Chef's Academy or to the Nursing program, complete the Accuplacer Assessments. There may be occasions where students who have successfully completed previous college coursework in mathematics or composition score at a level that would place them in the fundamental courses. These students should be offered a chance to retest on the Accuplacer in order to prove that they still have mastery of the fundamental course objectives.

- When an applicant who has had previous college coursework that would qualify for the awarding of transfer credit in the first math course in the student's program does not score high enough to receive CR E credit for MAT09500, the student may retest one time. If the student does not earn a high enough test score on the second attempt, the student must take MAT0950 and the first math course in the student's program of study. The student cannot receive transfer credit for the BUS1050, PHM1100 or ITS1010 if the student does not earn CR E credit in MAT0950 through the Accuplacer test. The student has demonstrated through the testing that the student no longer has mastery of the required objectives.
- When an applicant who has had previous college coursework that would qualify for the awarding of transfer credit in the first composition course in the student's program does not score high enough to receive CR E credit for COM0900, the student may retest one time. If the student does not earn a high enough test score on the second attempt, the student must take COM0900 and the composition courses required in the student's program of study. The student cannot receive transfer credit (CR T) for any required composition courses if the student does not earn CR E credit in COM0900 through the Accuplacer test. The student has demonstrated through the testing that the student no longer has mastery of the required objectives.

(Published June 14, 2011: Amends the Policy section of the Harrison College catalog and reflects the addition of the Directed Independent Study Policy.)

Harrison College Directed Independent Study Policy

Harrison College has implemented a Directed Independent Study (DIS) option to assist selected students in graduating on time. The following information provides structure to the DIS system to ensure students receive the most effective academic services.

ACICS defines Independent Study as study involving “a high level of independence and self-direction on the part of the student to read, conduct research, and complete written examinations, reports, research papers, and similar assignments designed to measure the student’s grasp of the subject matter. Under the supervision of a faculty member, a learning contract shall be developed which outlines specific learning objectives, texts, supplemental readings, course requirements, evaluative criteria, and examination dates. Because independent study classes are the exception and not the rule, the number of courses that a student will be allowed to take independently should be limited.”

The Harrison College DIS policy includes a number of specifics to ensure the program serves the needs of the students and complies with all regulatory requirements.

Eligibility for DIS Courses

1. Students must be making SAP in order to take a course in a DIS format.
2. Students may only attempt a course one time in a DIS format. If a student does not successfully complete a course offered in as DIS, the student must repeat the course on campus or in an online or blended format.
3. Students may take no more than two courses in the DIS format during a given term. Student may take no more than three courses as DIS in an associate degree program and no more than four courses as DIS in a four-year bachelor degree program.
4. No more than three students may take the same course as DIS in the same term at the same campus. If a campus has more than three students who need the course, the course should be offered on campus as a residential or blended course.
5. Students must request to take a DIS course in writing prior to the beginning of the quarter during which they will take the course. The college will review the request on a case-by-case basis. The college is not obligated to offer a course to any student in a DIS format. If approved, the student must agree in writing to the terms of the revised course syllabus developed by the instructor and approved by the Dean.
6. The DIS section must be scheduled in CampusVue with a section identifier of “DIS.” Attendance will be taken weekly. The section may be assigned a set meeting time or may be set to meet at a variety of dates and times.
7. Students must meet weekly with a DIS advisor, a faculty member who is qualified to teach the course, to review progress, take tests and/or present assigned projects. The meeting will be scheduled by the faculty member who will record attendance in CampusVue.

Students who fail to meet with the faculty member in consecutive weeks or in more than three weeks during the quarter will be withdrawn from the course and receive a grade based on their LDA. Students who are withdrawn from a course offered as DIS may not repeat the course as DIS.

8. Students will be required to complete assigned readings, take a midterm and final exam and complete projects, such as a term paper, as assigned by the faculty advisor. Students must complete the assigned coursework by the due dates established in consultation with the DIS advisor.

(Published June 20, 2011: Amends the Academic Programs section of the catalog by adding the recently approved Interactive Media Design Bachelor of Science degree program. New course descriptions for this program have been added and amend the course descriptions section, beginning of page 89, of the Harrison College Catalog.) This program will be offered beginning with the September 26, 2011 term.

| | |
|-------------------------------|-----------------|
| Interactive Media Design (BS) | Program Group 6 |
|-------------------------------|-----------------|

INTERACTIVE MEDIA DESIGN

Bachelor of Science Degree Program – 180 Quarter Credit Hours

School of Information Technology

This program provides a broad spectrum of coursework to give students the skills necessary to create high quality interactive digital media in web, video, and animated formats. Students will gain experience creating comprehensive interactive media deliverables using industry standard software and a strong foundation in how different media interact and complement one another.

Program Objectives

Upon completing this program, students will be able to:

1. Apply critical thinking, creativity, technical skills, and aesthetic principles to create quality products that address project needs.
2. Evaluate the legal and ethical responsibilities of creating interactive media for online use.
3. Document project communications, planning, and project specifications to produce clearly defined products.
4. Apply up to date best practices to the design and development of interactive media.

Professional Courses

| Course No. | Title | Credit Hours |
|-------------------|--|---------------------|
| BUS1000 | Principles of Business† | 4 |
| BUS1010 | Business Law† | 4 |
| DM1000 | Introduction to Graphic Design† | 4 |
| DM1010 | History and Future of Digital Media† | 4 |
| DM1020 | Introduction to Visual Aesthetics† | 4 |
| DM1040 | Introduction to Video and Audio Editing† | 4 |
| DM2000 | Digital Image Editing† | 4 |
| DM2040 | Writing for Digital Media† | 4 |
| DM2100 | Videography† | 4 |
| DM2120 | Designing with Vector Graphics† | 4 |
| DM2130 | Legal and Ethical Issues in Multimedia† | 4 |
| DM2150 | Digital Video Applications† | 4 |
| DM2200 | Introduction to Animation† | 4 |
| DM2499 | Guided Project† | 4 |
| DM3000 | Server Side and Database Programming† | 4 |
| DM3120 | Designing with HTML5† | 4 |
| DM3130 | JavaScript Web Programming† | 4 |
| DM3140 | Web Business Strategies† | 4 |
| DM4120 | Advanced Web Design and Development† | 4 |
| DM4130 | Advanced Animation† | 4 |
| DM4140 | Animation and Game Design† | 4 |
| DM4500 | Advanced Digital Media Capstone† | 4 |
| ITS1000 | Introduction to Technical Computer Concepts† | 4 |
| ITS2400 | Fundamentals of Web Technologies† | 4 |
| ITS3440 | XML Essentials† | 4 |
| MGT2000 | Management† | 4 |
| MGT4000 | Entrepreneurship† | 4 |
| PM1010 | Project Management and Principles† | 4 |
| | Professional Electives† | <u>4</u> |

116

General Education Courses

| | | |
|---------|---|-----------|
| COM1050 | Composition I | 4 |
| ECN2000 | Macroeconomics | 4 |
| MAT2950 | Introductory Algebra | 4 |
| MAT3650 | Statistics | 4 |
| PSY2000 | Critical Thinking and Problem Solving | 4 |
| SPC1010 | Presentation Skills | 4 |
| | Composition Electives | 4 |
| | Social Science/Behavioral Science Electives | 12 |
| | Humanities Elective | 4 |
| | Physical or Biological Science Electives | 8 |
| | General Education Elective | 4 |
| | | 56 |

Foundation Courses

| | | |
|---------|------------------------|----------|
| CD2600 | Career Development | 2 |
| INF1100 | Information Literacy | 2 |
| PSY1050 | Strategies for Success | 4 |
| | | 8 |

†Core Courses

DM1000 Introduction to Graphic Design

4 Credit Hours

This course introduces students to basic graphic design essentials such as white space, typography layout, color, and visual design principles. With an emphasis on evaluation and application of visual communication principles, the course guides the student to effective selection of design for print, web, and multimedia application.

DM1010 History and Future of Digital Media

4 Credit Hours

This course examines the evolution and impact of digital media as a foundation and reference for process, procedures, of multimedia and communication in our culture.

DM1020 Introduction to Visual Aesthetics

4 Credit Hours

This course introduces the concepts and application of visual aesthetics in designing interactive media. The first part of the course studies the fundamentals of perspective, positioning, framing, staging, and other elements critical to composing a visually effective product. The second part of the course specifically examines the importance and impact of color in design.

DM1040 Introduction to Video and Audio Editing

4 Credit Hours

This course introduces the fundamentals of the video and audio editing process and available resources. Students will be introduced to nonlinear video and audio using editing software and will practice techniques for editing frame by frame, nondestructive editing and output preparation. Prerequisites: DM1000, DM1010, DM1020

DM2000 Digital Image Editing

4 Credit Hours

This course introduces students to the industry standard for digital imaging. Students will use software to edit and manipulate graphic and image content. Prerequisites: DM1000, DM1010, DM1020, DM1040

DM2040 Writing for Digital Media

4 Credit Hours

This course provides students with the skills and practice necessary to accurately assess an audience and write appropriate content for projects ranging from print media to web design to video scripts. Prerequisites: COM1050, DM1000, DM1010, DM1020

DM2100 Videography**4 Credit Hours**

Creating a successful web video requires an understanding of how to plan, shoot and implement your video in the web environment. In this course you will learn and practice the basics of video production, direction, and editing to create video products for the web. Prerequisites: DM1000, DM1010, DM1020, DM1040

DM2120 Designing with Vector Graphics**4 Credit Hours**

The purpose of this course is to introduce the fundamentals of vector graphics and practice the effective application of drawing, layout, design, and creative composition. Prerequisites: DM1000, DM1010, DM1020, DM1040

DM2130 Legal and Ethical Issues in Multimedia**4 Credit Hours**

This course examines the laws, events, and trends impacting the multimedia industry, reviewing legal cases, common situations, implications and consequences arising from legal and ethical issues. It introduces and reinforces the importance of professional ethics in selecting, creating, and implementing design practices and provides students the opportunity to explore ethical theories and situations to analyze their own professional code of ethics. Students will examine issues dealing with source media, copyright of code and images and professional ethics. Prerequisites: DM1000, DM1010, DM1020

DM2150 Digital Video Applications**4 Credit Hours**

Video used to be looked at as media delivered by a third party. Today, however, everyone has the ability to produce and share video. In this course, students look and critique sample web-based videos. They will view and evaluate viral YouTube videos and identify elements contributing to their popularity. Students will examine techniques, timeliness, context, accessibility factors and best practices. Emphasis will include application decision points to meet user demographics and regional infrastructure capabilities. Prerequisite: DM2100

DM2200 Introduction to Animation**4 Credit Hours**

This course introduces the fundamentals of animation, a key tool in the development of web-based and mobile games. It provides a strong foundation for the application of animation software, its development environment, and the principles behind good animation design. Prerequisites: DM2000, DM2120, and concurrent with ITS2400

DM2499 Guided Project**4 Credit Hours**

The purpose of this course is to specifically at the use of media in a variety of online applications. To this end we will look at integration of various media, challenges presented by bandwidth, accessibility, demographic-driven access, and related items as well as addressing questions of standards compliance, the standards process, and general best practices. Students will develop a digital portfolio incorporating projects with specific challenges. Prerequisite: DM2150

DM3000 Server Side and Database Programming**4 Credit Hours**

This course specifically focuses on the use of Web server technologies and online databases to access, process, and store data within a local client/remote server relationship. This course will cover the basics of Sever Side Scripting. It includes MySQL database creation and adaptation, security protocols, and e-commerce. Prerequisites: DM2200, ITS3440

DM3120 Designing with HTML5**4 Credit Hours**

This course provides skills necessary to design and structure Web pages using the HTML5 markup language. It will include using new elements and attributes for presenting content for the Internet viewable by Web browser on computers and mobile devices. Prerequisites: DM2200, ITS2400

DM3130 JavaScript Web Programming**4 Credit Hours**

This course builds upon the foundation of basic web design and programming coursework. It is an introduction to the many uses of the JavaScript language. This course teaches you how to create interactivity on the web by using JavaScript and AJAX. Web site projects provide you with hands on experience in applying the skills and tools taught in the course. Prerequisites: DM2200, ITS2400

DM3140 Web Business Strategies**4 Credit Hours**

This course will examine how the Internet is a primary tool in the function of business. It will specifically address the role of the Internet in creating and strengthening brand identity; strategies for marketing products and services on the web; the use of e-commerce architectures as a means for driving and managing sales; and the fundamentals for designing and tracking websites for Search Engine Optimization (SEO). Prerequisites: DM2200, ITS2400

DM4120 Advanced Web Design and Development

4 Credit Hours

This course takes a hands-on approach to develop the advanced skills necessary for effective interactive Web site design. The course builds upon principles already learned, introducing new material to promote professional quality Web development. Prerequisites: DM3000, DM3120, DM3130

DM4130 Advanced Animation

4 Credit Hours

Building upon previously learned flash knowledge, this course covers advanced animation techniques, interactive techniques, manipulation of objects and content, and creating user interface and information controls. Prerequisites: DM3000, DM3120

DM4140 Animation and Game Design

4 Credit Hours

This course introduces the skills needed to create gaming environments through project based learning. Projects incorporate cutting edge techniques for animation and gaming using ActionScript resulting in web-friendly gaming environment. Prerequisite: DM4130

DM4500 Advanced Digital Media Capstone

4 Credit Hours

In this course, students take their collective knowledge and experience and bring them together to create a commercially viable project. Students will work in teams with a “client” (can be an instructor-generated project) to gather requirements, organize into a functional development team, and create a product to the client’s specifications. At the conclusion they present their product to the client. Prerequisites: DM3140, DM4120, DM4140, DM2040, DM2130, DM2499

(Published June 20, 2011: Amends the Academic Programs section of the catalog by adding the recently revised Hospitality Restaurant Management Bachelor of Science degree program. This version replaces the current Hospitality Restaurant Management program. New course descriptions for this program have been added and amend the course descriptions section, beginning of page 89, of the Harrison College Catalog. This program will be offered beginning with the October 15, 2011 term through The Chef’s Academy.)

HOSPITALITY RESTAURANT MANAGEMENT

Bachelor of Science Degree Program

The Chef’s Academy

This program is designed to develop the knowledge and skills to begin a career path toward management in the hospitality and food service industry. Drawing on the resources of the Chef’s Academy, it integrates the industry’s preference for both food service (“the back of the house”) and hospitality (“the front of the house”) skills. The program includes a strong management component which encompasses problem-solving, forecasting, strategic-planning, team building, and human resource management.

Students complete a 10-week internship midway through their program and an 8-week externship at the conclusion of their program covering both front and back of the house operations. These strategically placed experiences, combined with a balance of industry specific operational courses, the management component, and career relevant general studies, empowers students to realize their full potential and professional goals in the hospitality food service industry.

Program Objectives:

Upon graduation a student will:

1. Pursue a mid-level management position in a hospitality environment.
2. Understand the principles of management and the importance of serving others.
3. Cultivate the passion, respect, communication skills and ethical behavior necessary to make a difference in their world of hospitality.

Professional Courses

| Course No. | Title | Credit Hours |
|-------------------|---|---------------------|
| CA1081 | Culinary Arts Food Preparation and Lab | 4 |
| CA2095 | Introductory Hospitality and Foodservice Management | 4 |
| FIN3500 | Finance for Managers | 4 |

| | | |
|---------|--|------------|
| FS1000 | Small Business Accounting | 4 |
| FS1010 | Safety, Sanitation and Kitchen Design | 4 |
| FS1020 | Food Service Math | 4 |
| FS1030 | Purchasing for Food Service | 4 |
| FS1090 | Introduction to Dining Room Management | 4 |
| FS2050 | Purchasing and Cost Controls | 4 |
| FS2120 | Small Business Entrepreneurship | 4 |
| HRM1010 | Introduction to the Hospitality Industry & Contemporary Trends † | 4 |
| HRM1030 | Technology for the Hospitality Industry | 4 |
| HRM1045 | Gaming Industry's Impact on Tourism | 4 |
| HRM2065 | Beverage Management | 4 |
| HRM2075 | Customer Expectations † | 4 |
| HRM2080 | Hospitality Internship † | 8 |
| HRM2130 | Menu and Dining Room Development | 4 |
| HRM3050 | The Sales Process | 4 |
| HRM3070 | Hotel, Lodging, & Club Operations | 4 |
| HRM3120 | Marketing for the Hospitality and Food Service Industry | 4 |
| HRM4140 | Event Planning | 4 |
| HRM4160 | Human Resource Management for the Hospitality Industry † | 4 |
| HRM4000 | Quality Management | 4 |
| HRM4150 | Hospitality Law | 4 |
| HRM4170 | Hospitality Externship and Capstone | 12 |
| MGT2000 | Management † | 4 |
| MGT3000 | Business Ethics † | 4 |
| | | <u>4</u> |
| | | 120 |

General Education Courses

| | | |
|---------|---------------------------------------|-----------|
| COM1050 | Composition | 4 |
| ECN2000 | Macroeconomics | 4 |
| MAT2950 | Introductory Algebra | 4 |
| PSY2000 | Critical Thinking and Problem Solving | 4 |
| SPC1010 | Presentation Skills | 4 |
| | Social/Behavioral Science Electives | 12 |
| | Humanities Electives | 4 |
| | Mathematics Electives | 4 |
| | Science Electives | 8 |
| | Written Communication Electives | 4 |
| | General Education Elective | 4 |
| | | <u>4</u> |
| | | 56 |

Foundation Courses

| | | |
|---------|---------------------------------|-----------|
| CD2600 | Career Development | 2 |
| CPU1000 | Computers and Office Automation | 4 |
| INF1100 | Information Literacy | 2 |
| PSY1050 | Strategies for Success | 4 |
| | | <u>4</u> |
| | | 12 |

† Core Courses

HRM1045 Gaming Industry's Impact on Tourism

4 Credit Hours

This course introduces students to tourism – “the world’s largest industry.” The course explores the function of casinos and gaming and their relationship to hotels, restaurants, resorts, and entertainment facilities. The economic and sociological impact of casinos is discussed as well as the types of tourism.

HRM2065 Beverage Management

4 Credit Hours

Students receive an overview of Beer, Spirits and Grape varietals produced throughout the world. The knowledge will come from lecture, guest speakers, field trips and certification exams. The course will explain marketing and merchandising techniques helpful in today’s hospitality institutions.

HRM2075 Customer Expectations**4 Credit Hours**

Team Building activities are studied and students address customer service situations for a hypothetical company. Student role plays are used to develop coaching and problem solving skills.

HRM2130 Menu and Dining Room Development**4 Credit Hours**

The course requires students to research restaurant concepts and their development, to include menu design. Nutritional analysis, menu pricing strategies, sales mix and analysis are incorporated into the course. The course culminates with the student completing a restaurant project, which encompasses dining room and menu design. Prerequisites: CA1081, SCI3150

HRM3050 The Sales Process**4 Credit Hours**

The course presents a detailed discussion of situational approaches to sell hospitality, catering and food services. It utilizes transactional selling, consultative selling, and alliance selling depending on situational factors. The student develops an understanding of the buyer-seller relationships as well as the listening and communication skills necessary for successful results. Prerequisites: HRM1010

HRM3070 Hotel, Lodging, & Club Operations**4 Credit Hours**

The course encompasses the operations of all departments within a full service and limited service hotel as well as the unique challenges facing the club management sector. Major topics include organizational structure, methods of operations, guest service philosophy, utilization and evaluation of human resources within the lodging and club industry. The unique challenges facing the club management sector is addressed specifically covering consumer

HRM4000 Quality Management**4 Credit Hours**

Real life case studies that use Continuous Quality Improvement systems (CQI) are examined. Students learn how to utilize and implement Tools of the Trade. Prerequisite: HRM2075

HRM4140 Event Planning**4 Credit Hours**

The course presents a broad overview of meeting, conference, convention and exposition Industry. Using case studies the planning process for each type of event is analyzed and discussed in depth covering topics such as sponsorship, venues, staffing, outside contractors, and legal issues. Prerequisite: Successfully complete all course work through Term 7 of the HRM program.

(Published June 24, 2011: Amends the Vacations and Holidays section, located on page 178 of the Harrison College Catalog, by adding midterm start dates. This calendar is effective as of July 1, 2011.)

VACATIONS AND HOLIDAYS

The following calendar applies to all students except those enrolled in The Chef's Academy. A separate schedule for The Chef's Academy is published at the conclusion of this calendar. Registration dates vary by campus. Each local campus will announce dates for registration. The holiday dates listed may not fall on the actual holiday, but will be the date Harrison College observes the holiday.

2011 – 2012 HARRISON COLLEGE ACADEMIC CALENDAR

Spring 2011

| | |
|----------------|---|
| Quarter Start: | Monday April 4, 2011 |
| Good Friday | Friday April 22, 2011 |
| Memorial Day | Monday May 30, 2011 |
| Quarter End: | Saturday June 18, 2011 |
| Break Week: | Monday June 20 – Saturday June 25, 2011 |

Summer 2011

| | |
|------------------|---|
| Quarter Start: | Monday June 27, 2011 |
| Independence Day | Monday July 4, 2011 |
| Midterm Start: | Monday August 8, 2011 |
| Labor Day | Monday September 5, 2011 |
| Quarter End: | Saturday September 17, 2011 |
| Break Week: | Monday Sept. 19 – Saturday Sept. 24, 2011 |

Fall 2011

| | |
|-----------------------|---|
| Quarter Start: | Monday September 26, 2011 |
| Columbus Day | Monday October 10, 2011 |
| Midterm Start: | Monday November 7, 2011 |
| Thanksgiving Holidays | Thursday November 24 and Friday November 25, 2011 |
| Quarter End: | Saturday December 17, 2011 |
| Holiday Break: | Monday Dec. 19 – Monday Jan. 2, 2012 |

Winter 2012

| | |
|----------------------------------|--------------------------|
| Quarter Start: | Tuesday January 3, 2012 |
| Martin Luther King, Jr. Birthday | Monday January 16, 2011 |
| Midterm Start: | Monday February 13, 2012 |
| President's Day | Monday February 20, 2011 |
| Quarter End: | Saturday March 24, 2012 |

Spring 2012

| | |
|----------------|---|
| Quarter Start: | Monday March 26, 2012 |
| Midterm Start: | Monday May 7, 2012 |
| Memorial Day | Monday May 28, 2012 |
| Quarter End: | Saturday June 16, 2012 |
| Break Week: | Monday June 18 – Saturday June 23, 2012 |

Summer 2012

| | |
|------------------|---|
| Quarter Start: | Monday June 25, 2012 |
| Independence Day | Wednesday July 4, 2012 |
| Midterm Start: | Monday August 6, 2012 |
| Labor Day | Monday September 3, 2012 |
| Quarter End: | Saturday September 15, 2012 |
| Break Week: | Monday Sept. 17 – Saturday Sept. 22, 2012 |

Fall 2012

| | |
|-----------------------|---|
| Quarter Start: | Monday September 24, 2012 |
| Columbus Day | Monday October 8, 2012 |
| Midterm Start: | Monday November 5, 2012 |
| Thanksgiving Holidays | Thursday November 22 and Friday November 23, 2012 |
| Quarter End: | Saturday December 15, 2012 |
| Holiday Break: | Monday Dec. 17 – Tuesday Jan. 1, 2013 |

(Published June 24, 2011: Amends the Accreditation section of the catalog, located on page 9, by adding the recently received National League for Nursing Accrediting Commission (NLNAC) programmatic accreditation.)

**National League for Nursing Accrediting Commission
3343 Peachtree Road NE, Suite 850 – Atlanta, Georgia 30326
(404) 975-5000**

The Harrison College Associate Degree in Nursing program, at the campus listed below, is accredited by the National League for Nursing Accrediting Commission (NLNAC).

Indianapolis East
8150 Brookville Road
Indianapolis, IN 46239

(Published June 24, 2011: Amends the Campus Faculty/Staff section of the catalog and reflects an update to The Terre Haute Campus. This change can be found starting on page 174 of the Harrison College Catalog.)

TERRE HAUTE CAMPUS ADMINISTRATION

Randolph, Brennan Campus President
M.B.A., Indiana Wesleyan University; B.B.A., Northwood University; A.A.S., Indiana Business College

Humphrey, Deborah Dean
M.M, National American University; B.S., National American University; A.A.S., Indiana Business College

Arnett, Sara Associate Dean
M.B.A., Indiana Wesleyan University; B.S., Indiana State University

Trotzke, Deanna Registrar
M.S., Indiana Wesleyan University; B.S., Indiana Wesleyan University

Marshall, David Director of Financial Aid
M.B.A., Indiana Wesleyan University; B.B.A., Northwood University; A.A.S., Indiana Business College

Hayes, Jason Financial Aid Analyst
B.S., Harrison College; A.A.S., Indiana Business College

Mace, John Director of Career Services
B.S., Indiana Wesleyan University; A.A.S., Ivy Tech Community College

Ligget, Kristopher Librarian
M.L.S., Indiana University; B.S., Indiana State University

Mahady, Sarah Associate Director of Enrollment
B.S., Saint Mary of the Woods College

Piloni, Mindy Admissions Representative
B.S., Purdue University

King, Katrina Admissions Representative
A.A.S., Indiana Business College

Henley, Lori..... Administrative Assistant
A.A.S., Harrison College

Burris, Brandy Administrative Assistant
A.A.S., Indiana Business College

FACULTY

Camp, James Business Faculty
M.S., Indiana Wesleyan University; B.S., Manchester College

Drake Carol, CPA..... Business Faculty
B.S., Indiana State University

McGuire, John Business Program Coordinator
M.B.A., University of Chicago; A.B., Indiana University

McGuire, Karen, MOS Business Faculty
M.B.A., Indiana Wesleyan University; B.S., Saint Mary of the Woods College

Morrissey, Yvonne, CCA Medical Faculty
B.S., Harrison College; A.A.S., Indiana Business College

Myers, Margaret..... Business Faculty
M.B.A, Indiana State University; B.S., Oakland City University; A.S., Vincennes University

Phelps, Michael, Ph.D. Business Faculty
Ph.D, Capella University; M.S., Martin University; B.A., Concordia University

Reeves, Louis Criminal Justice Program Coordinator
M.S., Indiana State University; B.S., Indiana State University

Rentschler, Nick Business Faculty
M.B.A., Indiana Wesleyan University; B.S., Indiana State University

Rodgers, Aaron..... Business Faculty
J.D., University of Tulsa College of Law; B.S., Indiana State University

Royer, Brian, LMHC..... Criminal Justice Faculty
M.S., Indiana State University; B.S., Indiana State University

Shelton, Marta General Education Faculty
M.S., Indiana State University; B.S., Indiana State University

Schmidt, Jessica Business Faculty
M.A., Indiana State University; B.A., Purdue University

Sparks, Lori, RN..... Medical Faculty
B.S., Indiana State University; A.S., Illinois Eastern Community College

Torres, Ruth, RMA..... Medical Faculty
D.S., Autonomous University of Central America; M.A., Indiana State University;
B.S., National Autonomous University of Nicaragua

Watson, Theresa, MOS..... Business Faculty

M.Ed., Indiana State University; B.A., Purdue University

Woods, Marsha, RMA, CHI..... Medical Program Coordinator
M.P.H., Indiana University; B.S., Purdue University

(Published June 24, 2011: Amends the Campus Faculty/Staff section of the catalog and reflects an update to The Indianapolis Downtown Campus. This change can be found starting on page 143 of the Harrison College Catalog.)

INDIANAPOLIS DOWNTOWN CAMPUS ADMINISTRATION

Reger, Gregory P. Campus President
M.B.A., Lewis University, B.S.C., DePaul University

Barger, Breanne..... Administrative Assistant to Campus President
A.A.S., Harrison College

Brown, Dave..... Associate Dean
M.S.Ed, Indiana University Purdue University Fort Wayne, B.S., University of Maryland College Park

Newcomb, Thomas Associate Dean
M.B.A., University of Indianapolis, B.B.A., Northwood University

Green, Erin Administrative Assistant to Education
B.S., Purdue University

Kuenkler, Kristine Administrative Assistant to Education
A.A.S., Harrison College

Wagner, Lyndia..... Registrar
B.S., Eastern Kentucky University

Albertin, Meredith..... Librarian
M.L.S., Indiana University, B.S., Bentley College

Stange, Jill..... Librarian
M.L.S., Indiana University, B.S., Valparaiso University

Shotick, Emily..... LRC Administrative Assistant
B.A. Miami University

Davis, Darryl..... Student Services Coordinator
B.A., Indiana University

Edwards, Anna..... Student Services Coordinator
B.A., Millikin University

Whalen, Alan..... Business Department Coordinator
M.B.A., Indiana University, B.S., Indiana University

Crist, Bonnie.....Medical Program Coordinator
B.S., National American University, A.A.S., Indiana Business College

Britt, Phyllis..... Receptionist

Schelle, Amy.....Part-Time Receptionist

Admissions

Mark Jones..... Director of Admissions
B.S., Butler University

Bowers, Kaparra.....Administrative Assistant to Admissions
B.S. Harrison College, A.A.S., Indiana Business College

Davis, Erica.....Senior Admissions Representative
B.A., University of Kentucky

McCain, Kim..... Senior Admissions Representative
M.S.Ed., University of Wisconsin, B.P.E., Purdue University

Moore, Anthony..... Admissions Representative
M.D., Asbury Theological Seminary, B.A., Tabor College

Osten, Lauren.....Admissions representative
B.S., Purdue University

Stier, Angie.....Senior Admissions Representative
B.A., Marion College

Career Services

Farmer, Belinda..... Director of Career Services
M.S., Capella University, B.S., Oakland City University, A.A.S., Indiana Business College

Harbaugh, Lyndsey..... Assistant Director of Career Services
B.S., Southern Illinois University

Watkins, Elizabeth..... Assistant Director of Career Services
B. S., Perdue University

Financial Aid

Cecil, Scott..... Director of Financial Aid
B.S., Indiana State University

Davis, Lisa..... Senior Financial Aid Analyst
A.A.S., Western International University

Murdock, Michelle.....Senior Financial Aid Analyst
A.A.S., Indiana Business College

Walling, Michaelanne..... Senior Financial Aid Analyst
B.A., Business Management, A.A.S., Indiana Business College

White, SherriSenior Financial Aid Analyst
B.S., West Virginia State University, A.A.S., West Virginia State University

Other Positions

Heavin, Jay.....Accounting Assistant
A.A.S., Indiana Business College

Mattingly, Doug.....Maintenance Supervisor

Hardister, Troy..... Maintenance

Faculty

Allen Marjori.....Medical Faculty
M.B.A., Indiana Wesleyan University, B.S.N., University of Indianapolis

Allender, David.....Criminal Justice Faculty
M.S., University of Indianapolis, B.S. Indiana University

Ballinger, Stanley.....Business Faculty
M.A., Ball State University, B.S., Ball State University, Microsoft Office Certified - Word

Barnack, DouglasBusiness Faculty
M.B.A., Keller Graduate School of Management – DeVry University, B.S., Purdue University,
Certified Public Accountant

Best, NormBusiness Faculty
M.A.T., University of Indianapolis, B.S., Indiana University, Certified Public Accountant

Bradberry, NicolBusiness Faculty
M.S. Indiana Wesleyan University, B.S., Martin University, Microsoft Office Certified - Word

Byrd, RichardBusiness Faculty
M.P.A., Indiana University, B.A., Purdue University

Chacon, MelanieBusiness Faculty
M.S., Indiana University, B.A., Marian College

Chappell, PatriciaMedical Faculty
Diploma, Aristotle College

Chernyak, Olga Business Faculty

M.S., Cleveland State University, M.B.A., DeVry University, M.P.M., DeVry University, B.S., Ohio State University

Evans, KathyMedical Faculty
B.S., Indiana Wesleyan University

Fewer, JeremyBusiness Faculty
M.B.A., North Central College, B.A., North Central College

Heavin, DianeBusiness Faculty
M.A., University of Indianapolis, B.S., Indiana Central University, A.A.S., Ivy Tech Community College, Microsoft Office Certified - Word

Holmer, HeidiBusiness Faculty
M.L.S., University of Illinois, B.S. Missouri State University

Jeffries, DavidBusiness Faculty
Ph.D., Southern Illinois University, M.A., University of Evansville, B.A., University of Evansville

McPhail, ClaudiaBusiness Faculty
B.S., Indiana University

Reid, JarrodBusiness Faculty
M.L.S., Indiana University, B.A., Indiana University

Robinson, AlbertaBusiness Faculty
M.S., Indiana Wesleyan University, B.S., University of Saint Francis

Rosenthal, PennyBusiness Faculty
M.A., Indiana University, B.A., Indiana University, A.S., American Intercontinental University

Sanders, Rebecca Medical Faculty
B.S., Indiana Wesleyan University

Sears, AaronCriminal Justice Faculty
M.S., Kaplan University, B.S. Ball State University

Tanner-Starks, TomjariBusiness Faculty
M.A., University of Phoenix, B.A., Seattle University

Temple, DianaBusiness Faculty
M.B.A., Indiana Wesleyan University, B.S., Indiana Wesleyan University

Walker, StephenBusiness Faculty
M.S.M., Oakland City University, B.S., Ball State University

Wesselman, EdwardBusiness Faculty
M.B.A., Concordia University Wisconsin, B.A., Concordia University Wisconsin, A+, Network+, IC certified, Microsoft Office Certified – Word, Excel, Power Point, and Access

(Published June 24, 2011: Amends the Campus Faculty/Staff section of the catalog and reflects an update to The Online Division – A Division of the Indianapolis Downtown Campus. This change can be found starting on page 150 of the Harrison College Catalog.)

**ONLINE DIVISION
A DIVISION OF THE INDIANAPOLIS DOWNTOWN CAMPUS
ADMINISTRATION**

Schmitz, Duane President of Distance Learning
M.B.A., University of Chicago; B.S.E.E., Purdue University

Long, Robert.....Director of Online Operations
M.B.A., Indiana Wesleyan University; B.S., Indiana Wesleyan University

Habayeb, Omar Director of Higher Education Innovation
M.A., Ball State University; B.S., Ball State University

Hutchinson, Chris Director of Program Development
M.S., Miami University, B.A.; Bowling Green State University

D’Alton, Adam..... Program Development Coordinator
B.A. English Literature, DePauw University

Schuld, Wendy Budget Manager
A.A.S., Harrison College

Fox, Samantha Office Manager

French, Elise Office Assistant
B.S., Ball State University; A.A.S., Ball State University

Academics

Cröse, Brian Executive Dean of Academics
M.A., Indiana State University; B.S. Indiana University

Heppner, John Dean – School of Business
*M.B.A., Indiana Wesleyan University; B.S., Indiana Wesleyan University;
A.S., Ivy Tech*

Parrish, Sarah Dean – School of Criminal Justice
..... Program Coordinator – Paralegal
J.D., Indiana University; B.S., Purdue University

Carpenter, John Acting Dean – School of Information Technology
M.I.S.M., University of Phoenix; B.S., Southwest Baptist University

Cathy McNulty Dean – School of Health Sciences
*Ph.D., Warren National University; M.S., College of St. Francis;
B.S., College of St. Francis*

Partenheimer, Joan Dean – General Education
M.S., Washington University; M.S., Butler University; B.S., University of Illinois

Erick, Debi Dean - Nursing
M.S., Indiana Wesleyan University; B.S., Loma Linda University

Kimmerling, Donna Associate Dean of Training and Compliance
M.A., Ball State University; B.A., Anderson University

Bond, Toni Program Coordinator
M.A., Ball State University; B.S.W., Ball State University

Coleman, Rebecca Program Coordinator
M.S., Indiana State University; B.S., Indiana State University

Cox, Dara Program Coordinator
M.A.Ed., University of Phoenix; B.S., Ball State University

Ellis, Sherry Program Coordinator
M.B.A., Anderson University; B.A., Indiana University

Ertel, Billie Program Coordinator
M.A., Indiana Wesleyan University; B.S. Marian College

Hemphill, Taffy Program Coordinator
B.A., Purdue University

Hengstler, Sarah Program Coordinator
M.S., Indiana State University; B.S., Indiana State University

Hill, Jacki Program Coordinator
*M.S.M., Indiana Wesleyan University; B.A., Concordia University;
A.A.S., Ivy Tech; A.A.M.A.*

Houck, Kim Program Coordinator
M.B.A., Colorado Technical University; B.S., Colorado Technical University

Plunkett, Tony Program Coordinator
M.A., University of Phoenix; B.S., California State University; A.A., Antelope Valley College

Schermer, Mary Externship Coordinator
*M.B.A., Indiana Wesleyan University; B.S.B.A., Indiana Wesleyan University;
A.A.S., Ivy Tech*

Tapp, Tim Program Coordinator
M.H.A., Washington University; B.S., Purdue University

Taylor, Betty Program Coordinator
M.A., Ball State University; B.S., Taylor University

Ward, Lisa Program Coordinator
*M.B.A., University of Phoenix; B.B.A., Northwood University;
A.A.S., Indiana Business College*

Dampier, Terena Lead Faculty
*M.B.A., Indiana Wesleyan University; B.S., Indiana Wesleyan University;
A.A.S., Ivy Tech*

Fish, Jennifer Lead Faculty
B.S., I.U.P.U.I.

Hanrahan, Jennifer Faculty Training Coordinator
B.S., Indiana University

Stall, Tyra Faculty Development Coordinator
M.S., Purdue University; B.S., Purdue University

Cooper, Julie Academic Coordinator
B.A., Michigan State University

Bell, James Lead Online Librarian
M.L.S., I.U.P.U.I.; B.A., Azusa Pacific University

Cohn, Andrea Online Librarian
B.S., Indiana University

Ruuska, Julie Administrative Assistant
B.A., University of Minnesota

Career Services

Wesley, Jill Director of Career Services
B.A., Dartmouth College

Booram, Dave Assistant Director of Career Services
M.Div., Trinity Evangelical Divinity School; B.A., Indiana University

Erwin, Erin Assistant Director of Career Services

B.A., Indiana University

Paley, Laura Barnes Assistant Director of Career Services
M.S., Indiana University; B.A., Boston University

Shea, Kim Assistant Director of Career Services
B.A., University of Northern Iowa

Thomas, Tammy Assistant Director of Career Services
B.S., Indiana University

Botchis, Ashley Career Services Representative
B.A., Purdue University

Enrollment

Wolf, Paul Regional Director of Enrollment
B.S., Northern Illinois University

Harper, Jason Director of Enrollment
B.A., Indiana University

Abraham, James Director of Enrollment
B.S., Touro University

Beaven, DeAndrea Associate Director of Enrollment
B.S., Indiana State University

Varbanov, Bob Associate Director of Enrollment
B.S., Indiana University

Bright, Regan Enrollment Support Manager
B.F.A., Ringling School of Art and Design

Irizarry, Carlos Enrollment Support Specialist
B.A., Hunter College; A.A.S., Borough of Manhattan Community College

Smith, Marc New Student Manager
B.G.S., Indiana University

Gibney, Kate New Student Coordinator
B.S., Purdue University

Ornelas, Brian New Student Coordinator
B.S., Valparaiso University

Ajango, Craig Program Specialist

*M.B.A., ITT Technical Institute; G.C., Indiana University Purdue University Indianapolis;
B.A., Indiana University*

Barone, Justina Program Specialist
M.B.A., University of Phoenix; B.S., Lehigh University

Bauchle, Richard Program Specialist
M.A., Ball State University; B.S., Ball State University; C.T.C., Ball State University

Brown, Joy Program Specialist
M.B.A., Salem University; B.S., Indiana Wesleyan University

Chavez, Christina Program Specialist
A.A.S., Pensacola University

Claspell, Starlet Program Specialist
A.A.S., Wabash Valley College

Eikenbary, Rebecca Program Specialist
B.S., Butler University

Franklin III, Curtis Program Specialist
M.B.A., ITT Technical Institute; B.S., Ball State University

Haskett, Kelly Program Specialist
M.A.Ed., University of Phoenix; B.S.B.A., Indiana Wesleyan University

Irwin, Camron Program Specialist
B.A., Indiana University; A.A., Indiana University

Kirk, Christine Program Specialist
B.S., Ball State University

Kondritz, Melissa Program Specialist
*M.B.A., University of Phoenix; B.S., Southern Illinois University at Carbondale;
B.A., Southern Illinois University at Carbondale*

Lira, Solange Program Specialist
*M.S., Indiana Wesleyan University; B.A., University of Lima;
A.A.S., The Art Institute*

Mitchell, Mark Program Specialist
A.A.E., ITT Technical Institute

Moore, Amanda Program Specialist
B.S., Marian University

Morgan, Kathy Program Specialist
B.S., Ball State University

Pittman, Chad Program Specialist
B.S., Indiana State University

Rench, Jessica Program Specialist
B.S., DePauw University

Song, Avis Program Specialist
B.A., I.U.P.U.I.

Stewart-Johnson, Tandra Program Specialist
B.S., Ball State University

Waitt, Salliann Program Specialist
B.S., Purdue University

Weaver, Catie Program Specialist
A.A.S., Indiana Business College

Wilkerson, Greta Program Specialist
B.A., I.U.P.U.I.

Witte, Chris Program Specialist
B.S., Purdue University

Witte, Craig Program Specialist
B.S., Purdue University

Wolford, Megan Program Specialist
B.S., University of Indianapolis

Wright, James Program Specialist
B.S., I.U.P.U.I.

Financial Aid

Jones, Alison Director of Financial Aid
B.S., Indiana Institute of Technology; A.A.S., Indiana Business College

Clark, Susan Assistant Director of Financial Aid

Hess, Mike Assistant Director of Financial Aid
A.A.S., Indiana Business College

Lohr, Nathan Assistant Director of Financial Aid
B.A., Franklin College

Maxwell, Chris Assistant Director of Financial Aid

A.A.S., Indiana Business College

Mosier, Elizabeth Assistant Director of Financial Aid / Compliance
B.S., Indiana Institute of Technology; A.A.S., Indiana Business College

Clinton, Brian Financial Aid Training and Compliance Coordinator
B.S.B.A., St. Louis University

Cannaley, Christopher Senior Financial Aid Analyst and Team Lead
B.S., Indiana Wesleyan University

Creech, Wendy Senior Financial Aid Analyst and Team Lead
B.A., University of West Florida

Pogue, Debbie Senior Financial Aid Analyst and Team Lead
A.A.S., Indiana Wesleyan University

Alley, Jeannie Certified Financial Aid Analyst
B.S., Tusculum College; A.S., Roane State Community College

Billups, Brett Certified Financial Aid Analyst
B.S., Ball State University

Carson, Gary Certified Financial Aid Analyst
A.A.S., International Business College

Chastain, Luke Certified Financial Aid Analyst
B.S., Indiana University

Clager, Madonna Certified Financial Aid Analyst
M.B.A., Indiana Wesleyan University; B.S., Indiana Wesleyan University

Dennett, Holly Financial Aid Analyst
A.A.S., Harrison College

Ferguson, Stacie Senior Financial Aid Analyst
A.A.S., Indiana Wesleyan University

Ford, Julia Certified Financial Aid Analyst
B.A., University of Toledo

Gunn, Amber Financial Aid Analyst
B.S., Indiana State University

Hart, Kathryn Certified Financial Aid Analyst
B.S., University of Southern Florida

Hollingsworth, Joellen Financial Aid Analyst
B.A., Harrison College; A.A.S., Harrison College

James, Cheryl Certified Financial Aid Analyst
B.S., Indiana Wesleyan University

Keeney, Jon Certified Financial Aid Analyst
B.S., Indiana Wesleyan University

Marler, Kevin Certified Financial Aid Analyst
M.B.A., University of Phoenix; B.S., I.U.P.U.I.; B.A., Purdue University

Munz, Mark Financial Aid Analyst
B.S., Indiana University

Pastrick, Josh Financial Aid Analyst
B.S., Indiana University

Scranton, Brett Certified Financial Aid Analyst
B.A., Augustana College

Williams, Shauna Financial Aid Analyst
B.B.A., Marian College

Zarvos, Cheryl Certified Financial Aid Analyst
B.S., University of Michigan

Zieman, Justin Certified Financial Aid Analyst
B.A., College of Mount St. Joseph

Hart, Megan Administrative and Accounting Assistant
A.A.S., Ivy Tech

Duckworth, Casey Administrative Assistant
B.S., Indiana University

Registration Services

Parrish, Jan Director of Registration Services
M.A., University of Phoenix; B.S., Miami University

Bousman, Angela Registrar
B.S., I.U.

Buffington, Barbara Registrar
M.B.A., Anderson University; B.S., Indiana Wesleyan University; A.A.S., Ivy Tech

Suggs, Jennifer Registrar
B.A., I.U.P.U.I.

Swanson, Christina Registrar
B.S., University of Indianapolis

Tunis, Angela Registrar
B.A., Patriot University

Whitted, Andrew Registrar

Ray, Jessica Campus Relations Registrar

Woodruff, Sarah Registration Services Coordinator
M.L.S., Indiana University Purdue University Indianapolis;
B.A., Saint Mary of the Woods College

Carver, Liezel Records Coordinator
B.S., Northwood University; A.A.S., Harrison College

Student Affairs

Thomas, Tim Director of Student Affairs
B.A., University of Michigan

Firth, Trinity Team Lead / Student Affairs Specialist
B.A., Ball State University

Middleton, Lena Team Lead / Student Affairs Specialist
M.A., University of Indianapolis; B.S., University of Indianapolis

English, Jessica Student Affairs Specialist
M.S., Indiana Wesleyan University; B.S., Ball State University

Gray, Justin Student Affairs Specialist
M.Ed., Indiana University; B.A., Indiana University

Hays, Melody Student Affairs Specialist
B.S., Indiana Wesleyan University; A.L.A., Indiana University

Horner, Jennifer Student Affairs Specialist
M.A., Marshall University; B.A., Marshall University

Lewis, Antoine Student Affairs Specialist
M.B.A., ITT Technical Institute; B.S., Physical Education;
A.A., Northeast Community College

Lutomski, Sarah Student Affairs Specialist
M.A., Indiana State University; B.A., Earlham College

Morrow, Kinsey Student Affairs Specialist
A.A.S., Indiana Business College

Quigley, Julie Student Affairs Specialist
M.S., Butler University; B.S., I.U.P.U.I.

Ross, Shelley Student Affairs Specialist
M.A., New York University; B.A., Indiana University

Zerfass, Heather Student Affairs Specialist
B.A., Indiana University

Lukins, Lynn Institutional Research Coordinator
M.S., I.U.P.U.I.; B.S., Indiana State University

O'Brien, Erin Administrative Assistant

Faculty (Alphabetical Order)

Abell, Lee..... Business Faculty
M.B.A., Ball State University; B.B.A., Marian College; A.A.S.

Acklin, Jamie Criminal Justice Faculty
J.D., Indiana University School of Law; B.A., University of Notre Dame

Adkins, Dee..... Medical Faculty
M.S.N., Indiana University/Purdue University; B.S.N., University of South Florida; A.S.N., Hillsborough Community College; A.A., St. Petersburg College

Allen, Heather..... Medical Faculty
M.S., University of Kentucky; B.S., Midway College

Anthofer, Cathy..... Criminal Justice Faculty
M.S., Eastern Michigan University; B.S., Iowa State; B.A., Iowa State; A.B.D., Capella University

Armes, Donna Business Faculty
M.B.A., Davenport University; B.B.A., Davenport University; A.A.S., Wayne County Community College

Ashment, Dan Criminal Justice Faculty
M.P.A., Ball State University; B.S., Utah State

| | |
|--|--------------------------|
| Bankert-Countryman, Janice..... <i>B.A., Indiana University Purdue University</i> | Business Faculty |
| Barnaby, Jason..... <i>M.A., St. Michael's College; B.A., Indiana University</i> | Business Faculty |
| Barnack, Doug..... <i>M.B.A., Keller Graduate School of Devry University; B.A., Purdue University; A.A., Purdue University</i> | Business Faculty |
| Barnes-Paley, Laura..... <i>M.S.E., Indiana University; B.A., Boston University</i> | Business Faculty |
| Barnett, Melissa..... <i>M.A., Indiana University Purdue University; B.A., Indiana University Purdue University</i> | Business Faculty |
| Bell, James..... <i>M.L.S., Indiana University Purdue University; B.A., Azusa Pacific University</i> | Business Faculty |
| Belton, Krystal..... <i>M.B.A., Indiana Tech; B.S., Indiana Tech; A.A.S., Indiana Business College; Microsoft Office Specialist</i> | Business Faculty |
| Bergan, Nick..... <i>M.S., Florida State University; B.A., St. Louis University</i> | Business Faculty |
| Biddle, Jessica..... <i>M.S., Eastern Illinois University; B.S., North Dakota State University</i> | Medical Faculty |
| Blackwell, Tracy..... <i>M.A., Spring Arbor University; B.A., Indiana University Purdue University</i> | Criminal Justice Faculty |
| Bond, Toni..... <i>M.A., Ball State University; B.S., Ball State University</i> | Business Faculty |
| Booram, David..... <i>M.D.I.V., Trinity International University; B.A., Indiana University</i> | Business Faculty |
| Bora, Bipin..... <i>M.S., Chase Western Reserve University; B.S., Indiana Institute of Technology, A+, Network +, MCSA, MCSE, Linux+, CCNA, MCDBA</i> | Business Faculty |
| Bowe, Sarah..... <i>M.E., Indiana Wesleyan University; B.A., Concordia College</i> | Business Faculty |
| Buffington, Barbara..... <i>M.B.A., Anderson University; B.S., Indiana Wesleyan University; A.A.S., Ivy Tech College</i> | Business Faculty |
| Carmichael, Carrie..... <i>B.A., Indiana University Purdue University; A.A.S., Ivy Tech Community College</i> | Medical Faculty |

Carpenter, John Business Faculty
M.I.S., University of Phoenix; B.S., Southwest Baptist University

Carter, Adam Business Faculty
J.D., Notre Dame; B.A., Indiana University

Chambers, Jennifer Business Faculty
M.B.A., University of Phoenix; B.A., Northwood University; A.A.S., Harrison College

Clamme, Shay Criminal Justice Faculty
M.P.A., Ball State University; B.S., Ball State University

Clampitt, Brian Business Faculty
M.B.A., Anderson University; B.S., Indiana Tech; A.A.S., Indiana Business College

Cohn, Andrea Business Faculty
M.L.S., Indiana University Purdue University; B.A., Indiana University Purdue University

Coleman, Rebecca Business Faculty
M.S., Indiana State University; B.S., Indiana State University

Cooper, Rodney Business Faculty
M.B.A., Keller University of Business; B.S., Florida Institute of Technology

Coulter, Claudia Business Faculty
M.S., Indiana State University; B.A., St. Mary of the Woods College

Courts, Bari Business Faculty
Ph.D., Capella University; M.B.A., University of Cincinnati; B.A., Kenyon College

Cox, Dara Business Faculty
M.A., University of Phoenix; M.A. University of Phoenix; B.S., Purdue University

Crider, Shelly Business Faculty
M.S., Indiana University Purdue University; B.S., Purdue; Microsoft Office Specialist

Criss, Sam Business Faculty
M.S., Indiana Wesleyan University; B.S., Ball State University; A.S., Vincennes University

Dalal, Ammar Business Faculty
M.B.A., University of Indianapolis; B.S., Indiana University

Dampier, Terena Business Faculty
M.B.A., Indiana Wesleyan University; B.S., Indiana Wesleyan University; A.A.S., Ivy Tech Community College; Microsoft Office Specialist

Dean, Michelle Business Faculty
M.A., Ball State University; B.S., Purdue University

Dennis-Schaefer, Jennifer Criminal Justice Faculty

M.S., Indiana State University; B.S., Indiana State University

Derringer, Sarah Business Faculty
M.E., Indiana Wesleyan University; B.S., Ball State University

Derry, Michael Business Faculty
M.B.A., Indiana Wesleyan University; B.S., Purdue University; A.A.S., Purdue University

Dever, Matthew Business Faculty
M.L.S., Indiana University; B.S., Purdue University

Dobbs, Susan Business Faculty
M.B.A., Butler University; B.S., Purdue University

Dowers, Brian Business Faculty
M.B.A., Indiana Wesleyan University; B.S., Indiana University

Doyle, Cynthia Business Faculty
M.B.A., Otterbein College; B.A., Ohio State University

Ellis, Sherry Business Faculty
M.B.A., Anderson University; B.A., Indiana University Purdue University

Ellison, Marcus Business Faculty
J.D., University of Notre Dame M.B.A., University of Phoenix; B.A., Georgetown University

Eloff, Jimmie Business Faculty
M.B.A., Indiana Wesleyan University; B.S., Purdue University

Erkonen, Kim Business Faculty
M.B.A., University of Sioux Falls; B.S., Huron University

Ertel, Billie Business Faculty
M.E., Indiana Wesleyan University; B.S., Indiana Wesleyan University

Ertel, Jill Business Faculty
M.S., Indiana University Purdue University; B.S., Ball State University

Evans, April Business Faculty
M.S., Indiana Wesleyan University; B.S., Northwood University

Farina, Allen Business Faculty
M.E., Lakeland College; B.A., Marquette University

Feaster, Wanda Medical Faculty
M.B.A., Keller Graduate School of Management; B.S., Florida A&M University

Fish, Jennifer Medical Faculty
B.S., Indiana University Purdue University

Godfrey, Joan Business Faculty

B.S., University Of Wisconsin

Grover, Sherry..... Medical Faculty
Ph.D., Texas Women’s University; M.B.A./M.H.A., University of Phoenix

Hammond, Heather Medical Faculty
D.C., Palmer College; B.S., Purdue University

Harris, Jamila Criminal Justice Faculty
J.D., Indiana University; M.P.A., University of Akron; B.S., University of Akron

Hart, Nacole Business Faculty
M.B.A., Indiana Wesleyan University; B.S., Purdue University

Hart, T.J. Criminal Justice Faculty
M.S., University of Cincinnati; B.S., Indiana University East; A.A.S., Indiana University East

Haws, Michael Business Faculty
M.B.A., Thomas Moore College; B.S., University of Cincinnati; A.A.S., University of Cincinnati

Helfrich-Will, Jennifer Medical Faculty
M.A., Oakland City University; B.S., University of Southern Indiana

Helsdingen, Thomas Business Faculty
M.B.A., DePaul University; B.S., Northern Illinois University

Henady-Korba, Deborah Business Faculty
M.S., Walden University; B.S., St. Joseph College

Hengstler-Roberts, Sarah Criminal Justice Faculty
M.S., Indiana State University; B.S., Indiana State University

Heppner, John Business Faculty
M.B.A., Indiana Wesleyan University; B.S.M., Indiana Wesleyan University; A.A.S., Ivy Tech Community College

Hirschy, Karen Business Faculty
M.A., Ball State University; B.S., Liberty University

Houck, Kim..... Business Faculty
M.B.A., Colorado Technical University; B.S., Colorado Technical University

Jirkovsky, Dennis..... Business Faculty
M.B.A., Rockhurst University; B.S., Missouri Western College; A.A.S., Metropolitan Community College; Certified Professional Accountant

Johnson, Cleve Business Faculty
M.A., Martin University; B.A., University of Indianapolis

Johnson, Kenneth..... Business Faculty
M.A.L.S., University of Southern Indiana; B.G.S., University of Southern Indiana

Johnson, Rebecca Business Faculty
M.L.S., Indiana University Purdue University; B.S., Anderson University

Johnson, Roger Business Faculty
M.A.E.D., Jones International University; M.S.S.M., University of Denver; B.A., Thiel College

Johnson, Sara Business Faculty
M.B.A., University of Phoenix; B.S., Averett University; A.A.S., Piedmont Community College

Jordan, Rhonda Business Faculty
M.B.A., Keller Graduate School of Management; B.B.A., University of Houston

Joseph, Greg Business Faculty
M.S., Strayer University; B.S., Strayer University; A.A.S., Community College of the Air Force

Kannianen, Chasidy Business Faculty
M.A., Indiana University; B.S., Indiana University

Kern, Christina Business Faculty
M.A., National University; B.A., Indiana University Purdue University

Keyes, Judith Medical Faculty
M.B.A., Indiana Wesleyan University; B.S., Indiana Wesleyan University; A.A.S., Delta College

Kiesler, Dolores Business Faculty
Ph.D., Southern Illinois University; M.A., University of Dayton; B.A., Brescia College

King, Jessie Business Faculty
M.B.A., University of Phoenix; B.S., Jones College; A.A.S., Jones College

Kopyto, Michele Medical Faculty
M.S., Indiana Wesleyan University; B.S.N., Indiana University Northwest; B.S., Indiana University Northwest

Kraus, Regina Business Faculty
M.S.A., Central Michigan University; B.A., Capital University; A.A.S., Sinclair Community College

Kurin, Stephanie Business Faculty
M.A., Central Michigan University; B.S., Central Michigan University

Ligget, Kristopher Business Faculty
M.L.S., Indiana University; B.S., Indiana State University

Lindell, Sandy Business Faculty
M.S., Indiana Wesleyan University; B.A., Indiana University Purdue University

Little, Voneece Business Faculty
M.B.A, Campbellsville University; B.S., University of Southern Indiana; A.A.S., Thomas Nelson Community College; A.A., Polk Community College

| | |
|--|--------------------------|
| Long, Scott..... <i>M.L.S., University of Pittsburgh; B.A., Wabash College</i> | Business Faculty |
| Lopez, Amber <i>J.D., University of Montana; B.A., University of Montana</i> | Criminal Justice Faculty |
| Luzadder, Jennifer..... <i>M.S., Indiana University Purdue University; B.S., Ball State University</i> | Business Faculty |
| Mahome, Kristy <i>M.A., Western Michigan University; B.S., Western Michigan University</i> | Business Faculty |
| Mann, Erika..... <i>M.A., University of Montana; B.A., Wheaton College</i> | Business Faculty |
| Martin, Kendra..... <i>M.L.S., Indiana University; B.S., Western Michigan University</i> | Business Faculty |
| Martin, Susan <i>M.S., Indiana University Purdue University; B.S., Indiana University</i> | Business Faculty |
| Martinez, Santiago <i>M.S., Nova Southeastern University; B.S., American Intercontinental; A.A., Miami Dad College; MCTS, MCITP, MCSE, MCSA, MCDST, MCP, CCNA, A+, Network+, Security+, Linux+, Microsoft Office Specialist</i> | Business Faculty |
| Middleton, Lena..... <i>M.A., University of Indianapolis; B.S., University of Indianapolis</i> | Business Faculty |
| Milanese, Erin..... <i>M.L.S., Indiana University; B.A., Bluffton College</i> | Business Faculty |
| Miller, Elizabeth Tina <i>M.S., Indiana State University; B.S., Indiana State University</i> | Business Faculty |
| Mize, Dennis..... <i>M.S., Nova Southeastern University; B.A., Florida International University</i> | Business Faculty |
| Mohler, Richard <i>M.A., North American University; B.S., Purdue University; A.A.S., Ivy Technical State College</i> | Business Faculty |
| Monroe, James <i>M.B.A., Anderson University; B.S., Indiana University</i> | Business Faculty |
| Monroe, Mindy <i>M.B.A., Anderson University; B.S., Butler University</i> | Business Faculty |
| Myers, Linda J. <i>B.S., Ball State University</i> | Medical Faculty |
| Newell, Mike..... <i>B.A., Northwood University; A.A.S., Ivy Tech Community College</i> | Business Faculty |

Nichols, Elizabeth Business Faculty
M.A., St. Mary of the Woods; B.S., Purdue University; A.A., Cottey College

Noble-Patrick, Karen Business Faculty
M.B.A., Anderson University; B.S., Indiana University Purdue University

Norsworthy, Samone Business Faculty
M.S., Duquesne University; B.A., Armstrong Atlantic State University

Ober, Scot Business Faculty
*Ph.D., Ohio State University; M.A., East Carolina University; B.S., East Carolina University;
 Certified Professional Secretary*

Odom, Jeff Business Faculty
*J.D., Indiana University School of Law; M.B.A., Indiana Institute of Technology; B.S., Indiana
 University*

Ott, Sara Business Faculty
M.S.E., Walden University; B.S., Ball State University

Pal-Agrawal, Julie Business Faculty
Ph.D., University of Virginia; M.A., Georgetown University; B.A., John Hopkins University

Parrish, Jan Business Faculty
M.A.E.D., University of Phoenix; B.S., Miami University

Parrish, Sarah Criminal Justice Faculty
J.D., Indiana University School of Law; B.S., Purdue University

Parsons, Tim Business Faculty
M.A., Liberty University; B.S., Ball State University

Partenheimer, Joan Business Faculty
M.S., Butler University; M.S., Washington University; B.S., University of Illinois

Pavlicek, Colleen Business Faculty
M.S., University of Arizona; B.S., University of South Carolina

Perron, Michael Business Faculty
M.S., Ohio University; B.A., Hanover College

Pierceall, Clarissa Business Faculty
M.A., Ball State University; B.A., Eastern Illinois University

Plunkett, Anthony Business Faculty
M.A., University of Phoenix; B.S., California State University; A.A., Antelope Valley College

Powell, Matt Business Faculty
M.B.A., University of Phoenix; B.S., University of Arizona

Price Diana..... Business Faculty
M.H.R.M., Keller Graduate School of Management; B.S., University of Southern Indiana

Pritchett, Shavon..... Medical Faculty
M.S., Indiana Institute of Technology; B.S., Purdue University; A.S., Vincennes University

Ray, Betsy..... Business Faculty
M.S., Indiana University Purdue University; B.S., Eastern Illinois University

Rector, Daniel..... Medical Faculty
M.B.A., Anderson University; B.S. Anderson University

Redmyer, Veronica..... Business Faculty
B.S., John Carroll University; Microsoft Office Specialist

Rich, Shellie..... Business Faculty
M.L.S., Indiana University Purdue University; B.S., Indiana University Purdue University

Riga, Beth..... Criminal Justice Faculty
J.D., University of Notre Dame; M.A., Ball State University; B.A., Ball State University

Royal, Nakia..... Business Faculty
M.S.W., Indiana University Purdue University; M.B.A., Indiana Wesleyan University; B.S., Indiana University

Rule, Andrew..... Business Faculty
M.A., American Public University; M.B.A., Indiana Wesleyan University; B.S., Indiana University

Salamo, Susan..... Business Faculty
M.A., Ball State University; B.A., Indiana University; A.B., Indiana University

Saleh, Usama..... Medical Faculty
Ph.D., University of Kentucky; B.S., Clarkson College

Salter, Shatika..... Medical Faculty
B.S., University of Akron

Sanders, Anthony..... Business Faculty
M.S.E., Walden University; B.A., Ball State University, A.A., Lurleen B Wallace

Scelsi, Alicia..... Business Faculty
M.S., Indiana University; B.A., Indiana University

Schafer, JoAnn..... Medical Faculty
M.S.N., Wayne State University; B.S., Bowling Green State University

Schermer, Mary..... Medical Faculty
M.B.A., Wesleyan University; B.S., Wesleyan University; A.A.S., Ivy Tech Community College

Schiffli, Gregory..... Business Faculty
M.S.M., Purdue University; B.S., Purdue University

Schooler, Annesia Business Faculty
B.S., Ohio State University

Sette, Zara Business Faculty
*J.D., Quinnipiac University; M.P.S., State University of New York – Stony Brook;
 B.A., State University of New York – Potsdam*

Shea, Kim..... Business Faculty
M.B.A., University of Arizona; B.A., University of Northern Iowa

Shepersky, Frank..... Business Faculty
M.B.A., Indiana State University; B.S., University of Minnesota

Siders, Connie Criminal Justice Faculty
M.B.A., Indiana State University; B.S., Indiana University

Smith, Alice Business Faculty
M.B.A., Indiana Wesleyan University; B.A., Purdue University; Microsoft Office Specialist

Smith, Amanda Business Faculty
*M.B.A., New York Institute of Technology; B.S., Indiana University Purdue University Indianapolis;
 A.A., Indiana Business College*

Smith, Dana Business Faculty
M.B.A., Indiana Wesleyan University; B.A., Indiana University

Smith, Wayne..... Business Faculty
*M.B.A., Indiana Wesleyan University; B.A., Purdue University; B.A., Indiana University Purdue
 University*

Soloman, Robert Business Faculty
*M.A., North Carolina Central University; B.A., University of North Carolina; A.A., Piedmont
 Community College*

Stall, Tyra..... Business Faculty
M.S., Purdue University; B.S., Purdue University

Stevens, Kim Medical Faculty
M.S.N., University of Akron; B.S.N., Ohio University

Stiers, Julie..... Medical Faculty
M.B.A., Indiana Wesleyan University; B.S., Indiana Wesleyan University

Stout, Marlene..... Business Faculty
M.S., Indiana University; B.S., Indiana University

Tapp, Tim..... Medical Faculty
M.A.H., Washington University School of Medicine; B.S.I.M., Purdue University

Taylor, Betty Business Faculty

M.A., Ball State University; B.S., Taylor University

Taylor, Camille Business Faculty
M.S., New York Institute of Technology; B.A., Indiana University Purdue University

Taylor, Charlotte Business Faculty
M.S., Martin University; B.S., Indiana State University

Teagarden, Diana Business Faculty
M.E.D., Bowling Green State University; B.S., Kansas State University

Thirtle, Michael Business Faculty
Ph.D., Pardee Rand Graduate School; M.B.A., Wright State University; M.S., Wright State University; B.S. United States Air Force Academy

Thomas, Archie Business Faculty
M.B.A., Indiana Wesleyan University; B.S., University of Louisville

Thomas, Ebony Medical Faculty
M.A., Lewis University; B.A., Lewis University

Thomas, Edward Business Faculty
M.A., Ashford University; B.A., Purdue University

Thompson, Sharion Medical Faculty
M.A., University of Phoenix; B.S., Eastern Michigan University; A.A.B, Bryant and Stratton College

Trinkle, Dennis Business Faculty
P.h.D., University of Cincinnati; M.B.A., University of Phoenix; M.A., University of Cincinnati; B.A., DePauw University

Toney-Kelly, Melissa Business Faculty
M.A., Ball State University; B.A., Hanover College

Vaughn, Corey Business Faculty
M.B.A., Benedictine College; B.S., University of Missouri-Columbia

Vincent, Cheryl Medical Faculty
M.S.N., Walden University; B.S.N., Walden University; A.A.S., Iowa Methodist School of Nursing

Vitalec, William Business Faculty
M.S., Capella University; B.S., Westwood College

Wade, Rachel Business Faculty
M.B.A., Florida A & M University; B.S., Florida A & M University

Walker, Ofe Business Faculty
M.A., St. Mary of the Woods; B.A., Columbia College, A.A., Elgin Community College

Wallace, Alicia Business Faculty
M.B.A., Troy University; B.S., Troy University

| | |
|--|------------------|
| Ward, Lisa..... | Business Faculty |
| <i>M.B.A., University of Phoenix, B.A., Northwood University, A.A.S., Indiana Business College</i> | |
| Warmoth, John..... | Business Faculty |
| <i>M.B.A., Butler University; B.S., Indiana University Purdue University</i> | |
| Warner-Hoover, Emily | Business Faculty |
| <i>M.A., Indiana University Purdue University; B.A., Indiana University East</i> | |
| Weathersby, Paul | Business Faculty |
| <i>M.S., Capitol College; B.S., Indiana University Purdue University; CISSP, GCFA, GCIH, CCE, CCNA, MCSE, Security +, A+</i> | |
| Weaver, Laura..... | Business Faculty |
| <i>M.S., Indiana University Purdue University, B.A., Indiana University</i> | |
| White, Theresa | Business Faculty |
| <i>M.A., Auburn University; B.A., Stephen F Austin State University</i> | |
| Williams, Veronica | Medical Faculty |
| <i>M.S., Central Michigan University; B.S., South Illinois University; A.A.S., Phillips Junior College</i> | |
| Williamson, Cheryl..... | Business Faculty |
| <i>M.A., Ball State University; B.A., Ball State University</i> | |
| Wilson, Todd..... | Medical Faculty |
| <i>M.B.A., Indiana Wesleyan University; B.S., Indiana University Purdue University; B.S., Logan University</i> | |
| Witcher, Jenny | Business Faculty |
| <i>M.A., University of Maryland; B.S., Belmont University</i> | |
| Wood, Lori..... | Medical Faculty |
| <i>M.B.A., Anderson University; B.S.N., Purdue University; Certified Professional in Healthcare Quality</i> | |
| Wood, Thomas..... | Business Faculty |
| <i>M.S., Indiana Wesleyan University; B.S., Indiana Wesleyan University; A.A., Vincennes University</i> | |
| Woodard, Jhera | Medical Faculty |
| <i>M.S.N., University of Phoenix; M.B.A.H., University of Phoenix; B.S.N., Youngstown University</i> | |

(Published June 24, 2011: Amends the Campus Faculty/Staff section of the catalog and reflects an update to The Chef's Academy – A Division of the Indianapolis Downtown Campus. This change can be found starting on page 147 of the Harrison College Catalog.)

**THE CHEF'S ACADEMY
A DIVISION OF THE INDIANAPOLIS DOWNTOWN CAMPUS
ADMINISTRATION**

Boyers, JasonRegional President
M.L.D., Saint Mary of the Woods College, B.S., University of Indianapolis

Hodapp, Kathy.....Campus President
A.A.S., IUPUC

Holbrook, Beth.....Administrative Assistant to Campus President
A.A.S., Harrison College

Hanslits, Anthony.....National Dean
A.S., Johnson and Wales

Roberson, Althea.....Dean
B.A., DeVry University, A.A.S., Indiana Business College

Fitzgerald, Deneen.....Registrar
B.A. Purdue University

Johns, Gail.....Administration Assistant to Education

Horrigan, Josh..... Director of Industry Relations
A.A.S. The Chefs Academy

Green, Michael..... Purchasing Manager

Russell Begerman, KayteRegistrar
B.S., Franklin College

Warner-Hoover, Emily.....Librarian
B.A., Indiana University

Green, Misty.....Librarian
B.A University of Kentucky

Thomas, Kurt.....Student Services Coordinator
M.A., Ball State University

Spillman, Sarah.....Receptionist
B.A., IUPUI

McAllen, BrandonReceptionist

Admissions

McCauley, Brian.....Associate Director of Admissions
B.S., Ball State University

Cash, Carolyn Senior Admissions Representative

Cessna, DanielleSenior Admissions Representative

Trinosky, Joe Admissions/Social Media Coordinator
B.S., Ohio University

McCabe, Nicole.....Admissions Representative
B.S., Johnson & Wales, A.A.S. Johnson & Wales

Harmon, Sarah.....High School Presenter

Wheeler, EricaAdministrative Assistant to Admissions
B.A., Indiana University

Career Services

Fellure, Natalie.....Director of Career Services
B.S., Trevecca Nazarene University

Sarah Rosenberger.....Career Services Representative
B.A. Indiana University

Financial Aid

Donner, Daniel Assistant Director of Financial Aid
B.S., Central Michigan University

White, Josh Financial Aid Analyst
B.S., Ball State University

Faculty

Amend, Valerie.....Business Faculty

M.S. Ball State University, B.S. Ball State University

Barwegen, Brittany.....Business Faculty
B.S. Indiana University

Boston-Creigh, Yolonda.....Food Service Faculty
M.A. University of Phoenix, B.A., Purdue University

Bright, Scott..... Lead Chef Faculty
A.S., Culinary Arts, The Culinary Institute of America

Brown, Glenn..... Culinary Chef Faculty
B.A. IUPUI, A.A.S. Lake Michigan College

Cartwright, John.....Business Faculty
B.A. Indiana Tech, Northwood University, A.A.S. Indiana Business

Crewe, Julie.....Business Faculty
M.A. Indiana University, B.A. Indiana University

Davey, JosephCulinary Chef Faculty
A.S., Johnson & Wales

Frame, Jill..... Business Faculty
M.S. Indiana University, B.A. DePauw University

Frye, RobertCulinary Chef Faculty
A.A.S. The Chef's Academy, Certificate, Western Culinary Institute

Giacometti, Pierre..... Pastry Chef Faculty
Certified Pastry Chef

Hamilton, Brandon.....Culinary Chef Faculty
A.A.S. The Chef's Academy

Harr, Brad.....Business Faculty
G.A. Lansing Comm. College, B.A., Western Michigan University, M.A., Western Michigan University

Hasse, GwenBusiness Faculty
M.M., North Park University, A.S., Johnson & Wales, B.S., Johnson and Wales

Hedrick, Steven.....Business Faculty
M.A., Central Michigan University, B.A., Park College

Hiller, Jokima.....Hospitality Restaurant Management Coordinator
M.B.A., Keller Graduate School of Management, B.S., Purdue University Calumet

Koeller, Robert.....Culinary Chef Faculty
B.A., Purdue University

Mejia, MatthewCulinary Chef Faculty
A.S., Joliet Junior College

Roberson, DorendaBusiness Faculty
M.A., Ball State University, B.A., Martin University

Simpson, Nathan.....Pastry Chef Faculty
A.A.S., Sullivan University

Trinosky, LucasCulinary Chef Faculty
A.S., Johnson & Wales

Tunnell, MarkBusiness Faculty
J.D., Indiana University, M.P.A., Ball State, B.S., Ball State, A.A.S., The Chef's Academy

Wilson, Don..... Food Service Faculty
B.S., Ball State University, A.A.S., Ball State University

(Published June 24, 2011: Amends the Campus Faculty/Staff section of the catalog and reflects an update to The Fort Wayne Campus. This change can be found starting on page 140 of the Harrison College Catalog.)

**FORT WAYNE CAMPUS
ADMINISTRATION**

Hathaway, Thomas Associate Dean
M.P.A., Indiana University; B.S., Indiana University

Gordy, Beth.....Dean of Nursing
M.S.N., South University; B.S.N., University of Saint Francis; Registered Nurse

Sattison, Daniel..... Associate Dean
B.S., Indiana University

Johnson, Rebecca Librarian
M.L.S., Indiana University; B.A., Indiana University

Singer, Cammi Assistant Librarian
M.S., Indiana University; B.S., Indiana Wesleyan University

Rybolt, Jana.....Medical Program Coordinator
B.S.N., University of Saint Francis; Registered Nurse

Michael Lewis.....Accounting/Finance Program Coordinator
B.B.A., Kent State University; Certified Public Accountant

Renz, Sherri.....Business Program Coordinator
M.B.A., Indiana Institute of Technology; B.S., Indiana Institute of Technology

Casey, Amy.....Surgical Technology Program Coordinator
Associate Degree, Indiana Vocational Technical College

Schweppe, Andrea.....Administrative Assistant to Enrollment
A.A.S., Indiana Business College

Kelty, Christine.....Administrative Assistant to Academics

Bray, Viola.....Student Services Coordinator
A.A.S., International Business College

Siebenaler, Sara.....Registrar
B.S., Purdue University

Admissions

Yates, Kimberly..... Associate Director of Admissions
B.S., Indiana University; A.S., Indiana University

Tracy, Elaine..... Admissions Representative

Connor, Shane..... Admissions Representative
B.A., Western Illinois University

Cady, Matt.....Admissions Representative
B.S., Northwood University; A.A.S., Indiana Business College

Seely, Andrea.....Student Affairs Specialist
B.S., Indiana Purdue University Fort Wayne

Career Services

Steigmeyer, Nancy.....Director of Career Services
MSOL, Indiana Tech; BAA, Central Michigan University

Knaebe, Patricia.....Associate Director of Career Services
M.B.A., Indiana Wesleyan University; B.S., Michigan State University

Financial Aid

Dalal, Ammar.....Director of Financial Aid
M.B.A., University of Indianapolis; B.S., University of Indianapolis

Edwards, Jackie.....Certified Financial Aid Analyst
B.A., Indiana Tech; A.S., Michiana College

Hull, Jennifer.....Certified Financial Aid Analyst
A.A.S., Indiana Business College

Smithson, Jim.....Certified Financial Aid Analyst
A.A.S., Indiana Business College

Pedroza, Kara.....Certified Financial Aid Analyst
A.A.S., Indiana Business College

Faculty

Bleeke, Kathy.....Business Faculty
B.S., Indiana Wesleyan University; A.S., International Business College

Blough, Jeff.....Criminal Justice Faculty
M.P.A., Indiana University; B.S., Indiana University

Buchanan, Elisabeth.....Medical Faculty
M.S.N., University of Saint Francis; B.S.N., University of Saint Francis; A.S.N., University of Saint Francis; Registered Nurse

Hatfield, Lynda..... Medical Faculty
B.A., Purdue University; A.A.S., Purdue University; Registered Nurse

Johnson, Mary..... Medical Faculty
B.S., Trine University; A.A.S., Indiana Business College

Lewis, Michael.....Business Faculty
B.S. Kent State University

Patillo, Mark.....Business Faculty
M.B.A., University of St. Francis; B.S., Indiana Wesleyan University; A.S., Indiana Wesleyan University

Scott-Slayback, Cathleen.....Business Faculty
M.A., Indiana-Purdue University; B.S., Ohio State University

Storrs, Jerry.....Business Faculty
M.Div., Concordia Seminary; B.S., University of North Carolina Asheville

Stucky, Allison..... Medical Faculty
A.S., Michiana College; Technology Certificate; Ivy Tech State College

(Published June 24, 2011: Amends the Campus Faculty/Staff section of the catalog and reflects an update to The Anderson Campus. This change can be found starting on page 132 of the Harrison College Catalog.)

**ANDERSON CAMPUS
ADMINISTRATION**

Stacy, Charlene Campus President
B. S., Indiana Institute of Technology; A.A.S., Indiana Business College

Farmer, Jennifer Administrative Assistant to Campus President and Dean
B.S., Ball State University

Haase, Arlene Dean
M.B.A., Anderson University

Fields, Michelle Registrar
A.A.S., Indiana Business College

Wilson, Erica Medical Program Coordinator
M.S., Ball State University; B.S., Ball State University

Taylor-Garrett, Charlotte Criminal Justice Program Coordinator
M.S., Martin University, B.S., Indiana State University

Rector, Coleen Business Program Coordinator
Ed.M., University of Illinois Urbana Champaign; B.S., Anderson University; A.A., Anderson University

Pitts, Vickie Librarian
M.L.S., IUPUI; B.S. Anderson University

Brooks, Christy Student Affairs Specialist
M.L.S., IUPUI; B.S., Ball State University

Admissions

Barnard, Johnna Director of Enrollment
A.A.S., Macon College

Baugh, Mindy Senior Admissions Representative
A.A. S., Indiana Business College

Cronk, Kristi Administrative Assistant to Admissions
A.A. S., Harrison College

Roth, Emily Program Specialist
B.S., Ball State University

Career Services

Fry, Marcy Director of Career Services
A.A.S., Indiana Business College; B.S. Indiana Tech

Financial Aid

Bilyeu, Paula.....Financial Aid Analyst
B.A., Indiana University

Box, Billie..... Senior Financial Aid Analyst
A.A.S., Indiana Business College

Dudley, Denise..... Financial Aid Analyst
A.A.S., Ivy Tech Community College

Faculty

Alexander, Ruth..... Medical Faculty
B.S.N., Indiana University S.E.

Chamberlaine, Catherine..... Business/Medical Faculty
M.B.A., Duke University; B.S., University of Vermont; A.S., University of Vermont

Davidson, Elise..... Medical Faculty
B.S., Crossroads Bible College; Diploma, Professional Careers Institute

Davoust, Darleen..... Medical Faculty
M.S.N., Indiana University; B.S.N., Indiana University, Certificate, George Rogers Clark College, Licensed Registered Nurse

Emerick, Jill..... Business Faculty
M.A., Ball State University; B.A., Taylor University; Microsoft Office Specialist

Godfrey, Joan..... Business Faculty
M.M. National American University; B.S., University of Wisconsin; Diploma, Brown College Court Reporting

Goggins, Trunnis.....Business Faculty
M.B.A., Anderson University; B.S., Marian College

Legg, Barbara..... Medical Faculty
A.S., Valencia Community College; Licensed Registered Nurse

Nichols, Rodney..... Business Faculty
M.B.A., University of Indianapolis, B.S., Central Missouri State University; A.S., Central Missouri State University

Peak-Davis SherryAccounting Faculty
B.S., Indiana Wesleyan University; A.A.S., Ivy Tech Community College; A.A.S., Ivy Tech Community College

Royer, DanAccounting Faculty
M.S., Lincoln Christian College; B.S., Indiana Wesleyan University

Watson, DerekMedical Faculty
M.A., Adult and Community Education; B.S.N., Indiana Wesleyan; B.S., Indiana Wesleyan

Williams, JuliaBusiness Faculty
M.A., Ball State University; B.S., Ball State University

(Published June 24, 2011: The Changes Listed below Amends the Charges and Fees section and reflects changes that can be found on page 25 of the Harrison College Catalog. The changes listed below become effective on July 1, 2011.)

| | | | | |
|---|--|--|--|--------|
| CPR Fee (Medical Assistant and Surgical Technology) | | | | 90.00 |
| Computer/Internet Lab Fee | | | | 95.00 |
| | (Assessed for each course conducted in a computer lab) | | | |
| Course Test Out Fee | | | | 45.00 |
| Criminal Justice: Forensics Lab Fee | | | | 45.00 |
| Fashion Merchandising Fee | | | | 150.00 |
| Graduation Fee | | | | 85.00 |
| Health Science Lab Fee (Assessed for each course taken in a lab) | | | | 60.00 |
| Health Science Program Pin Fee | | | | 25.00 |
| | (Required of all students enrolled in Health Science programs) | | | |
| | Malpractice Liability Insurance (Health Science Program Students) | | | 65.00 |
| Medical Assistant Program Fee | | | | 135.00 |
| Massage Program Fee | | | | 225.00 |
| Nursing Background Check Fee | | | | 40.00 |
| Nursing Competency Assessment Fee (Assessed Quarterly) | | | | 105.00 |
| Nursing NCLEX and Indiana State Board Technology Fee | | | | 250.00 |
| Technology Fee (Assessed for each online or blended course taken) | | | | 130.00 |
| Surgical Technology Program Fee | | | | 275.00 |
| | (Required of all students enrolled in Surgical Technology program) | | | |
| Transcript Fee | | | | 5.00 |
| | Academic transcripts are issued when all financial obligations to the College have been met. | | | |
| Uniforms (per set) - Medical Assistant/Medical Laboratory | | | | 80.00 |
| | Technology/Surgical Technology | | | |
| Uniforms (per set) - Nursing | | | | 150.00 |
| Uniforms (per set) - Criminal Justice | | | | 80.00 |
| Veterinary Technology Course Fee | | | | 105.00 |
| | (Assessed for each Veterinary Technology course taken) | | | |
| Veterinary Technology Program Pin Fee | | | | 25.00 |

(Published June 24, 2011: The Changes Listed below Amends the Tuition and Fees section and reflects changes that can be found on page 23 and 24 of the Harrison College Catalog. The changes listed below become effective on July 1, 2011.)

PROGRAM GROUP 1

| | |
|--|--------------------------------------|
| | <u>PER CREDIT HOUR CHARGE</u> |
| | \$355 |

PROGRAM GROUP 2

| | |
|--|--------------------------------------|
| | <u>PER CREDIT HOUR CHARGE</u> |
| | \$365 |

PROGRAM GROUP 3

| | |
|-------|--|
| | <u>QUARTERLY TUITION CHARGE</u> |
| 1-11 | \$3900 |
| 12-16 | \$4880 |
| 17+ | \$5900 |

PROGRAM GROUP 4

| | |
|----------------------------|--|
| <u>CREDIT HOURS</u> | <u>PER CREDIT HOUR CHARGE</u> |
| 12-16 | \$ 400 |
| | *Students must maintain full time enrollment to remain enrolled in this program. |

PROGRAM GROUP 5

| | |
|----------------------------|--------------------------------------|
| <u>CREDIT HOURS</u> | <u>PER CREDIT HOUR CHARGE</u> |
| 15 or more | \$ 335 |

PROGRAM GROUP 6

| | |
|--|--------------------------------------|
| | <u>PER CREDIT HOUR CHARGE</u> |
| | \$360 |

PROGRAM GROUP 7

| | |
|----------------------------|--|
| <u>CREDIT HOURS</u> | <u>QUARTERLY TUITION CHARGE</u> |
| 1-8 | \$2,400 |
| 9-11 | \$3,370 |
| 12-16 | \$4,070 |
| 17+ | \$4,880 |

PROGRAM GROUP 8

| | |
|--|--------------------------------------|
| | <u>PER CREDIT HOUR CHARGE</u> |
| | \$100 |

| PROGRAM | PROGRAM GROUP |
|--|----------------------|
| Accounting (AAS) | Program Group 1 |
| Accounting (BS) | Program Group 1 |
| Accounting Assistant | Program Group 1 |
| Administrative Professional | Program Group 1 |
| Associate Degree in Nursing | Program Group 4 |
| Bachelor Degree in Nursing | Program Group 4 |
| Business Finance | Program Group 1 |
| Business Management (AAS) | Program Group 1 |
| Business Management (BS) | Program Group 1 |
| Business Marketing | Program Group 1 |
| Criminal Justice (AAS) | Program Group 1 |
| Criminal Justice (BS) | Program Group 1 |
| Culinary Arts | Program Group 5 |
| Fashion Merchandising (AAS) | Program Group 1 |
| Fashion Merchandising (BS) | Program Group 1 |
| Health Care Management | Program Group 2 |
| Health Informatics | Program Group 2 |
| Help Desk Technician | Program Group 6 |
| Hospitality Restaurant Management (BS) | Program Group 5 |
| Human Resources (AAS) | Program Group 1 |
| Human Resources (BS) | Program Group 1 |
| Information Technology (BS) | Program Group 6 |
| Interactive Media Design | Program Group 6 |
| Logistics | Program Group 1 |
| Medical Assistant | Program Group 2 |
| Medical Laboratory Technology | Program Group 3 |
| Medical Office Assistant | Program Group 2 |
| Medical Reimbursement Technology | Program Group 2 |
| Network Administration | Program Group 6 |
| Occupational Medical Spanish | Program Group 2 |
| Office Assistant | Program Group 1 |
| Paralegal | Program Group 1 |
| Pastry Arts | Program Group 5 |
| Project Management | Program Group 1 |
| Surgical Technology | Program Group 3 |
| Therapeutic and Clinical Massage | Program Group 2 |
| Therapeutic Massage Practitioner | Program Group 2 |
| Veterinary Assistant | Program Group 8 |
| Veterinary Technology | Program Group 6 |

(Published June 24, 2011: The Changes Listed below Amends the Tuition Adjustment Policy and reflects changes that can be found on pages 28 and 29 of the Harrison College Catalog. The changes listed below become effective on July 1, 2011.)

TUITION ADJUSTMENT POLICY

Tuition Adjustment Schedule

Time of Withdrawal

- Within first week of term
- Within second week of term
- Within third week of term
- Within fourth week of term
- Within fifth week of term
- Within sixth week of term
- After sixth week of term

10 Week Term

Tuition Charge

- 10%
- 20%
- 25%
- 40%
- 50%
- 60%
- 100%